OFFICE OF THE DIVISIONAL FOREST OFFICER, SAMBALPUR FOREST DIVISION
Mob-9437018866, e-mail id – dfo.sambalpur@odisha.gov.in

Letter No. 293 **Dated-** 12.01.26

To,

The Deputy Director,
Information and Public Relation Department (Advt.)
& Deputy Secretary to Govt. of Odisha
Bhubaneswar, E-mail – ipr.advt@gmail.com.

Sub: - Publication of Advertisement for Tender Call Notice for **Supply of Hired Vehicle (Bolero/Bolero Camper-5nos.)** in respect of Sambalpur Forest Division during the year 2025-26 & 2026-27.

Sir,

Enclosed, please find herewith copy of advertisement for Tender Call Notice for supply of Hired Vehicle (Bolero/Bolero Camper) during the year 2025-26 & 2026-27 for 5 months i.e. February-2026 to June-2026 in respect of Sambalpur Forest Division both in Hard and Soft Copy (Through email). I would request you to kindly make necessary arrangement for publication of the same at least in two leading Odia Daily Newspapers within 13.01.2026.

The Concerned Advertisement Manager may kindly be instructed to send complimentary copies of the same newspapers containing the Advertisement to the undersigned immediately after its publication for records in this office.

Yours faithfully,

Encls: As above.

12/1/26
Divisional Forest Officer,
Sambalpur Forest Division.

Memo No. 294 /1F, Dt. 12.01.26

Copy along with its enclosure submitted to the Regional Chief Conservator of Forests, Sambalpur for favour of his kind information and necessary action.

12/1/26
Divisional Forest Officer,
Sambalpur Forest Division.

Memo No. 295 /1F, Dt. 12.01.26

Copy along with its enclosure submitted to the Officer-in-Charge, NIC, Sambalpur for his information and necessary action. He is requested to upload the above Short Tender Notice in the Web-site of District Portal, Sambalpur.

Sadhana 12/1/26
Divisional Forest Officer,
Sambalpur Forest Division.

Memo No. 296 /1F, Dt. 12.01.26

Copy along with its enclosure forwarded to all Divisional Forest Officer (T & NT) Odisha for information and necessary action. It is requested to display the above said Short Tender Notice in their office Notice Board.

Sadhana 12/1/26
Divisional Forest Officer,
Sambalpur Forest Division.

Memo No. 297 /1F, Dt. 12.01.26

Copy along with its enclosure forwarded to Asst. Conservator of Forests/ Section Officer of Sambalpur Forest Division for information and necessary action.

Sadhana 12/1/26
Divisional Forest Officer,
Sambalpur Forest Division.

Memo No. 298 /1F, Dt. 12.01.26

Copy along with its enclosure forwarded to all Range Officers, Sambalpur Forest Division for information and necessary action. They are instructed to display the above said Short Tender Notice in their Office Notice Board.

Sadhana 12/1/26
Divisional Forest Officer,
Sambalpur Forest Division.

OFFICE OF THE DIVISIONAL FOREST OFFICER, SAMBALPUR FOREST DIVISION
Mob-9437018866, e-mail id – dfo.sambalpur@odisha.gov.in

Tender Call Notice No. 16 **Date.** 12.01.2026

Sealed tenders are invited from interested reputed Travel Agencies/ Tour Operators or private individuals for providing **AC/Non-AC Diesel driven vehicle (Bolero/Bolero Camper)** to be engaged for fire squad during February-2026 to June-2026 use in Sambalpur Forest Division on monthly rent basis during 2025-26 & 2026-27. The tender applications shall be obtained from the office of the Divisional Forest Officer, Sambalpur Forest Division, Sambalpur on any working day from 10.00 AM to 5.00 PM from 14.01.2026 to 23.01.2026 on payment of Rs.200/. (Rupees Two Hundred) only in shape of non-refundable Demand Draft drawn in favour of **Divisional Forest Officer, Sambalpur Forest Division payable at Sambalpur**. The last date for submission of sealed tender by Registered Post/ Speed Post/ By hand is 22.01.2026 up to 5.00 PM. The Tenders shall be opened at 11.00 AM of 27.01.2026 in presence of the bidder or his authorized representative in the office of the undersigned. The undersigned reserve the right to reject any or all tender without assigning any reason thereof.

12/1/26
Divisional Forest Officer,
Sambalpur Forest Division.

ANNEXURE-I

GENERAL INFORMATION OF HIRING OF VEHICLE (BOLERO / BOLERO CAMPER)

01	Registration No of Vehicle **(Bolero/Bolero Camper-05 Nos.)**	
02	Type of Vehicle (AC/Non-AC).	
03	Year of Manufacture.	
04	Model.	
05	Date of Registration.	
06	Name & Complete address of owner of vehicle.	
07	Fitness Certificate validity.	
08	Permit validity.	
09	Insurance validity.	
10	Pollution Validity.	
10	Name/Address of the Driver.	
11	DL No & Validity of the DL of the Driver.	
12	Proposed hiring charges of the vehicle per month excluding Fuel Cost.	
13	Rate of fuel consumption/Mileage per Liter.	
14	Contact Number of the Service Provider (Tenderer/Quotationer)	

Certified that, the information submitted above is true to the best of my knowledge and belief.

Seal & Signature of the Quotationer / Tenderer

ANNEXURE – II

01. Tender OF INTERSTED REPUTED Travel Agencies / Tour Operator or private individuals for providing AC / Non-AC Diesel driven vehicle having sitting capacity not more than ten including driver, which shall conform the Terms and condition in Annexure-III will be engaged for Fire Fighting Work in Sambalpur Forest Division on monthly rent basis in pursuance.

02. The Vehicle must be in Road Worthy condition, shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid contract carriage Permit, proof of up-to-date tax payment etc. which are mandatory for plying of vehicle.

03. The Driver of the Vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.

04. The Driver should be decently dressed, well behaved, gentle and obedient in nature.

05. A sum of Rs. 5000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Divisional Forest Officer, Sambalpur Forest Division and submitted along with tender as security deposit. After completion of the tender process, the amount will be refunded to unsuccessful bidders.

06. The monthly rate of hire charges be quoted separately in the general bid information in Annexure-I (Excluding fuel and lubricants)

07. The details of the make and year of manufacture of the vehicle, Registration No., Mileage (KMs covered per liter) and name of the Driver with Driving License No and period of validity should be specifically provided in the general bid information to be furnished with the Quotation / Tender (Annexure-I)

08. The Quotation completed in all respect should reach the undersigned on or before 28.01.2026 by 5.00 PM and shall be opened on 29.01.2026 at 11.00 AM in presence of the bidders or their authorized representative.

Seal & Signature of the Quotationer / Tenderer

ANNEXURE – III

TERMS AND CONDITIONS FOR HIRING OF VEHICLE (BOLERO/BOLERO CAMPER)

The following terms and conditions must be fulfilled by successful bidder for proving a vehicle on hire on monthly rent basis:

01. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as: - Valid Registration Certificate, Insurance Certificate, valid Contract Carriage Permit, Proof of up-to-date tax payment etc. and D.L. of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage / loss caused to hired vehicle or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.

02. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box & different Coolant, Tires & Tubes, Battery etc. will be borne by the bidder.

03. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.

04. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.

05. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.

06. The vehicles shall report for duty for minimum of 25 days in a month.

07. In case of emergency, the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.

08. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.

09. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.

10. If the Services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.

11. In case the service provider intends to withdrawn the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.

12. If the bidder violates any of the terms and contract, Government shall forfeit the entire amount of security deposit.

Seal & Signature of the Quotationer / Tenderer