



ODISHA STATE ROAD TRANSPORT CORPORATION

GPS & ABS, Block- Jujomura , Dist- Sambalpur

Notice No- 47 /Date- 24 / 07 / 2025

NOTICE INVITING TENDER

Scaled tenders are invited in the prescribed form from the intending persons/firms/institutions for license of three numbers of shops and one number of Cafeteria at AMA BUS STAND JUJOMURA, SAMBALPUR

The sealed tender paper will be received up to 5:00 PM on or before Dt. 11/08/2025 and the same will be opened on 13/08/2025 at 11:00 AM in the office of the BDO, Jujomura, Sambalpur

For details of Tender, including Tender Schedule, terms and conditions. please visit our website of www.sambalpur.odisha.gov.in

Sl. No	Shop No.	Size Of the Carpet Area	Rent Per Month	Security Deposit	Purpose of Business
1	1	10'*12'10"	500	5000	
2	2	10'*12'10"	500	5000	
3	3	10'*12'10"	500	5000	
4	4	09'3"*10"	800	8000	Cafeteria includes a wash basin area

The minimum rent price for the shops is Rs.500/-per month and for cafeteria is Rs. 800/- per month (Excluding GST) as decided by the Committee.


Block Development Officer,
Jujomura

Memo No- 48 /Date- 24 / 07 / 2025

Copy submitted to the collector, Sambalpur/CDO-cum-EO,Zilla parisad,Sambalpur for kind information.


Block Development Officer,
Jujomura

Memo No- 49 /Date- 24 / 07 / 2025

Copy forwarded to the RTO, Sambalpur/ District Manager, OSRTC, Sambalpur for kind information.

Copy forwarded to District E-Governance Manager (DEGM), Sambalpur for information and necessary action. He is requested to upload the tender notice in the district website for wide publication.


Block Development Officer,
Jujomura

**TENDER FOR LICENCE OUT OF NEWLY CONSTRUCTED THREE NOS.
OF SHOP ROOMS AND ONE NOS. CAFETERIA ON RENTAL AT AMA
BUS STAND, JUJOMURA**

Sealed tenders are invited from the intending persons/firm institutions for license of three nos. of shop rooms and one no. of cafeteria on rental basis.

TENDER SCHEDULE

Intending Tenderers for the aforesaid Rooms for renting purpose containing terms and conditions on payment of Rs.1000/- (One thousand) only including GST through demand draft in favour of Block Development officer, Jujomura, Sambalpur in the seal as tender cost (non-refundable) and the EMD amount of Rs 500/- (Rupees five hundred only) including GST through demand draft in favour of Block Development officer, Jujomura, Sambalpur in the seal

Tender papers duly filled in along with required documents demand draft towards tender cost, E.M.D and Security Deposit payable in favour of block Development Officer, Jujomura, Sambalpur are to be sent by registered/speed post only so as reach this officer up to 05:00PM On or before dt. 11/08/2025. Tender paper received after the scheduled date & time shall be rejected. The intending tender shall mention the shop number where he/she desire to take on rental.

The Sealed tender papers shall be opened on 13/08/2025 at 11:00 am and continue till tender process is over at office of the BDO, Jujomura. The tenderer or their authorized representatives are at liberty to remain present at the time of opening of the tenders. Tender papers found incomplete & received late shall be summarily rejected

The first highest tender shall have to execute an agreement with Authority at his/her own cost if the successful Tender backs out then the EMD deposited by him/her shall be forfeited and the 2nd highest tenderer shall be given opportunity to execute the agreement.

The Block Development Officer, Jujomura reserves the right to extend the date as stipulated above and accept or reject any or all tenders or finalize the same through negotiation without assigning any reasons thereof


**Block Development Officer,
Jujomura**

Memo No- 50 **/Date-** 24 / 07 / 2025

Copy submitted to the collector, Sambalpur/CDO-cum-EO, Zilla parisad, Sambalpur for kind information.


**Block Development Officer,
Jujomura**

Memo No- 51 **/Date-** 24 / 07 / 2025

Copy forwarded to the RTO, Sambalpur/ District Manager, OSRTC, Sambalpur for kind information.

