

OFFICE OF THE DIVISIONAL FOREST OFFICER: BAMRA WILDLIFE DIVISION.

e-mail ID - dfo.bamrawl@odisha.gov.in

WALK IN INTERVIEW NOTICE

No. 178..... Date 28: 10:2025

Divisional Forest Officer, Bamra Wildlife Division invites applications from interested candidates for engagement of Legal Expert to work in the office of the Bamra Wildlife Division for the year 2025-26.

Candidates fulfilling the following criteria may attend for the Walk-in Interview.

The interview will be held at Conference hall of the office of the undersigned.

| Manpower | Legal Expert | | | |
|----------------------------|---|--|--|--|
| Number | 01 | | | |
| Consolidated Emoluments | Rs.50000/- per month including EPF, Service Charges and GST charges. | | | |
| Essential | Candidate must have LLB degree with minimum 2 (Two) years of work | | | |
| Qualifications | experience. | | | |
| Preference | Candidate having prior experience of dealing with forest & wildlife offence matter. | | | |
| Condition of recruitment | The candidate must be willing to work in the Office of the Divisional Forest Officer, Bamra wildlife Division. In emergency cases he has to visit to Range Offices of Bamra WL Division, Court of SDJM Kuchinda, SDJM Redhakhol, District Court, Sambalpur, High Court, Cuttack, PCCF (WL) Office & PCCF & HoFF Office, Bhubaneswar or any place as and when required by the undersigned. He/ She must be physically fit and willing to work in challenging weather and terrain conditions as per term and condition. | | | |
| Tenure of | Initially upto 31.03.2026 & likely to be extended observing performance | | | |
| Appointment | of the person selected. | | | |
| Details of Walk interview | 11.00 AM on 12.11.2025 in the office of the DFO, Bamra Wildlife Division. | | | |

Candidates are requested to submit their CV in the e-mail ID - <u>dfobmbwi004@gmail.com</u> with a letter of experience and copies of professional qualification in a SINGLE PDF FILE only which must be named as Name & Surname of the candidate. Pdf.

The application along with details terms and conditions shall be available on the website www.odishaforest.in / www.sambalpur.odisha.gov.in from 30.11.2025.

Divisional Forest Officer,

Bamra Wildlife Division.

Memo No. 6043...

/ Date 28 10 2025

Copy submitted to the Deputy Director (Advertisement) and Deputy Secretary to Government of Odisha, I & P.R. Department, Odisha, Bhubaneswar with a request to get it published in two leading Odia Daily and one no of Local English Daily News **Paper on or before** 30.11.2025 for wide circulation of the Walk – in- Interview Notice.

Complimentary copy of news paper copy containing the advertisement may kindly be sent to this office for reference and record.

Divisional Forest Officer, Bamra Wildlife Division. MEMO NO. 6044 / DATED 28/10/2025

Copy along with its enclosure submitted to the Chief Conservator of Forests, (IT & GIS), O/o the Principal Chief Conservator of Forests & HoFF, Odisha, Bhubaneswar for favour of kind information and necessary action. He is requested to upload the notice in the website of PCCF, Odisha at an early date.

Divisional Forest Officer,
Bamra Wildlife Division.

MEMO NO 6045 / DATED 28 10 2025

Copy along with its enclosure submitted to the Principal Chief Conservator of Forests & HoFF, Odisha, Bhubaneswar/ Principal Chief Conservator of Forests (WL) & Chief Wildlife Warden, Odisha, Bhubaneswar for favour of kind information and necessary action.

Divisional Forest Officer,

Bamra Wildlife Division.

MEMO NO. 6046 / DATED 38 10 2025

Copy along with its enclosure submitted to the Regional Chief Conservator of Forests, Sambalpur for favour of kind information and necessary action.

Divisional Forest Officer, Bamra Wildlife Division.

MEMO NO. 6047 / DATED 28 10 2025

Copy along with its enclosure forwarded to all Divisional Forest Officers for information and necessary action. They are requested to display the Notice on their Notice Board.

Divisional Forest Officer,

Bamra Wildlife Division.

MEMO NO. 6048 / DATED 28 10 2025

Copy along with its enclosure forwarded to the all Range Officers, Bamra Wildlife Division for information and necessary action. They are instructed to display on their Notice Board.

Divisional Forest Officer,

Bamra Wildlife Division.

MEMO NO. 6.049 / DATED 2810 2025

Copy along with its enclosure forwarded to the District e-Governance Manager (DeGM), Collectorate, Sambalpur for information and necessary action. He is requested to upload the Notice in the website Sambalpur.odisha.gov.in.

Divisional Forest Officer,
Bamra Wildlife Division.



OFFICE OF THE DIVISIONAL FOREST OFFICER: BAMRA WILDLIFE DIVISION. e-mail ID – <u>dfo.bamrawl@odisha.gov.in</u>

NOTICE INVITING APPLICATION FOR LEGAL EXPERT FOR 2025-26

Application are invited for engagement of One Legal Expert with a monthly fixed remuneration of Rs.50,000/- including EPF, Service charges, GST etc as admissible at Divisional Forest Officer, Bamra Wildlife Division, Bamra, Sambalpur, Odisha. The engagement is purely temporary and is upto **31.03.2026** which is likely to extended observing the performance & suitability of the person engaged.

Essential Qualification:-

Candidate must have LLB degree with 2 years of work experience. Certificate of experience regarding the same must be attached.

Candidates having prior experience of working in forest offence matter will be given preference.

Candidates should have proficiency in odia language (Both reading and writing).

