

OFFICE OF THE SUPERINTENDENT  
VSS INSTITUTE OF MEDICAL SCIENCES AND RESEARCH  
BURLA, SAMBALPUR

\*\*\*\*

No. 9642/VIMSAR

dated, Burla, the 02 th 7 2025

To,

The District Information Officer,  
Collectorate, Sambalpur,  
[orisam@nic.in](mailto:orisam@nic.in)

Sub: Display of proceeding dt. 25.06.2025 & 01.07.2025 relating to  
Tender Call Notice No. 8537/VIMSAR dt. 10.06.2025.

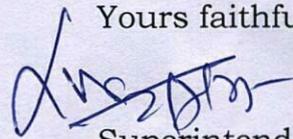
Ref: This office letter No. 5837 dt. 10.06.2025

Sir,

In continuation to this office tender Call Notice No. 8537/VIMSAR  
dt. 10.06.2025 on the above captioned subject, I am enclosing herewith the  
Proceedings dt. 25.06.2025 and 01.07.2025 with a request to display in the  
district website immediately for its information of all the aspirant bidders of the  
same may be sent through Email: [vimsarsuptd24@gmail.com](mailto:vimsarsuptd24@gmail.com) .

Encl: As above

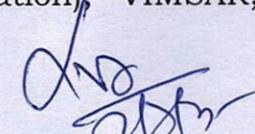
Yours faithfully

  
Superintendent  
VSS IMSAR, Burla

Memo No. 9643/VIMSAR

Dated, Burla, the 02 th 7 2025

Copy alongwith copies of a modified Proceedings dt. 25.06.2025 and  
01.07.2025 to the Tender Call Notice forwarded to the Director/ Dean &  
Principal, VIMSAR, Burla /Registrar (Administration), VIMSAR, Burla for  
information and necessary action.

  
Superintendent  
VSS IMSAR, Burla

39

**PROCEEDING OF THE PRE-BID MEETING FOR TENDER CALL  
NO.8537,VIMSAR DT.10.06.2025 i.e. OUTSOURCING OF (DRY & LIQUID  
AND COOKED) DIET SERVICE DURING 2025-26 HELD ON 25.06.2025 AT  
11.00 AM IN THE OFFICE CHAMBER OF THE SUPERINTENDENT,  
VIMSAR, BURLA**

\*\*\*\*

The pre-Bid meeting for Outsourcing of Dry, Liquid and Cooked diet for Indoor patient of the Hospital for prospective financial year-2025-26 floated vide this office Tender Call Notice No. 8537,VIMSAR Dt.10.06.2025 was held on 25.06.2025 at 11.00 AM under the Chairmanship of the Superintendent in his office chamber as per Tender program in presence of the following official members and eleven number of aspirant Bidders (enclosed as Annexure-I).

1. Superintendent, VIMSAR, Burla	...	Chairman
2. Registrar(Administration), VIMSAR, Burla	...	Member
3. Accounts Officer, VIMSAR, Burla	...	Member
4. Establishment Officer,	...	Member
5. Section Officer, VIMSAR, Burla	....	Member
6. Hospital Manager, VIMSAR, Burla	...	Member

At the outset of the meeting, the Superintendent-Cum-Chairman welcomed all the official members and bidders present in the meeting and explained that the very purpose of meeting was to clarify the doubts or quarries of aspirant Bidders if any for submission of Tender. Accordingly, the entire aspirant Bidders present in the meeting were asked to put forth doubts or quarries if any. All the aspirant bidders informed the Committee that they do not have any doubts or quarries on the Tender Call Notice. However, few aspirant bidders requested the Committee to revise/ reconsider some evaluation criteria like turnover, Work experience mentioned in Clause-5.2 i.e. evaluation of Technical proposal for award of marks and some aspirant bidders told that the turnover, Work experience mentioned in Clause-5.2 of the Tender Call Notice is justified.

After a detail discussion, the Committee clarified the following points to the aspirant bidders.

- 1. Sanctioned Bed Strength:-** The Committee clarified the aspirant bidders that the present sanction bed strength of this VIMSAR, Burla is 1134 whereas the present functional beds excluding 05 new departments i.e. Gastroenterology, Pediatric Surgery, Hematology, Plastic Surgery and Endocrinology are 1413.

**Cont...2....**

*[Handwritten signature]*

*[Handwritten signature]*  
25-6-25

*[Handwritten signature]*  
25/6/25

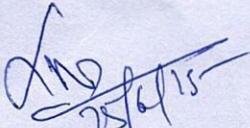
*[Handwritten signature]*  
25-06-25

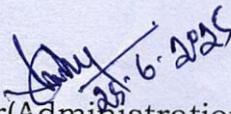
2. **Weight-age to MSME firm on Experience, Turnover-** The Committee clarified that as the Tender Call Notice No. 8537, VIMSAR Dt.10.06.2025 is coming under service category. Hence, no weight-age will be given to MSME firms as per Notification No. MSME-IPE-MISC-0060-2019 / 566 /MSME, Bhubaneswar, dated 24.01.2024 of Govt. of Odisha, Department of Micro, Small & Medium Enterprises.
3. **Work Experience:-** The Committee clarified the aspirant bidders that work experience of minimum 100 beds has been taken into consideration to get experience firms who have supplied diet to hospitals/ big Govt. Institutions and to check/ minimize false experience certificates from the private Nursing homes.
4. **Turn over:-** The Committee clarified the aspirant bidders that the minimum turnover of Rs.9.00 crore and above has been taken into consideration as the average annual turnover of the Tender Call Notice will be Rs.110/- per day (General Diet) X 1134 beds X 365 days = Rs.4,55,30,100/- or average Rs.4.5 crores per year X twice of the estimated cost = Rs.9.00 Crore.

