

ବିଜ୍ଞାପିତ ଅଞ୍ଚଳ ପରିଷଦ, ରେଢାଖୋଲ

OFFICE OF THE

NOTIFIED AREA COUNCIL, RAIRAKHOL

(ODISHA), DIST- SAMBALPUR

E-mail: - eonacrdl@gmail.com



QUOTATION/ TENDER CALL NOTICE

Letter No. 1770

Date: 14.05.2026

Sealed quotations from the interested Private owners of Vehicle having valid Taxi License are invited for hiring of 1 Tractor with trolley including driver on lease basis for lifting of garbage in NAC area of Redhakhol on monthly rent basis for a period of 3 (Three) years i.e. from June 2026 to May 2029.

The ceiling limit of rent and mileage fixed by this office is as follows: -

- | | |
|----------------------------|------------------------------------|
| 1. Monthly Rent - | Maximum up to Rs. 45,000/- |
| 2. Mileage to be covered - | 3 Liter per Hour of Petrol/ Diesel |

The condition for the approved vehicle is as follows:

1. Vehicle must be road worthy and in good condition and not be more than 1 (One) year old having valid registration Certificate, Insurance Certificate, fitness certificate, valid contract carriage Permit, proof of up-to-date tax payment etc. which are mandatory for vehicle.
2. The vehicle should not be utilized for personal hire while remained idle.
3. The leased vehicle should be kept inside the garage of the office.
4. The driver of the vehicle must have a valid driving license for driving light transport vehicle and should be sufficiently experienced in driving vehicle. The driver should be well behaved, gentle and obedient in nature.
5. The driver of the vehicle requires to sign the vehicle Log Book and the misuse of fuel should be recovered from the hire charges of the vehicle from the owner.
6. The kilometer reading meter should be always in running condition and reading should be recorded in the Log Book.
7. During the major repair of the vehicle, the owner may arrange any alternative vehicle at his own cost or the rent for the said the period will be deducted from the monthly hire charges.

8. In case of absence of the assigned driver, the service provider must provide a replacement driver forthwith.
9. A Memorandum of undertaking should be executed in the stamp papers with the owner of the approved vehicle.
10. Any fine imposed by any inspecting or Mobile Team during lease period should be borne by the owner of the leased vehicle.
11. The interested owner of the vehicle submit the quotation on the following formats and submit the Xerox copy of the RC Book, Driver License, Insurance copy, Taxi License along with the quotation.
12. The authority reserves the right to cancel the MOU and disengage the vehicle at any movement, if any violation detected.
13. The NAC office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
14. The hire charges to be paid for monthly basis is final but does not include cost of fuel, which is to be paid separately as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
15. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
16. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.
17. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
18. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
19. A sum of Rs. 5,000/- (Rupees Five Thousand) only shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favor of Executive Officer, NAC, Redhakhol and submitted along with the tender as EMD. After completion of tender process, EMD shall be refunded to unsuccessful bidders.

20. The details of the make and year of manufacture of the vehicle, registration no., mileage (KM/Hour covered per liter) and name of the Driver, Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender (Annexure-B).
21. The application form for quotation/tender containing the General Bid Information and Terms & Conditions for Hiring of Vehicles shall be available on the district website (www.sambalpur.odisha.gov.in) and the official website of Redhakhhol NAC (www.nacredhakhhol.in) on payment of Rs. 1,000/- (Rupees One Thousand only), which is non-refundable, in the form of a Demand Draft drawn in favour of "Executive Officer, NAC, Redhakhhol". The application form may also be obtained from the office of NAC, Redhakhhol on payment of Rs. 1,000/- (Rupees One Thousand only) in cash during office hours from 15.05.2026 to 26.05.2026 up to 10.00 A.M.
22. The quotation completed in all respect should reach the undersigned on or before 26.05.2026 by 11.00 AM and shall be opened on 28.05.2026 by 12.00 P.M. in presence of the bidders or their authorized representatives.



Executive Officer
NAC, Redhakhhol

Memo No. 1771 **Date** 14 .05.2026

Copy submitted to the Dy. Director (Advertisement)-cum-Secretary to Govt., I & PR Department, Odisha, Bhubaneswar with a request to get it published in two leading Oriya Daily News Paper at an early date for wide circulation of the Tender call notice. Complimentary copy of the News Papers containing the Tender Call Notice may be sent to this office for reference and record. The bill will be submitted to the Executive Officer, NAC, Redhakhhol for payment.



Executive Officer
NAC, Redhakhhol

Memo No. - 1772 **Date -** 14 .05.2026

Copy submitted to the Collector, Sambalpur/ Project Director, DUDA, Sambalpur for information.



Executive Officer
NAC, Redhakhhol

Memo No. - 1773

Date - 14.05.2026

Copy submitted to the Sub-Collector, Rairakhol/ B.D.O., Rairakhol/ Tahasildar, Rairakhol for information and necessary action. They are requested to publish the same in their Office Notice Board for wide publication.



Executive Officer
NAC, Redhakhol

Memo No. - 1774

Date - 14.05.2026

Copy forwarded to the DeGM, Sambalpur for information and necessary action with a request to publish the advertisement in District Website.



Executive Officer
NAC, Redhakhol

Memo No. - 1775

Date - 14.05.2026

Copy to the MIS, NAC Redhakhol for information and instructed to publish the advertisement in Office Website.



Executive Officer
NAC, Redhakhol

GENERAL INFORMATION

Sl. No.	Particulars	
1	Name of the Service Provider	
2	Complete Address	
3	Bank Account No and IFSC Code	
4	Registration No. of Vehicle	
5	Year of Manufacture	
6	Make & Model	
7	Date of registration	
8	Name & complete address of the owner of vehicle	
9	Fitness Certificate validity	
10	Pollution Certificate validity	
11	Permit validity	
12	Insurance validity	
13	Name/Address of the Driver	
14	D.L. No. & Validity of the D.L. of the Driver	
15	Proposed hire Charge of the vehicle per month excluding fuel cost	
16	Rate of fuel consumption in an Hour	
17	Contact Number of the Service provider (Tenderer/ Quotationer)	
18	Contact number of Driver	

"Certified that the information submitted above is true to the best of my knowledge and belief."

Signature of
Quotationer/ Tenderer