

GOVERNMENT OF ODISHA, HEALTH & F.W. DEPARTMENT  
OFFICE OF THE SUPERINTENDENT  
VSS INSTITUTE OF MEDICAL SCIENCES & RESEARCH, BURLA  
(SAMBALPUR)

Email ID- [vimsarsuptd24@gmail.com](mailto:vimsarsuptd24@gmail.com)

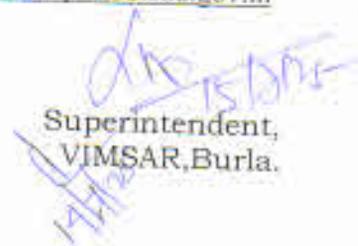
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No 10255 / VIMSAR

Dated, Burla, the 15/07/25

Expression of Interest is hereby invited by the Superintendent, VSS Institute of Medical Sciences & Research, Burla, Sambalpur from the interested local Drug Stores/ Registered supplier for empanelment to supply drugs/medicines & other items relating to treatment to the patients for this hospital so as to reach this office of the undersigned on or before dtd. 11.08.2025 up to 5.30 PM through Regd. Post / Speed post/ courier only. The same will be opened by the Committee on the next working day at 11.30 A.M. in the office chamber of the undersigned.

The detailed terms and conditions of expression of interest can be downloaded from Dist. website <https://sambalpur.odisha.gov.in> or from <https://www.vimsar.ac.in>

  
Superintendent,  
VIMSAR, Burla.

**THE TERMS & CONDITINS ALONG WITH THE CRITERIA FOR  
EMPANELEMENT OF STORE.**

- 1- Expression of Interest is hereby invited by the Superintendent, VSS Institute of Medical Sciences & Research, Burla, Sambalpur from the interested local Drug Stores/ Registered supplier for empanelment to supply drugs/medicines & other items like drugs/medicines, Cath lab consumables, surgical items, Ortho implants, dialysis items required relating to treatment to the patients for this hospital.
- 2- The offer bid should reach to the office of the undersigned on or before dtd 11.08.2025 up to 5.30 PM through Regd. Post / Speed post / courier only.
- 3- The bids will be opened by the Committee on the next working day at 11.30 A.M. in the office chamber of the Superintendent, VIMSAR, Burla.
- 4- The selection of the firms will be done by the Committee of the hospital.
- 5- The supply price of the items should not exceed 10% of the purchase price of the items. The firm quoting less percentage of profit from purchase price will be approved & the rest bidders will be negotiated with the approved percentage of the prices.
- 6- The purchase price or MRP of the medicines or other items will be verified as and when required. The firm should furnish the same to the undersigned or committee as & when required.
- 7- The selected firm will attach one copy of their purchase bill while supplying those items to this hospital.
- 8- The firm /drugs store should furnish the following documents with self attested along with their willingness which will be sealed in a cover and super scribed as "**Expression of Interest for Empanelment of Store for supply of Medicines / Ortho Implants / Cath Lab Consumable / Dialysis requirement to VIMSAR, Burla**" and due date is 11.08.2025 up to 5.30 P.M..
- 9- The bidder should be a Stockiest / Retailer or manufacturer.
- 10- The store of the Stockiest / Retailer should be located within 1 KM from the main hospital building.
- 11- The Drugs Store / Shop of the firm should be with valid license under Drugs & Cosmetic Act by Govt. (The proof of document to be furnished).
- 12- The Drug store / Shop of the firm should be established in the authorized land.

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- 13- The average annual Turnover of the Drug store / firm should not be less than 04 Crore during the last 03 financial years i.e. 2021-2022, 2022-23 and 2023-24.
- 14- Order to the empanelled store will be placed according to their annual turnover.
- 15- The empanelled store should must have drugs not less than 75 % of the commonly prescribed medicines of the hospital.
- 16- The medicine & other items should be supplied to the central store of this hospital as and when required within in 24 hours of order. Non supply of medicines within time may lead to blacklisting of firms.
- 17- An agreement will be made with the selected firm for the period of 1 (One) year which may be extended depending upon the smooth supply/ availability of items with the firms.
- 18- Payment to the selected empanelled store will be made on availability of fund. On demanding of payment on unavailability of funds, no further orders will be placed to the said firm and future agreement of the said supplier will be terminated and their requested for said empanelled in future will not be considered.
- 19- The following documents should be furnished in their offer bid:
  - (i) Registration Certificate of the Shop / Store.
  - (ii) Valid Drug License of the Drugs Store / Shop.
  - (iii) Supporting Document to sell the above items.
  - (iv) GST Registration.
  - (v) PAN Card.
  - (vi) Authorized document relating to the land over which the Drugs Store/ Shop of the firm is established.
  - (vii) The Audited document of Annual Turnover for last three financial years i.e. 2021-2022, 2022-23 and 2023-24.
  - (viii) The distance of the drugs store or shop should be mentioned in the offer letter.
  - (ix) Any other document supporting to their offer.

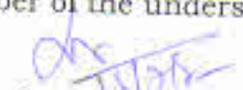
  
Superintendent,  
VIMSAR, Burla.

Memo No 10256 / VIMSAR dated: 15-07-2025

Copy to All Notice Boards of VIMSAR, Burla / Prominent places of Burla town for information of all concerned.

Copy forwarded to the Director, VIMSAR, Burla / Dean & Principal, Vimsar, Burla for needful.

Copy forwarded to the Registrar Administration Officer/ Accounts Officer/ Store Medical Officer, VIMSAR, Burla for needful. They are requested to please remain present at the time of opening of the same on dtd.12.08.2025 at 11.30 A.M.in the office chamber of the undersigned.

  
Superintendent,  
VIMSAR, Burla.