Duties of Legal Expert:-

Legal Expert will be assigned the task of preparation of OR/UD/PR Case records and to undertake visit to Range Offices of Bamra WL Division, Court of SDJM Kuchinda, SDJM Redhakhol, District Court, Sambalpur, High Court, Cuttack, PCCF (WL) Office & PCCF & HoFF Office, Bhubaneswar or any place as and when required by the undersigned on the Forest & Wildlife case matters. Assist the Authorized Officer in disposal of confiscation proceeding case, Assist the Inquiry Officer of Wildlife cases & Forest cases.

Term & Condition:-

- 1. **Duration of engagement:** The engagement of the Legal expert is initially upto 31.03.2026 and is likely to be extended on satisfactory performance and suitability.
- 2. **Working hours:-** The Legal Expert will be expected to be on duty in office from opening to closing hours. The candidate may be required to work on off days and beyond duty hours on the discretion of the Divisional Forest Officer, Bamra Wildlife Division.
- 3. **Leave:-** The Legal Expert will be allowed for 11 days casual leave per year with prior permission of Divisional Forest Officer, Bamra Wildlife Division. For any unauthorized absence proportionate remuneration will be deducted for consolidated monthly remuneration.
- 4. **Remuneration:-** Total remuneration per month will be Rs.50.000/-including EPF, Service Charges and GST Charges. No extra DA will be disbursed. Actual Travelling expenses will be reimbursed. The monthly remuneration of the Legal Expert will be paid every month in his personal Bank account through the Service Provider on receipt of performance report to be decided by the Divisional Forest Officer, Bamra Wildlife Division.
- 5. The Employer shall not be liable to compensate the loss of the person engaged resulting from any hazards during work in the field / Office including loss of life.

- 6. The Employer, the Divisional Forest Officer is under no obligation to continue the engagement and may discontinue the engagement with one (1) month prior notice, without assigning any reason thereof.
- 7. The Legal Expert will not share any data gathered/ manufactured relating to this Division with anybody inside or outside the organization without prior permission from the Divisional Forest Officer, Bamra Wildlife Division. All documents, reports and scientific papers so created from work of Legal expert will be owned by Divisional Forest Officer, Bamra Wildlife Division. Any data in any form recorded in personal mobile phone/camera should be immediately and as soon as possible be transferred to a hard disk or computer of Divisional Forest Officer, Bamra Wildlife Division and no data related to the Division and the project should be kept in his personal mobile phone and camera.
- 8. The Legal Expert will have to work in the office of the Divisional Forest Officer, Bamra Wildlife Division with all staff & his attitude & behavior should be compatible to all employees so as to generate maximum output of the work for which he is engaged.
- 9. The candidate has to report one hour before the scheduled interview time at the Office of the Divisional Forest Officer, Bamra Wildlife Division & drop his application form with self attested photo copy of all documents in a sealed box kept with the Asst. Conservator of Forests (HM&ET), Bamra Wildlife Division & bring with them the originals for verification at the time of interview. In case of non submission of original document for verification during the interview, the candidature is liable to be rejected.
- 10. The candidate (if employed elsewhere at present) should submit a No-Objection Certificate (NOC) from the head of the Organization worked/ employer in original at the time of interview.
- 11. A brief write up on previous work experience (if any) should also be submitted along with the application form.
- 12. Any forged documents by the candidate on the strength of which he gets selected if detected in future will lead to his disengagement along with other criminal action as per law.
- 13. The applicant shall submit an undertaking that he will join in his place of work in the Office of the Divisional Forest Officer, Bamra Wildlife Division within 7 (Seven) calendar days of issue of letter of acceptance. Failure to join on work in the stipulated period of 7 (Seven) days will lead to cancellation of his engagement. The authority (Employer) may opt to engage the next person as per result of the interview without holding any further interview for the purpose. No claims from the 1st candidate selected will be entertained in this regards after the stipulated period is over.
- 14. The Divisional Forest Officer, Bamra Wildlife Division has absolute right to select or reject candidature of any candidate without assigning any reason thereof including cancellation of the advertisement.

<u>Procedure of selection:-</u> Selection will be based on the result of performance in the Walk in Interview & skill test. The skill test will be done on the same date of interview at the Divisional Headquarters.

Divisional Forest Officer,

Bamra Wildlife Division.

Application Form for the post of Legal Expert

| Name (IN CAPITAL) | : | | |
|-------------------|---|-------|--------------------|
| Father Name | : | > | Recent |
| Date of Birth | : | | Coloured |
| Sex | : | B II | Passport Size |
| | | ota a | Photographs |

Aadhar Card No.

Category (SC/ST/SEBC/GEN)

Permanent Address

Present Address (address for

Communication if other than the

Permanent address)

Contact No.

F-mail ID

| L IIIdii ID | | | | |
|--------------------------|------------|---------|----------|------------|
| | Board / | Year of | Division | % of Marks |
| Examination | University | Passing | | |
| H.S.C or Equivalent | | | | |
| +2 or Equivalent | | , | | |
| Graduation or Equivalent | | | | |
| Master's Degree | | | | |
| Others | | | 4 | |

Extra-Curricular activities

Work Experience if any

Conference/work shop attended

Publications if any

Work experience if any

Current work

Languages known

Knowledge in Computer

Full Signature of the candidate

Declaration

I declare herewith that the Particulars furnished above are true to the best of my knowledge.

Place:

Full Signature of the candidate

Declaration

I declare herewith that I will be able to join the place of work within 7 (seven) from the date of issue of letter of acceptance, if issued after due selection procedure.

Place:

Full Signature of the candidate