



**ZILLA SWASTHYA SAMITI**  
**District Programme Management Unit (NHM)**  
**DHH, Modipara, Sambalpur**  
**NOTICE INVITING PROPOSAL**



**TENDER CALL NOTICE FOR SUPPLY OF NUTRITIONAL KIT TO THE TB PATIENTS**

Adv. No. 246

Date: 24/6/2025

**Sealed tenders are invited for supply of Nutritional Kit for the TB Patients of sambalpur district under NTEP,ZSS,Sambalpur. Details regarding eligibility criteria, terms & conditions and the formats of submission of tender (Technical & Price bid) are mentioned in the tender document which may be downloaded from the website: <https://sambalpur.odisha.gov.in> .The tenders should reach the office of the undersigned by **08/07/2025 (till 05.00 PM)**. The Tenders will be opened at **11.00 AM on 09/07/2025** . The undersigned reserves the right to reject any or all the tenders without assigning any reason thereof.**

Sd/-  
**Chief District Medical & Public Health Officer,**  
**Sambalpur**

*Handwritten signature*  
24/6/2025  
**CDM & PHO**  
**Sambalpur**

**TENDER FOR SUPPLY OF NUTRITIONAL KIT TO THE TB PATIENTS**

**INSTRUCTION TO TENDERERS**

1. Sealed tenders are invited for **Wholesaler / Retailers/firm/ Agencies / Individual** for supply of Nutritional Kit for the TB Patients of the Sambalpur district under the CDM&PHO-Cum-District Mission Director ,Sambalpur.
2. The interested bidder may download the tender document from the website : <https://sambalpur.odisha.gov.in>. The tender will have to be submitted in two parts i.e. **Technical Bid (Cover-A)** and **Financial Bid (Cover-B)**. The formats & documents to be submitted in technical & financial bid are mentioned in the tender document. The bidders should submit their **technical** and **financial** bid **separately** in **two envelopes** and these two envelopes should be put into **another cover envelop** super scribed as **“Tender for Supply of Nutritional Kit for TB Patients of Sambalpur district in advertisement reference no”.\_\_\_\_\_ dtd:\_\_\_\_\_”**. The Technical & Financial Bid envelopes should be clearly marked as **Technical Bid & Financial Bid** on the top of the relevant envelopes. The tenders (Cover & inner envelopes) should be addressed to:  
The CDM&PHO-Cum-District Mission Director, NHM  
District Headquarter Hospital Campus  
Modipara, Sambalpur-768002
3. The tender should reach the office of the CDM&PHO-Cum DMD NHM, sambalpur by **08/07/2025(5.00 P.M)** through **Speed post, Registered post and courier only**. The tenders will be opened at **11.00 A.M on 09/07/2025 in the office chamber of CDM & PHO,Sambalpur**.
4. The financial bid of those tenders shall be opened whose technical bid are found to be qualified.

  
CDM & PHO  
Sambalpur

### Eligibility Criteria

1. The tender must be accompanied by **EMD of Rs.50,000** /-(Fifty thousand) in **technical bid** by way of demand draft, drawn on any Nationalized / Scheduled Bank in favor of, **ZSS Non NRHM Account** payable Sambalpur. Tenders not accompanied by earnest money will not be considered. EMD of unsuccessful tenders will be returned without interest on finalization of bid. EMD of successful tenders will be retained as performance security & will be refunded on successful completion of the job without interest after the terms of the agreement.
2. The firm should submit Tender paper cost of Re. 1,000/- (One Thousand) Only in shape of DD in favour **ZSS Non NRHM Account** payable Sambalpur.
3. The **firm/ Agencies / Individual /NGO** should have a valid **GST registration & PAN**.
4. Income tax return copy for AY **2021-22, 2022-23 & 2023-24** .
5. **GST Registration certificate**.
6. The Preference will be given to the **Wholesaler / Retailers/firm/ Agencies / Individual** having experience in supply and distribution the Grocery/Food items to govt./Residential schools, college /govt. institution during the last 3 years (If Any).

### TERMS AND CONDITIONS FOR OF NUTRITIONAL KIT TO THE TB PATIENTS

- 1.The Wholesaler / Retailers/firm/ Agencies / Individual will supply and distribute Nutritional Kit for the TB Patients of the sambalpur district as per requirement provide by NTEP Department.
2. The Wholesaler / Retailers/firm/ Agencies / Individual shall supply and distribute the Nutritional Kit to the TB Patients of the sambalpur district to the designated venue i.e. office of the NTEP, ADPHO(TB),sambalpur and block SDH/ CHC/UPHC/PHC/PHI level.
3. The Rate to be quoted as a whole Combination of all category of items with imprinted Carry bags-at District and Block Level inclusive of taxes & transportation Charges.
5. The CDM & PHO, Sambalpur reserves the right to reject/consider any such proposal without assigning any reason thereof.
6. The bidders must be Local supplier within area of sambalpur District. Outside sambalpur District supplier must submit the Local Office Proof within the sambalpur Jurisdictions.
- 7.Those Bidders who will qualify in the technical bid, their Financial Bid (Cover B) shall only be opened.
- 8.That the organization agrees to abide by all terms & conditions of tender.
- 9.The food items will be packed in a basket/bag/box as per the requirement of one patient per month with the MCL logo .

