



ଉପ-ଜିଲ୍ଲାପାଳଙ୍କ କାର୍ଯ୍ୟାଳୟ, କୁଚିଣ୍ଡା

OFFICE OF THE SUB-COLLECTOR, KUCHINDA
(Revenue & Disaster Management, Deptt., Govt. of Odisha)
e-mail id:- subcol.kuch-od@nic.in, Phone No. 06642-220023

Order No. 5142 / Dated: 20/09/2025

Quotation Call Notice

Sealed quotations / tenders are invited from interested reputed Travel Agencies/ Tour Operators or private individuals for providing 01 no of Non AC/ AC diesel driven vehicles having sitting capacity not more than ten including driver, which shall conform to the Terms and conditions (Annexure-II) for official use in the office of the Sub-Collector, Kuchinda on monthly rent basis.

1. The vehicle must be in road worthy condition, shall not be more than 3 years old from the date of initial registration and certificate, insurance certificate, fitness certificate, valid contract carriage permit, proof of up to date tax payment etc. which are mandatory for playing of vehicle. The bidder has to enclose Xerox copy of said documents at the time of opening of quotation.
2. A sum of Rs.5000/- shall be deposited by the intending bidders in shape of account payee Bank draft drawn in favour of the Sub-Collector, Kuchinda and submitted along with the tender security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
3. The monthly rate of hire charge is quoted separately in the general bid information (excluding fuel and lubricants).
4. The vehicle must achieve a fuel efficiency of 10 KMs per liter.
5. The details of the make and year of manufacture of the vehicle, registration no, mileage (KMs covered per liter) should be specifically provided in the general bid information to be furnished with the quotation/ tender (Annexure-III).
6. The quotation completed in all respect should reach the undersigned on or before 25.09.2025 by 05.00 PM which will be opened on Dt.26.09.2025 at 11.00 AM in presence of the bidders or their authorized representatives.
7. The application form of quotation/ tender containing general bid information & Terms and conditions for hiring of vehicles etc. will be available with Nazir, O/o the Sub-Collector, Kuchinda on payment of Rs.100/- from Dt. 20.09.2025 to 25.09.2025 or can be downloaded from Odisha Govt. website www.sambalpur.odisha.gov.in from Dt.20.09.2025 to 25.09.2025 In case the application form is downloaded from Govt. website, the applicant shall furnish a Demand draft for an amount Rs.100/- (Rupees One Hundred) only in favour of Sub-Collector, Kuchinda towards the cost of application along with the application.


Sub-Collector, Kuchinda

Memo No. 5143 / Dated: 20/09/2025

Copy to the DIO, NIC, Sambalpur for displaying the same in the District website immediately.

Copy to the PA,ITDA, Kuchinda// Tahasildar, Kuchinda// BDO, Kuchinda// SDMO, Kuchinda// EO, NAC, Kuchinda// CDPO, Kuchinda for information and wide publication.

Copy to office notice board for general information.


Sub-Collector, Kuchinda

TERMS AND CONDITIONS FOR HIRING OF VEHICLE

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as:- valid registration certificate, Insurance certificate, Fitness Certificate, valid contract carriage permit, proof of up to date tax payment etc. The office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicle or loss of life/ injury made to any person or dame to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Govt. norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricants oil of Engine, gear box and differential coolant, tyres and tubes, battery etc. will be borne by bidder.
3. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
4. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
5. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
6. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
7. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
8. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.

24/7 20/9/20
Sub-Collector, Kuchinda

General Information

SI No	Particulars	
1	Name of the Service Provider/ Vehicle Owner & Complete Address	
2	Contact Number	
3	GST Number	
4	Bank Account No and IFSC Code	
5	Registration No. of Vehicle	
6	Year of Manufacture	
7	Make & Model	
8	Date of registration	
9	Fitness Certificate validity	
10	Pollution Certificate validity	
11	Permit validity	
12	Insurance validity	
13	Proposed hire Charge of the vehicle per month excluding fuel cost	
14	Rate of fuel consumption / Mileage per litre	

Certified that the information submitted above is true to the best of my knowledge & belief.

Seal & Signature of Tenderer