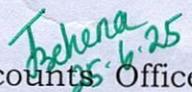
The Committee clarified the aspirant bidders that as the VIMSAR, Burla is an 1134 bedded referral hospital, it has been decided to select one experienced and financially sound firm who can supply diet to the patients for 2/3 months without any payment in emergency i.e. non available of funds.

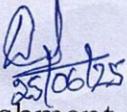
However, the Committee advised the aspirant bidders to put forth their suggestions/ request if any through email id. [vimsarsuptd24@gmail.com](mailto:vimsarsuptd24@gmail.com) or by hard copy on or before 30.06.2025 by 05.30 P.M. so that meeting on consideration of suggestion/ request if any will be held on dt.01.07.2025.

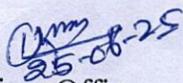
The meeting ended with vote of thanks to the chair and the members present in the meeting.

  
25/06/25  
Superintendent  
VIMSAR, Burla,

  
25.6.2025  
Registrar (Administration)  
VIMSAR, Burla

  
25.6.25  
Accounts Officer  
VIMSAR, Burla

  
25/06/25  
Establishment Officer,  
VIMSAR, Burla

  
25-06-25  
Section Officer  
VIMSAR, Burla

  
25/06/25  
Hospital Manager  
VIMSAR, Burla

**PROCEEDING OF THE MEETING HELD ON 01.07.2025 AT 12.30 P.M IN  
THE OFFICE CHAMBER OF THE SUPERINTENDENT, VIMSAR, BURLA FOR  
CONSIDERATION OF EVALUATION CRITERIA AGAINST TENDER CALL  
NO.8537/VIMSAR DT.10.06.2025 i.e. OUTSOURCING OF (DRY & LIQUID  
AND COOKED) DIET SERVICE DURING 2025-26**

\*\*\*\*

The meeting for consideration of evaluation criteria on this office Tender Call Notice No. 8537/ VIMSAR Dt.10.06.2025 i.e. Outsourcing of Dry, Liquid and Cooked diet for Indoor patient of this Hospital for prospective financial year 2025-26 was held on 01.07.2025 at 12.30 P.M. under the Chairmanship of the Superintendent in his office chamber. The following members were present in the meeting.

1. Superintendent, VIMSAR, Burla	...	Chairman
2. Registrar(Administration), VIMSAR, Burla	...	Member
3. Accounts Officer, VIMSAR, Burla	...	Member
4. Establishment Officer,	...	Member
5. Section Officer, VIMSAR, Burla	....	Member
6. Hospital Manager, VIMSAR, Burla	...	Member

At the outset of the meeting, the Superintendent-Cum-Chairman welcomed all the members to the meeting and narrated decision taken in the pre-bid meeting held on 25.06.2025 at 11.00 AM. It was decided to review suggestion/ request if any of the aspirant bidders which will be received through email id. [vimsarsuptd24@gmail.com](mailto:vimsarsuptd24@gmail.com) or by hard copy on or before 30.06.2025 by 05.30 P.M.. Accordingly, the following aspirant bidders have submitted their grievances mentioned against each.

**1. M/S Srikrishna Suppliers, Sagarpada, Bolangir.**

M/S Srikrishna Suppliers, Sagarpada, Bolangir informed that the Serial no.1 and 2 of Clause-5.2 of the RFP are incorrect and required change as detailed below:

Page -52 of RPF, Sl.No.1 of Clause-5.2 of the RFP mentions 'other institutions'. It should either be 'Govt. Health Institutions' or 'other Govt. Institution', as stating 'other institutions' will bring in bidders non-health sectors and will create serious differences as these bidders have to satisfy the ".....bed strength/persons..." criteria of Sl.No.1 and Sl. No.3 of the Clause-5.2 of RFP for Diet Services (Dry, Cooked and Liquid ) to Indoor Patients. Hence, 'other institutions' has to be amended as 'Govt. health institutions' or 'other Govt. institutions'.

Cont...2....

*[Signature]*  
1.7.25

*[Signature]*  
1.7.25

*[Signature]*  
1.7.25

*[Signature]*  
1.7.25

*[Signature]*  
1.7.25

*[Signature]*  
1.7.25

Further, the fixing of Annual Average Turnover of > Rs.18 Cr. '20 marks' is not as per the Notification issued by the Health and Family Welfare Department, Govt. of Odisha vide No.5056 dated 22.02.2022, which states that the "Annual Average Turnover be '> **Rs. 2Cr.: 20 marks**'.

