



ବିଜ୍ଞାପିତ ଅଞ୍ଚଳ ପରିଷଦ, କୁଚିଣ୍ଡା

OFFICE OF THE NOTIFIED AREA COUNCIL, KUCHINDA
At/Po-Kuchinda, Dist-Sambalpur, Odisha, Pin-768222 Phone: (06642)220060
Email:kuchinda_nac@yahoo.com, Website: www.nackuchinda.in

No.939/NAC Date.24-04-2026

**REQUEST FOR PROPOSAL (RFP) FOR SELECTION OF OPERATOR(S) FOR
OPERATION AND MANAGEMENT (O&M) OF FOOD PLAZA & FOOD OUTLET
AT FOREST PARK ON OPERATIONAL CONTRACT BASIS**

Notified Area Council Kuchinda invites proposals from prospective applicant(s) for "Request for Proposal (RFP) for Selection of Operator(s) for Operation and Management (O&M) of Food Plaza & Food Outlet at Forest Park on Operational Contract Basis" in accordance with the conditions and manner prescribed in the Request for Proposal (RFP) document.

The Proposals should be submitted by interested applicant(s) to the **Executive Officer, Notified Area Council, Kuchinda , At/Po-Kuchinda, Dist-Sambalpur, Odisha , Pin-768222** on or before **05.05.2026** upto 1:00 PM. Detailed terms of the RFP may be downloaded from our website: <https://nackuchinda.in/tenders/>


Executive Officer
Notified Area Council, Kuchinda

Memo No.940/NAC Date.24-04-2026

Copy submitted to the Sub-Collector, Kuchinda for favour of kind perusal.


Executive Officer
Notified Area Council, Kuchinda

Memo No.941/NAC Date.24-04-2026

Copy submitted to the Block Development Officer, Kuchinda / Project Administrator, ITDA, Kuchinda /Executive Engineer, R&B/SE, RWD, Kuchinda /AEE, MI, Kuchinda /AE, PHEO Kuchinda for information.


Executive Officer
Notified Area Council, Kuchinda


Memo No. 942/NAC Date.24-04-2026

Copy submitted to the Chairman / Vice-Chairman / All Councilors, NAC Kuchinda for kind information.


Executive Officer
Notified Area Council, Kuchinda

Memo No. 943/NAC Date.24-04-2026

Copy submitted to the DIO, NIC, Sambalpur / DeGM, Sambalpur for information & with a request to upload the same in the district website.


Executive Officer
Notified Area Council, Kuchinda

Memo No. 944/NAC Date.24-04-2026

Copy forwarded to the MIS Computer Programmer, NAC Kuchinda to upload the tender documents in the web portal of Kuchinda NAC **www.nackuchinda.in**.


Executive Officer
Notified Area Council, Kuchinda

Request for Proposal (RFP) for Selection of Operator(s) for Operation and Management (O&M) of Food Plaza & Food Outlet at Forest Park on Operational Contract Basis

1. Request for Proposal (RFP) are hereby invited from experienced restaurant/food chain operators/ hotel owners in Odisha to operate and manage Food Plaza & Food Outlet on operational contract basis at Forest Park, Kuchinda, Sambalpur, for 1 (one) year.
2. The location details are as highlighted below:
3. Interested parties may be Sole Proprietor/ Franchisee Holder of prominent food chains (like MacDonald's, Pizza Hut, Dominos, KFC etc.) registered with appropriate authority having a running business dealing with food item(s).
4. The RFP document along with detailed guidelines can be accessed from the website link: www.nackuchinda.in
5. The interested parties must submit the complete bid proposal with copies of valid **GST, Registration Certificate, PAN card, FSSAI Certificate, Trade License, Food & Beverage License** from the appropriate authority.