Copy forwarded to District E-Governance Manager (DEGM), Sambalpur for information and necessary action. He is requested to upload the tender notice in the district website for wide publication


**Block Development Officer,
Jujomura**

TERMS AND CONDITIONS OF TENDER FOR LICENSE OF THREE NOS. OF ROOMS AND ONE NO. CAFETERIA IN THE PREMISES OF AMA BUS STAND, OSRTC VIDE TENDER NOTICE- 49 , DT- 24 / 07 /2025

01. Allotment of three nos of shop rooms and one nos. of cafeteria in the premises of AMA BUS STAND, Jujomura as mentioned in the aforesaid tender notice will be licensed to individual person/body/Corporate/Company for a period as mentioned in the tender notice.
02. The complete sealed tender as per Performa enclosed shall be sent by register/Speed Post so as to be reach to the Office of the Block Development Officer, Jujomura on or before Dt. 11/08/2025 up to 05:00 PM after which no tender will be received and the sealed tenders will be opened on Dt.13/08/2025 at 11:00 AM. Office of the Block Development Officer, Jujomura shall not be held responsible for any postal delay.
03. The envelope of the sealed tender must be superscribed "Tender for license of shop rooms in the premises of Ama bus Stand, Jujomura with the Room Number Envelops without any superscription are liable to be rejected. Anyhow final decision will be taken by the tender committee.
04. The full amount of EMD in shape of bank Draft to be submitted as per tender schedule at the time of submission of tender of paper failing which the tender paper shall be treated as cancelled.
05. An agreement shall be executed in the manner as prescribed by the Authority reserving the right of Authority to alter/amend the condition of the agreement at any time without assigning any reason thereof.
06. G.S.T as applicable will be levied on such monthly rent to be paid by such Allottee
07. Monthly rent shall be enhanced by 10% in every three years.
08. No tender form will be considered unless it is accompanied with cash receipt/bank draft against payment of EMD money as indicated above. Two passport size photographs along with ITCC (income tax clearance certificate) and solvency certificate issued by Tahasildar, have to be enclosed with the tender form failing which the tender is liable for rejection. Application for cafeteria must include food license issued by competent authority.
09. The authority reserves the right to reject any or all the tenders without assigning any reason thereof.
10. In case of default in payment of monthly rent by 7th of every succeeding month, interest@12% shall be charged.
11. That, in the event of default in payment of monthly rent for more than two months, it shall be realized from the security amount deposited by the licensee and that will be recouped from the licensee in the next month, otherwise the license shall be cancelled.
12. After finalization of tender, allotment order will be issued in favour of successful tenderer within one month from the date of finalization of tender to take over the physical procession of the room as applied for If the licensee failed to take possession of the allotted shop with in one month, the license shall be cancelled and the second successful bidder will be issued accordingly.
13. The interested tenderer can apply specific room number with offer price of rent per month in the application form while participating in the tender, otherwise the tender shall be treated as void The purpose should be in public interest. The allocation of the shops at the bus stand will be based on the purpose that will be most feasible for the site and the decision of the tender committee during the technical evaluation process is final.
14. In case more than on tender is applied for a specific room with similar rate & similar purpose, the committee can go for a lottery in presence of all committee members and tender or their representatives and will be decided after outcome of the result of the lottery.
15. In case of any dispute arising out of such tender, the same shall be referred to the office of the Collector & District Magistrate, Sambalpur, whose decision shall be final and binding.
16. In case of the price quoted in the tender is not up to the expectation of the authority or tender is defective or no tender or limited tender is received in this regard, the Authority reserves its right to cancel the tender or finalize the selection through negotiation followed by approval of the

