

ବିଜ୍ଞାପିତ ଅଞ୍ଚଳ ପରିଷଦ, ରେଢାଖୋଲ
OFFICE OF THE
NOTIFIED AREA COUNCIL, RAIRAKHOL
(ODISHA), DIST- SAMBALPUR
E-mail: - eonacrdl@gmail.com



QUOTATION CALL NOTICE

Letter No. 2024

Date: 06.06.2026

Sealed quotations from the interested Private owners of Vehicle having valid Taxi License are invited for hiring of a Tractor (only engine without trolley) for supply of water in NAC Redhakhol on monthly rent basis for a period of 3 (Three) years i.e. from July 2026 to June 2029.

The ceiling limit of rent and mileage fixed by this office is as follows: -

- | | |
|----------------------------|---|
| 1. Monthly Rent - | Up to Rs. 25,000/- |
| 2. Mileage to be covered - | Min. 3 Liter per Hour of Petrol/ Diesel |

The condition for the approved vehicle is as follows:

1. Vehicle must be road worthy and in good condition and not be more than 1 (One) year old having valid registration Certificate, Insurance Certificate, Fitness certificate, valid contract carriage Permit, proof of up-to-date tax payment etc. which are mandatory for vehicle.
2. The vehicle should not be utilized for personal hire while remained idle.
3. The vehicle should be kept inside the garage of the office.
4. The driver of the vehicle requires to sign the vehicle Log Book and the misuse of fuel should be recovered from the hire charges of the vehicle from the owner.
5. The kilometer reading meter should be always in running condition and reading should be recorded in the Log Book.
6. During the major repair of the vehicle, the owner may arrange any alternative vehicle at his own cost or the rent for the said the period will be deducted from the monthly hire charges.
7. A Memorandum of undertaking should be executed in the stamp papers with the owner of the approved vehicle.
8. Any fine imposed by any inspecting or Mobile Team during lease period should be borne by the owner of the leased vehicle.
9. The interested owner of the vehicle submit the quotation on the following formats and submit the Xerox copy of the RC Book,

19. by entered ops
- Insurance copy, Taxi License along with the quotation.
10. The authority reserves the right to cancel the MOU and disengage the vehicle at any movement, if any violation detected.
 11. The NAC office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
 12. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
 13. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
 14. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
 15. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
 16. A sum of Rs. 5,000/- (Rupees Five Thousand) only shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favor of Executive Officer, NAC, Redhakhol and submitted along with the quotation as EMD. After completion of tender process, EMD shall be refunded to unsuccessful bidders.
 17. The details of the make and year of manufacture of the vehicle, registration no., mileage (KM covered per liter) and period of validity should be specifically provided in the general bid information to be furnished with the Quotation (Annexure-A).
 18. The application form for quotation containing the General Bid Information and Terms & Conditions for Hiring of Vehicle shall be available on the district website (www.sambalpur.odisha.gov.in) and the official website of Redhakhol NAC (www.nacredhakhol.in) on payment of Rs. 1,000/- (Rupees One Thousand only), which is non-refundable, in the form of Demand Draft drawn in favour of "Executive Officer, NAC, Redhakhol". The application form may also be obtained from the office of NAC, Redhakhol on payment of Rs. 1,000/- (Rupees One Thousand only) during office hours from 08.06.2026 to 20.06.2026 up to 4.00 P.M.

19. The quotation completed in all respect should reach the undersigned by regd. post/ speed post/ courier (no hand delivery will be entertained) on or before 20.06.2026 by 5.00 P.M. and shall be opened on 22.06.2026 by 11.00 A.M. in presence of the bidders or their authorized representatives if present.
20. The undersigned reserves the right to cancel any or all quotation without assigning any reason thereof.


Executive Officer
NAC, Redhakhol

Memo No. 2025 **Date 06.06.2026**

Copy submitted to the Dy. Director (Advertisement)-cum-Secretary to Govt., I & PR Department, Odisha, Bhubaneswar with a request to get it published in two leading Oriya Daily News Paper at an early date for wide circulation of the Tender call notice. Complimentary copy of the News Papers containing the Tender Call Notice may be sent to this office for reference and record. The bill will be submitted to the Executive Officer, NAC, Redhakhol for payment.


Executive Officer
NAC, Redhakhol

Memo No. - 2026 **Date - 06.06.2026**

Copy submitted to the Collector, Sambalpur/ Project Director, DUDA, Sambalpur for information.


Executive Officer
NAC, Redhakhol

Memo No. - 2027 **Date - 06.06.2026**

Copy submitted to the Sub-Collector, Rairakhol/ B.D.O., Rairakhol/ Tahasildar, Rairakhol for information and necessary action. They are requested to publish the same in their Office Notice Board for wide publication.


Executive Officer
NAC, Redhakhol

Memo No. - 2028 Date - 06.06.2026

Copy forwarded to the DeGM, Sambalpur for information and necessary action with a request to publish the advertisement in District Website.




Executive Officer
NAC, Redhakhol

Memo No. - 2029 Date - 06.06.2026

Copy to the MIS Computer Programmer, NAC Redhakhol for information and instructed to publish the advertisement in Office Website.

Copy to Office Notice Board for wide circulation of Advertisement.



Executive Officer
NAC, Redhakhol

GENERAL INFORMATION

Sl. No.	Particulars	
1	Name of the Service Provider	
2	Complete Address	
3	Bank Account No. and IFSC Code	
4	Registration No. of Vehicle	
5	Year of Manufacture	
6	Make & Model	
7	Date of registration	
8	Name & complete address of the owner of vehicle	
9	Fitness Certificate validity	
10	Permit validity	
11	Insurance validity	
12	Proposed hire Charge of the vehicle per month excluding fuel cost	
13	Rate of fuel consumption/Mileage per liter	
14	Contact Number of the Service provider (Quotationer)	

"Certified that the information submitted above is true to the best of my knowledge and belief."

Signature of Quotationer