Table-1: Fact Sheet

Sl. No.	Fact	Description
1.	Date of Publication	27.04.2026
2.	Name of Work	Operation & Management (O&M) of Food Plaza & Food Outlet at designated location at Forest Park, Kuchinda, Sambalpur on Operational contract basis.
3.	Nature of Work	Sale of prepared food item(s)
4.	Period of operation	1(one) year.
6.	For site visit & clarification, if Any	Upto 05.05.2026 on any day between 7.30 A.M.upto 1.00 P.M and queries shall be sent to kuchinda_nac@yahoo.com
7.	Last date of submission of pre-bid queries	Upto 05.05.2026 upto 1.00 P.M and queries shall be sent to kuchinda_nac@yahoo.com
8.	Last date of submission of RFP	05.05.2026 up to 1:00PM
9.	Date of opening of Technical Proposal	06.05.2026 upto 10:00AM
10.	Date of opening of Financial Proposal of Technically Qualified bidders	To be intimated to Technically Qualified bidders

6. Eligibility of Applicant

- 6.1 The applicant must have, valid FSSAI License and Eating house license copies to be furnished.
- 6.2 Acceptable ownership pattern of the interested parties is sole Proprietorship /

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Partnership Firm registered with appropriate authority. Copies of certificates to be furnished.

- 6.3 **The bidders must submit valid GST, Registration Certificate, PAN card, FSSAI Certificate, Trade License, Food & Beverage License.**
- 6.4 Applicant must not have been black listed by Govt. of India or States / Central / State PSU or any ULBs as on the date of submission of the bid. Self-certification to this aspect must be provided in the technical proposal.
- 6.5 The applicant must have minimum 3 (years) experience in operating restaurant or similar business. Documentary evidence for prior experience to be submitted. The interested parties must submit an undertaking in the form of an affidavit declaring that in the last 03 (three) years party have neither failed to perform on any contract nor been expelled from any project or contract by any public authority nor had any contract terminated by any public entity for breach by contract.
- 6.6 Consortium in any form is not allowed.
- 6.7 If any operator fails to fulfill the eligibility criteria as described above, the application will be liable to be cancelled.
- 6.8 At any point of time, NAC Kuchinda reserves the right to cancel any or all bids received without assigning any reason thereof.

7. Obligation of NAC Kuchinda

- a) NAC Kuchinda will create the entire required infrastructure for the outlet, namely Kitchen for the restaurant, washrooms, water supply, sewerage, electricity supply, and CCTV facility.

8. Obligation of Operator

- a) The allottee shall deposit the rent (as quoted in the financial proposal) through Demand Draft in favour of 'Executive Officer, Notified Area Council, Kuchinda' payable at Kuchinda before start of operations;
- b) Operator shall pay water and power/ electricity charges, cess-pool charges for sewerage management as per actual usage and prevailing tariff;
- c) The successful bidder shall have the right to retain the revenue generated by the Operation and Management of Food Plaza & Food Outlet at Forest Park during the contract period;
- d) The operator has to arrange for all required kitchen equipment, furniture, crockery, and cutlery;
- e) The operator is required to maintain cleanliness at all the times at the location at his own cost and avoid any littering, especially of plastic waste;
- f) Operator to provide required manpower at his own cost;
- g) Accommodation for any staff, if any, shall be the sole responsibility of the operator;
- h) Operator shall make arrangements for security at its own cost;
- i) Housekeeping shall be the sole responsibility of the operator.
- j) The Food Plaza & Food Outlet operator shall strictly adhere to the operational timings as prescribed by the NAC Kuchinda, as may be notified from time to time

9. Mode of application

Request for Proposal (RFP) for Selection of Operator(s) for Operation and Management (O&M) of Food Plaza & Food Outlet at Forest Park on Operational Contract Basis

The proposal shall contain three (3) envelopes. Technical Proposal (Part-A) and Financial Proposal (B) must be separately sealed and inserted in another outer envelope (Part C).

Envelope (Part C) must be super scribed as “**REQUEST FOR PROPOSAL FOR SELECTION OF OPERATOR FOR O&M of FOOD PLAZA & FOOD OUTLET at FOREST PARK ON OPERATIONAL CONTRACT BASIS**”, and Submit hard copy at below mentioned address:

To,

Executive Officer,
Notified Area Council, Kuchinda
At/Po-Kuchinda, Dist-Sambalpur,
Pin-768222 Odisha.

