



ଜିଲ୍ଲା ଶିଳ୍ପ କେନ୍ଦ୍ର, ସମ୍ବଲପୁର  
DISTRICT INDUSTRIES CENTRE, SAMBALPUR  
JAILROAD, BHUTAPARA CHOWK, SAMBALPUR-768001 email [ricsam@od.gov.in](mailto:ricsam@od.gov.in)

By email

Lt.No. 1921 /dic sbp /Date 21/11 2025

To

**The DeGM, OSWAN,  
Collectorate, Sambalpur**

Sub:- Request to upload the Advertisement for District Resource Person under PMFME scheme.

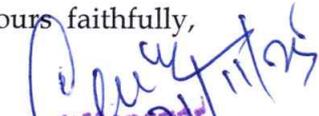
Sir,

With reference to the subject cited above, I am to send herewith Advertisement regarding "Application invited for District Resource Person (DRP) under PMFME Scheme in All District of Odisha" Hence you are requested request to upload the enclosed Advertisement in the District Website for wide publicity.

This is for favour of information & necessary action.

Enclosure :- As above.

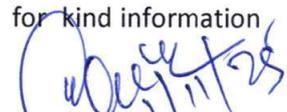
Yours faithfully,

  
General Manager,  
Dist. Industries Centre  
Sambalpur.

Memo No. 1922 /Date 21/11/2025

Copy along with the copy Advertisement for District Resource Person (DRPs) under PMFME Scheme is submitted to ADM, Sambalpur / PD, DRDA, Sambalpur /Sub- Collector, Sambalpur / RTO Sambalpur ./Joint Commissioner, CT& GSTR Sambalpur-I Circle / Dy. Director of Skill Development-cum-Employment Sambalpur/Assistant Director, Handicraft, Sambalpur. / DIPRO, Sambalpur/ CDMO, Sambalpur / DSWO, Sambalpur / DWO, Sambalpur/ DEO-cum- DPC, SS, Sambalpur for kind information with request to display it in their notice Board for wide publicity.

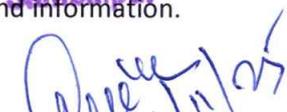
Encl:- As above.

  
General Manager,  
DIC, Sambalpur.

Memo No. 1923 /Date 21/11/2025

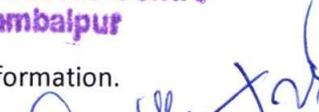
Copy submitted to the Collector & District Magistrate, Sambalpur for kind information.

Encl :- As above.

  
General Manager,  
DIC, Sambalpur.

Memo No. 1924 /Date 21/11/2025

Copy submitted to the Director of Industries, Odisha, Cuttack for kind information.

  
General Manager,  
DIC, Sambalpur.

## Applications Invited for District Resource Person (DRP) under PMFME Scheme in All Districts of Odisha

**Overview:** PM Formalisation of Micro Food Processing Enterprises (PMFME) scheme is a centrally sponsored scheme under Atamanirbhar Bharat Abhiyan that is designed to address the challenges faced by the micro enterprises and to tap the potential of individuals and groups entrepreneurs in supporting the upgradation, setting up of new units and formalization of these enterprises.

For details on scheme features and eligibility, please visit the official website: <https://pmfme.mofpi.gov.in>

### District Resource Person (DRP):

DRP is a professionally qualified person empanelled by State Nodal Agency (SNA) to provide the hand holding support to potential beneficiaries/ beneficiaries. These Resource Persons are experienced and have relevant knowledge of DPR preparation. Being local, the DRPs are aware of the local Industries/ Enterprises and actively work on identifying the potential beneficiaries.

### Selection Criteria of the District Resource Person (DRP):

Any suitable person(s) (like retired Government/Bank Officials, Insurance agents, Bank agents, Consultancy firms, Individual/ professionals, etc.) facilitating / handholding the individual micro food processing enterprises applicants could be empanelled as DRP by the State Nodal Agency (SNA).

- **Educational Qualification:** Graduations in any stream.
- **Age:** 18 years above

### Roles & Responsibilities of the District Resource Person (DRP):

The Scheme envisages DRPs at the District/ Regional level for providing hand-holding support to the micro food processing enterprises. Each district should have at least one DRP. These DRPs carry out the following functions:

- Identification and facilitation of applications for availing credit linked subsidy.
- Handholding micro enterprises in preparation of DPRs and getting bank loan sanctioned.
- Facilitating upgradation and formalization of the unit by getting necessary regulatory approvals & certifications, etc like FSSAI, Udyam, GST, as applicable.
- Facilitating training of the beneficiaries or mobilizing the beneficiaries (trainees) for training in coordination with SNA/ SLTI or Designated Training Agency.
- Assessment of beneficiaries (trainees) at the time of Training of Beneficiaries- DRPs shall visit the training programme and certify the attendance of the trainees.

### Payment to DRPs:

- The Payment to the DRPs is to be made on the basis of each beneficiary supported by them after the bank uploads the sanction letter on the portal. Payment to each DRP would be @ Rs. 20,000/- per case (i.e. Rs. 10,000 after uploading of sanction letter in PMFME Portal & Rs. 10,000 after completion of new unit/installation of additional machinery in existing units & uploading of- (a) FSSAI Registration/Licence, (b) Udyam Adhar, (c) GST, wherever required, (d) photograph of the unit along with Geolocation, through Performance Monitoring Tool/Formalization Report.

### Other Incentives to DRPs:

- Mobilization cost of Rs. 200 per trainee/beneficiary. The DRP may work for the mobilization of beneficiaries for training and could claim the amount.
- DRPs are entitled to get an honorarium of Rs. 1,000 per batch of assessment, in case the training assessor seeks assistance from DRP.

### Termination of the DRP:

As per the OM dated 2nd June 2022 by MoFPI, management of the DRPs and their payment under the PMFME scheme, it is suggested that individual targets should be allotted to the DRPs and their performance should be monitored by the SNA. In case of non-performance, the DRPs should be terminated and new additional DRPs should be empanelled.

Interested individuals/organizations may contact the District Industries Centre (DIC) office of their respective district directly or submit their applications to: [odishapmfme@gmail.com](mailto:odishapmfme@gmail.com)

**N: B:**

Kindly note that the position of District Resource Person (DRP) is **NOT** a regular on-roll appointment with a fixed monthly salary. The payment to DRPs shall be made on the basis of the number of beneficiaries supported by them, as outlined above under "**Payment to DRPs**"