In addition to the above, the "Annual Average Turnover" criteria under Sl.No.2 should be specifically relating to Diet Services (Dry, Cooked and Liquid) to Indoor Patients as the requirement of under Sl.No.2 of Clause-5.2 has a direct link with only, as Sl.No.1&3 of Clause-5.2 of the RFP. In other words, the assessment of "Annual Average Turnover" 'should be on the basis of bidder'.

Accordingly, the aforesaid firm has requested that serial no.1 and 2 of Clause-5.2 of the RFP be changed/Modified as per the Govt. Notification to ensure that there is level playing field and no bidder is discriminated against.

**M/S Utkal Suppliers, Industrial Estate, Berhampur**

Same as above stated by M/S Srikrishna Suppliers, Sagarpada, Bolangir.

**M/S Kiyush Security and Man power Services, Sagarpada, Bolangir.**

Same as above stated by M/S Srikrishna Suppliers, Sagarpada, Bolangir and M/S Utkal Suppliers, Industrial Estate, Berhampur.

**M/S Maa Ramachandi Traders, Berhampur**

The aforesaid firm has stated that:- Clause-5.2 of the RFP deals with regard to **Evaluation of Technical Proposal for Award of Marks**, under Serial No.1 (work experience) in the column "Marking as per criteria", the use of the word "**other intuitions**" occurring in all 4 columns should be amended as "**other health institutions**" or "**Government Health Institutions**". This request for amending is for the reason that while participating at many similar bids notified by State and District Health institutions, it has been learnt/reported that many bidders resort to filing fraudulent experience certifications obtained from "other institutions" @ private institutions. Hence, mentioning of "**other health institutions**" or "**Government Health Institutions**" will bring it in alignment with Notification no. 5056 dated 22.02.2021 [issued by the Health and Family Welfare Department, Govt. of Odisha for outsourcing of Diet Services (Dry, Cooked and Liquid) to Indoor Patient at Govt. Institutions], will ensure authenticity of certifications of work experience and will prevent misrepresentation by narrowing down the participation to genuine bidders.

Cont...3....

*[Handwritten signatures and dates: 21/7/25, 22/7/25, 22/7/25, 22/7/25, 22/7/25]*

Secondly, under Serial No.2 of Clause-5.2 of the RFP which deal with regard to Evaluations of Technical Proposal for Award of Marks, fixing "Annual Average Turnover" at more than RS.18 Crore is improper and discriminatory for two reasons as stated hereunder:

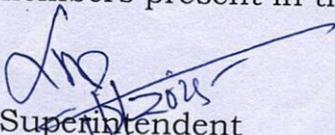
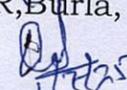
It is improper as it is not as per the Guidelines issued by the Health and Family Welfare Department, Govt. of Odisha vide Notification No.5056 dated 22.02.2021 which state that "Annual average Turnover" should be >Rs.2.Crore.

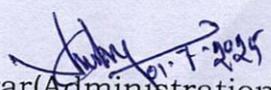
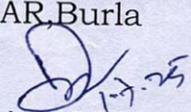
It is discriminatory as it will keep out many potential and experienced bidders who participate in RFP for Diet Services (Dry, Cooked and Liquid) to Indoor Patients which are issued as per the Notification no.5056 dated 22.02.2021. In this case, the "Annual Average Turnover" >Rs.18 Crore is not as per notification and will breed bias and favoritism.

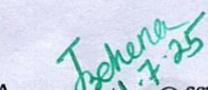
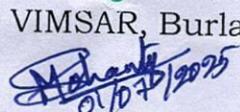
Going through all the details stated by the aspirant bidders, the Committee decided not to modify any Clause-5.2 of the RFP floated vide this office Tender Call Notice No. 8537/ VIMSAR Dt.10.06.2025 as it has already been clarified to the aspirant bidders in pre-bid meeting dt.25.06.2025. However, the Committee have clarified/ taken decision relating to Clause-5.2 (3) as follows:-

1. Experience certificate of Private Nursing Homes will not be taken into consideration.
2. Experience certificate of Private Schools/ Hostels will also not be taken into consideration.
3. All the Health Institutions having bed strength of more than 100 (Private and Govt.) will be taken into consideration.
4. Experience certificates of all 'other Govt. Institution' like AIIMS, GM University, F.M. University, IIM, Revensha University, Sambalpur University, VSSUT, Burla, Utkal University etc. will be taken into consideration.

The meeting ended with vote of thanks to the chair and the members present in the meeting.

  
Superintendent  
VIMSAR, Burla,  
  
Establishment Officer,  
VIMSAR, Burla

  
Registrar(Administration)  
VIMSAR, Burla  
  
Section Officer  
VIMSAR, Burla

  
Accounts Officer  
VIMSAR, Burla  
  
Hospital Manager  
VIMSAR, Burla