All documents and papers submitted in the proposal have to be signed by a competent representative on behalf of the operator.

10. Minimum Reserve Pricing

NAC Kuchinda has kept a minimum reserve price of INR 60,000/-(Indian Rupees Sixty Thousands only) for O&M of Food Plaza & Food Outlet at Forest Park on Operational Contract Basis for 1 Year. Any bid submitted with a financial proposal below the specified minimum reserve price will be summarily rejected.

11. Mode of Selection

Financial bids of only those bidders who satisfy eligibility criteria as per Clause 6 will be opened. Bidder quoting the highest total upfront fees as per the format of financial proposal given in Annexure – 6 shall be the successful bidder.

12. General Terms & Conditions

13.1 The selected agency will be responsible for O&M of be Food Plaza & Food Outlet at the designated space to run the catering operations at Forest Park , with their own employees.

13.2 The operators should run the Food Plaza & Food Outlet with all necessary equipment for heating, grinding, cooking and serving.

13.3 Any addition or alteration in the allotted space is not permitted without the written consent of the Executive Officer, NAC Kuchinda. If violated, it will be considered as breach of the contract and reserve price shall be forfeited.

13.4 All recurring costs for running and maintenance of the Food Plaza & Food Outlet and electricity and water consumption will have to be borne by the operator.

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13.5 The license for running the Food Plaza & Food Outlet will be issued for 1(one) years.

13.6 Food Plaza & Food Outlet will remain open and functional on days and for such hours as may be notified by NAC Kuchinda authority from time to time.

13.7 Operators are required to procure all the raw materials required for cooking/preparing and the food items thus cooked/prepared should be in compliance of rules and regulations of FSSAI and concerned local authorities and NAC Kuchinda. In the event of any deviation, performance security shall be forfeited.

13.8 The food items should have nutritious value and may be inspected daily by the concerned authority.

13.9 The operator of Food Plaza & Food Outlet should not discharge the following materials in the Forest Park areas:

- a) Dirty Water
- b) Liquids
- c) Sewage
- d) Toilet Garbage
- e) Kitchen Garbage
- f) Other Solid Waste materials

13.10 The operator will be required to maintain-

- a) 4 Dustbins (Minimum) with segregation as per Swaccha Bharat Mission Guidelines
- b) Dustbin size shall be 50 L with separate lids in black (dry waste), green (wet waste), blue (Plastic waste) red (Hazardous Materials/Waste) in designated areas

13.11 The operators shall ensure that staff engaged for the purpose is well trained, polite and free from communicable diseases. Each employee shall wear a photo identity card provided by the operator and approved by the NAC KUCHINDA authority.

13.12 The operators will be solely responsible for all payments and observance and compliance of relevant provision of labour laws/rules/regulations etc. in respect of their employees and the business of operating the Food Plaza. NAC Kuchinda will have no liabilities what so ever with regard to such statutory compliances and payments.

13.13 The operators shall maintain a suggestion and complaint book and the suggestion recorded therein will be given due consideration. Notice disclosing existence of this book will have to be displayed in Odia and English at a prominent point within the food shop. This book must be readily available for inspection by the NAC Kuchinda officials whenever called for.

13.14 The entire arrangement should be in pollution free manner. The operator will be responsible for maintaining high standards of hygiene and cleanliness in the food shop, dining area and storeroom and for full observance of all relevant regulations of Government/NAC Kuchinda. The operators shall not carry out any business other

Request for Proposal (RFP) for Selection of Operator(s) for Operation and Management (O&M) of Food Plaza & Food Outlet at Forest Park on Operational Contract Basis

than operating the Food Plaza in the Forest Park premises under any circumstances. In case of any deviation, the contract shall also be liable to be cancelled and Performance Bank Guarantee shall be forfeited.

13.15 The operators shall have to arrange to display conspicuously "Ala carte menu along with prices" for general information of the public.