17. The allotment by in favour of successful allottee can be terminated ant any point of time by the Authority by given one month notice.
18. The allotment of room in the premises of Ama Bus Stand, Jujomura shall be allowed for only for three years. It may be extended beyond three years, if necessary after satisfaction of abiding terms and condition of the tender rule.
19. In case the Bus stand is decided to redevelop for any other purpose, the allottee has to vacate area on receipt of one month notice from Authority.
20. If any temporary construction noticed, the same will be demolished by the authority without making any correspondence or intimation. No representation will be entertained to that affect.
21. The security amount and EMD amount deposited by the successful tenderer at the office of the BDO, Jujomura bears no interest and under no circumstances the tenderer shall claim the interest.
22. Defaulter allottee whose allotment order has been cancelled earlier shall not participate in the tender.
23. The successful tender shall execute an agreement within 7 days from date of information from Authority.
24. The allottee shall not use the room in the premises of OSRTC Bus stand at under the control of Unit-in-Charge, OSRTC, concerned for any purpose other than the purpose as mentioned in the tender notice and illegal activities shall be carried out there.
25. The license shall install the power and water connection, if any, as per requirement at the site of the allotted room in the premises of OSRTC, Bus stand at his/her own cost and shall pay the necessary charge to the concerned authority regularly. Corporation shall not take any responsibility in this regard Failure to deposit these charges in time shall lead to cancellation of lease.
26. Dumping of wastage/garbage without cleaning the same daily and causing unhygienic situation shall entail cancellation of the lease without giving prior intimation along with forfeiture of the security deposit. The license shall make his/her own arrangement for shifting of the organic and other waste dally He/she shall keep the area neat and clean.
27. The security deposit and EMD amount shall be refunded to the unsuccessful bidders after complete tender process
28. The sale of alcohol/other contraband/dangerous goods/materials in any form are strictly prohibited in the premises. Further smoking and consumption of alcohol intoxicants in the premises are strictly prohibited.
29. No child labour shall be employed by the license in any case. Full detail of the employee person will be maintain by the allottee/shop holder and this will be provided to the competent authority when demanded.
30. The allottee/shop owners shall be responsible for the repair of shop required, if any during license period with the permission of competent authority.
31. Any illegal issue or dispute arising out of the activities of the licensee shall be the sole responsibility of the licensee. The competent authority shall not be held responsible to the affect. If allegation is proved, the license will be cancelled
32. Details of terms and conditions will be stipulated in the agreement to be signed by both the parties and the same is enforceable by law
33. The licensee shall not sublet the allotted shop to any person.
34. If the successes tender is a firm /institution/company, it must be registered under the respective Act which in force by the state/central Govt., in case of person, the Aadhar and PAN is mandatory.
35. After execution of agreement, if the successful tenderer fails to take physical possession of allotted room, the EMD will be forfeited and rent due till the date of cancellation will be realized from security deposit.
36. All dispute to be raised in the license period by the licensee are under jurisdiction of the court of Sambalpur.

TENDER FORM

**TENDER FOR LICENSE OF SHOP ROOM IN THE PREMISES OF AMA BUS STAND,
JUJOMURA VIDE TENDER NOTICE NO. 52 DT. 24.07.2025**

1. Full name of the applicant: -
2. Father's/ Husband's name: -
3. Permanent address: - (Attach copy of voter "I" card and Adhar copy)
4. Present address with phone no: -
5. Date of birth as per recorded in HSC examination: -
6. Identification of room to be applied for: -
(room no. be specified)
7. Amount of the rent offered for per month: -
8. Present Occupation: -
9. Type of business intended to be carried if allotted:-
10. Money receipt No. & date:-
(In support of the purchase of tender paper)
11. Details of Bank Draft No:-
Of the E.M.D. amount of Rs...../(Rupees.....only)
And security deposit of Rs...../(Rupees.....only)
12. Details of ITCC:-

To affix
passport-size
photographs
in duplicate.

DECLARATION

1. I solemnly declare that the above particulars given by me are true to the best of my knowledge.
2. If at any point time, it is found that the above particulars furnished by me are false, the authority may cancel the allotment order and forfeit part or whole of the amount paid by me towards security deposit.
3. In the matter of any doubt or difficulty arising out implementation of the terms and conditions, I shall abide by the decision of the Block Development Officer, Jujomura which shall be binding on me.
4. In case of any dispute, the same shall be resolved by way of reference of the matter to an arbitrator of Authority whose decision shall be final and binding on me.

SIGNATURE OF THE APPLICANT

Date-

Issued to Shri/Smt:-.....

Vide M.R No:-.....Dt:-.....

Signature of the Issuing Officer

List of Documents to be attached:-

1. Id proof-(Adhar card/ PAN card)
2. Address (Voter ID/Electricity bill/passport)
3. Two passport-sized photo
4. Food license (For Cafeteria)