13.16 The quality of food shall be subject to verification by the concerned Govt. departments, authority or its authorized representative(s) at any time. If the quality of food is not found to be satisfactory, the food items shall be liable to be replaced at the cost of operator. Further, if the food quality is found to be unsatisfactory repeatedly, the contract will be liable to immediate termination and reserve price shall be forfeited.

13.17 The stall, store space, equipment/implements etc. including the articles kept by operator for serving of food items shall remain open for inspection by the NAC Kuchinda or its authorized representative(s) at any point of time.

13.18 No sub-agency/ sub-leasing /sub-renting will be allowed under any circumstances whatsoever. The agreement will be liable to be cancelled on detection of such circumstances.

13.19 Settlement of all disputes will be within the jurisdiction of Courts of Kuchinda, Sambalpur, Odisha.

13.20 Proposal shall be submitted by post/by hand, ink signed, and in hardcopy.

13.21 All the documents and other information submitted by an applicant to NAC Kuchinda shall remain and/or become the property of NAC Kuchinda. The department will not be liable to return any application(s) or any information provided along therewith.

13.22 Submission of proposal by a party shall not create any contractual obligation between that party and NAC Kuchinda.

13.23 The applicant shall bear all costs associated with the preparation and submission of its proposal. NAC Kuchinda shall in no case be responsible or liable for these costs, regardless of the conduct or outcome of the RFP process.

13.24 All supporting documents enclosed with proposal should be duly signed on each page by the authorized person of the operator.

13.25 NAC Kuchinda reserves the right to make structural adjustment/alteration based on need /the site condition/ availability of space or any other reason.

13.26 The NAC Kuchinda shall collect and dispose of the respective wastes for which necessary fees shall be paid by the Food Plaza & Food Outlet allottee to the NAC. The NAC Kuchinda shall levy penalties for disposing off garbage unlawfully and even cancellation of permission for (a) not maintaining dustbins (b) not disposing off wastewater properly (c) illegal dumping/burying of garbage in the vicinity or any portion/ place of Forest Park.

13.27 The area around the Food Plaza & Food Outlet must be kept clean at all time and maintained by the Food Plaza & Food Outlet allottee. Burning or burying of waste/garbage in any form is not allowed. In case, any littering, dirt/garbage, firewood, charcoal, etc. is found behind or around the Food Plaza & Food Outlet or nearby, the contract shall be terminated without any cost to NAC Kuchinda and PBG shall be forfeited.

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of Food Plaza & Food Outlet at Forest Park on Operational Contract Basis**

13.28 The activities in the Restaurant cum Food Polaza shall be restricted to sale of food/drinks and beverages and not for any other purpose. Necessary licenses shall have to be obtained for various purposes like food license.

13.29 Any association with Nomads, Masseurs, hawkers and sale/display of any other items other than food and beverages shall not be permitted.

13.30 The Food Plaza & Food Outlet allottee shall provide printed bills to the customers for food, refreshment and any other service charges.

13.31 The operator is required to keep the option of digital mode of payment to the customers.

**Request for Proposal (RFP) for Selection of Operator(s) for Operation and Management (O&M)
of Food Plaza & Food Outlet at Forest Park on Operational Contract Basis**

Annexure-1: Cover Letter

<To be submitted on the letterhead of the bidder>

To,

Date: _____

**Executive Officer,
Notified Area Council, Kuchinda
At/Po-Kuchinda, Dist-Sambalpur, Pin-768222.**

Sub: Request for Proposal (RFP) for Selection of Operator(s) for Operation and Management (O&M) of Food Plaza & Food Outlet at Forest Park on Operational Contract Basis.

1. With reference to the captioned RFP No. _____, dated _____, I/We _____ (Bidder Name and agency), have examined the RFP document and understood their contents, hereby submit my/ our proposal for the subject RFP. I/ We are applying as a (Sole Bidder).
2. I acknowledge that the Authority will be relying on the information provided in the Proposal and the documents accompanying the proposal for selection of the Operator, and we certify that all information provided in the proposal and its Annexures along with the supporting documents are true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying the proposal are true copies of their respective originals.
3. This statement is made for the express purpose of our selection as O & M Operator for aforesaid Forest Park Beach Food Plaza.
4. I shall make available to the Authority any additional information it may find necessary or require supplementing or authenticate the Proposal.
5. I acknowledge the right of the Authority to reject our Proposal without assigning any reason or otherwise and here by waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.
6. I certify that in the last three years, we have neither failed to perform on any contract, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award, nor been expelled from any project or contract by any public authority nor have had any contract terminated by any public authority for breach on our part.
7. I declare that:
 - a. I have examined and have no reservations to the Bidding Documents, including any Addendum issued by the Authority; and
 - b. I have not directly or indirectly or through an agent engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice, in respect of any tender or request for proposal issued by or any Agreement entered into with the Authority or any other public sector enterprise or any government, Central or State; and
 - c. I hereby certify that we have taken steps to ensure that in conformity with the provisions of the RFP, no person acting for us or on our behalf has engaged or will engage in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice; and
8. I understand that you may cancel the Bidding Process at any time and that you are neither bound to accept any BID that you may receive nor to invite the Bidders to BID for the Project ,without incurring any liability to the Bidders ,in

Request for Proposal (RFP) for Selection of Operator(s) for Operation and Management (O&M) of Food Plaza & Food Outlet at Forest Park on Operational Contract Basis

- accordance with the RFP document.
9. I under take that in case due to any change in facts or circumstances during the Bidding Process, we are attracted by the provisions of disqualification in terms of the guidelines referred to above, we shall intimate the Authority of the same immediately.
 10. I further acknowledge and agree that in the project such change in control occurs after signing of the Agreement up to its validity, it would, notwithstanding anything to the contrary contained in the Agreement, be deemed a breach thereof, and the Agreement shall be liable to be terminated without the Authority being liable to us in any manner what so ever.
 11. I hereby irrevocably waive any right or remedy which we may have at any stage at law or howsoever otherwise arising to challenge or question any decision taken by the Authority in connection with the selection of the Bidder, or in connection with the Bidding Process itself, in respect of the subject RFP and the terms and implementation thereof.
 12. In the project of my/ our being declared as the Selected Bidder, I / we agree to enter into an Agreement in accordance with the draft that has been provided to me / us by the Authority. We agree not to seek any changes in the aforesaid draft and agree to abide by the same.
 13. I have studied all the Bidding Documents carefully and also surveyed the site(s). We understand that except to the extent as expressly set for thin the Agreement, we shall have no claim, right or title arising out of any documents or information provided to us by the Authority or in respect of any matter arising out of or relating to the Bidding Process including the award of Agreement.
 14. I agree and understand that the Proposal is subject to the provisions of the Bidding Documents. In no case, I shall have any claim or right of whatsoever nature if the captioned Project is not awarded to me or our Proposal is not opened or rejected.
 15. The Financial Proposal has been quoted by me after taking into consideration all the terms and conditions stated in the RFP, draft Agreement, our own estimates of costs and after a careful assessment of the site and all the conditions that may affect the implementation cost.
 16. I agree and undertake to abide by all the terms and conditions of the RFP document.
 17. I shall keep this offer valid for 90 (Ninety) days from the Proposal Due Date specified in the RFP.
 18. I hereby submit our Proposal and quote an amount as indicated in Financial Proposal for undertaking the aforesaid Project in accordance with the Bidding Documents and the Agreement.

In witness thereof, I submit this Proposal under and in accordance with the terms of the RFP document.

Yours faithfully,

Date: (Signature, name and designation

Place: of the Authorised signatory)

Name & seal of Bidder

**Request for Proposal (RFP) for Selection of Operator(s) for Operation and Management (O&M)
of Food Plaza & Food Outlet at Forest Park on Operational Contract Basis**

Annexure-2: Details of Bidder/Operator

<To be submitted on the letterhead of the bidder>

- a) **Name of the Bidder:**
- b) **Incorporation (i.e. Company or Partnership)**
- c) **Registered Office Address with telephone, fax, website and email:**
- d) **Date of Incorporation (Please attach copy of certificate of incorporation /registration):**
- e) **Name of the Authorized Signatory:**
- f) **Designation of Authorized Signatory:**
- g) **Mobile Number of Authorized Signatory:**
- h) **E-mail Address:**
- i) **Fax Number:**
- j) **GST Registration number:**

**Duly signed by the Authorised Signatory of the Bidder
(Name, Title and Address of the Authorised Signatory)**

**Request for Proposal (RFP) for Selection of Operator(s) for Operation and Management (O&M)
of Food Plaza & Food Outlet at Forest Park on Operational Contract Basis**

Annexure-3: Declaration of Non-Blacklisting

(On the Letter Head of the Bidder)

I/We Partner(s)/Director(s) of M/s _____ hereby certified that, I/we M/s _____ have not been blacklisted or debarred by any Ministry/ Departments of Central/ State Government, International bodies like United Nations, World Bank or any other organization / Funding Agencies as on date. I/We also declare that no criminal proceedings are pending against us by any Central/State Government department/enterprise/corporation in any courts in India.

In case the above information found false I/We are fully aware that the tender/contract will be rejected/cancelled by NAC Kuchinda, Govt. of Odisha. In addition to the above NAC Kuchinda, Odisha will not be responsible to pay the bills for any completed / partially completed work.

**Duly signed by the Authorised Signatory of the Bidder
(Name, Title and Address of the Authorised Signatory)**

**Request for Proposal (RFP) for Selection of Operator(s) for Operation and Management (O&M)
of Food Plaza & Food Outlet at Forest Park on Operational Contract Basis**

Annexure-4: Similar Nature of Projects/Works

Sl.	Parameters	Remarks
1.	Name of the Work	
2.	Work Description	
3.	Location	
4.	Name of Client	
5.	No. of manpower/experts engaged	
6.	Period of Services rendered by the Bidder (Start date and End date) including no. of tents/Hotels and types.	
7.	Scope of Service	
8.	Other Information relating to work	

**Duly signed by the Authorised Signatory of the Bidder
(Name, Title and Address of the Authorised Signatory)**

**Request for Proposal (RFP) for Selection of Operator(s) for Operation and Management (O&M)
of Food Plaza & Food Outlet at Forest Park on Operational Contract Basis**

Annexure-5: Financial Proposal

Date:

To,

**Executive Officer,
Notified Area Council, Kuchinda
At/Po-Kuchinda, Dist-Sambalpur, Pin-768222.**

Ref: Selection of Operator(s) for Operation and Management (O&M) of Food Plaza & Food Outlet at Forest Park on Operational Contract Basis

We, the undersigned, offer to provide the services of the Operator for O&M of Food Plaza & Food Outlet in accordance with the subject RFP at **FOREST PARK** in accordance with your RFP no. _____ dated ____ and our Financial Proposal as per details mentioned below:

Financial Quote	Figure(in INR)	In Words
For O&M) of Food Plaza & Food Outlet at Forest Park (In Lump Sum)		

Note:

- a) NAC Kuchinda has kept a minimum reserve price of INR 60,000/- (Indian Rupees Sixty Thousands only) for O&M of Food Plaza & Food Outlet at Forest Park on Operational Contract Basis for 1 Year. Any bid submitted with a financial proposal below the specified minimum reserve price will be summarily rejected.

- b) The above quote shall be **exclusive** of applicable GST

Our Financial Proposal shall be binding upon us for the assignment and this proposal would be valid in accordance with the proposal validity mentioned in the subject RFP from the last date of submission of proposal.

The financial amount quoted above by _____ (Bidder name) shall remain firm till the completion of the project. No increase in the financial amount, for whatsoever reasons, shall be entertained.

The Financial Proposal is without any condition.

Yours faithfully,

For and on behalf of (*Name of Bidder*)

**Duly signed by the Authorised Signatory of the Bidder
(Name, Title and Address of the Authorised Signatory)**