A CSR initiative of



10. The Wholesaler / Retailers/firm/ Agencies / Individual shall send signature sheet and photographs of the patient receive the food basket at the time distribution.

*Handwritten signature*  
CDM & PHO  
Sambalpur

11. The organization will quote **prices inclusive of all taxes, charges and food basket will be delivered at the doorstep of TB patients within a stipulated time frame.** The CDM & PHO, Sambalpur will have no liability regarding transportation, loading, unloading of materials and all material ordered shall be delivered at the designated place in good condition and fixing the material at institution level as per order. The defective or damaged materials if any have to be replaced by the supplying agency. The delivery must be actual as per quantity ordered which will be verified after delivery and no process damage will be entertained.

12. **The Grocery/Food items must have minimum 6 months of Expiry date from the date of delivery of the items.**

13. **The bidders have to submit the sample of the Grocery/Food items. The cost towards the testing of samples will be borne by the bidder himself if any.**

14. **The rate approved will be valid for one year from the date of finalisation of tender.** The successful bidder is required to provide items as per requirements placed by CDM & PHO, Sambalpur during the valid period of tender.

15. The selected **Wholesaler / Retailers/firm/ Agencies / Individual** shall distribute the food packet to the sub-centre of each block. A day has been fixed in the first week of each month (preferably the 7<sup>th</sup> of each month) for distribution of food packets at each Sub-centres in the presence of CHOs, STSs, ASHAs etc.

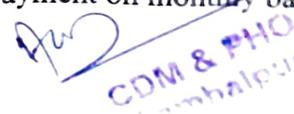
16. If any information or documents furnished by the bidder is found to be incorrect or misleading at any stage, the tender will be rejected.

17. The blacklisted agencies: either by the Tender inviting authority or by any state Govt. or Central Govt. organization is not eligible to participate in the tender for that item during the period of blacklisting. (Details in Annexure- C)

18. The bidder shall submit the original tender document with seal and signature on each page as a token of acceptance of terms & conditions. Tender documents in any other form and not completed in all respect shall be summarily rejected. The agency will be whole some responsible for breakage and leakage of during the period of transportation, in such case no payments will get count.

19. **Termination:** CDM & PHO-cum-DMD, NHM Sambalpur shall have the discretion to terminate agreement /work order at any time by giving **one month notice** whereupon the agency will immediately cease the provision of the Services and submit a bill for costs incurred to provide the contracted services to the date of termination.

20. **Payment:** The CDM & PHO, Sambalpur will not pay any advance payment to the organisation. The organisation will have to carry out the entire job on its own and the amount will be paid only after satisfactory completion of the job and submission of bill in this regard. The approved agency shall have to submit the photographs & certificates from the competent authority after completion of works at block level for release of payment on monthly basis.

  
Handwritten signature and official stamp of CDM & PHO Sambalpur.

## TENDER FORM

### Part -1 (Technical Bid) – Cover A

(The documents has to be arranged serially as per the order mentioned below)

1	Name of the Firm	
2	Address of the firm	
3	Name of authorized signatory (in block letters)	
4	Telephone number of authorized signatory Firm	
5	Bank Pass book	(Photo copy to be attached)
6	Organization PAN.	
7	GST Certificate	(Photo copy to be attached)
8	EMD Rs.50,000/- (Fifty Thousand) Only in shape of DD.	
9	Tender paper fees of Rs.1,000/- (One Thousand Only in shape of DD.	
10	Whether all documents submitted signed by the authorized signatory of the firm (Yes / No)	
11	Three(3) Years of experience in all types of Grocery/Food items . (Attach photo copies of work orders received from any Govt./Residential schools, Colleges/ Govt. institutions/PSU).	

### DECLARATION

I / we hereby certify that the terms and conditions given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of my /our knowledge. I / we understand that in case of any deviation / false information in the above statement at any stage, our Firm/Agency will be blacklisted/ debarred and will not have any dealing with your organization in future.

Place:-

Date:-

(Seal & Signature of authorised Signatory

  
CDM & PHO  
Sambalpur

# TENDER FORM

## Part –II (Financial Bid)-Cover B

### FOR SUPPLY OF NUTRITIONAL KIT TO THE TB PATIENTS

<b>Monthly Food Basket for TB patients</b>					
Sl.No.	Food Group	Details of Packing & sealing	Qty required for a single TB patient per month	Rate quoted for items as per the qty required per TB Patients (Ref- Col: D)	Total Cost as a whole (Inclusive of taxes & transportation Charges)
A	B	C	D	E	F (Sum Total of E)
1	Pulses (Arhar Dali-500gm, Chana Dali-500gm, Moong Dal-500gm)	Packing should with a good quality Cloth Bag and the said bag branding with MCL logo Nutrition Kit to TB Patient, Dist.sambalpur	1.5 Kg		
2	Milets (Mandia)		500 gm		
3	Cereals(Atta)		3kg		
4	Vegetable Cooking oil		500ml		
5	Milk Powder		500 gm		
7	Soya Chunks		250gm		
6	Bags cost		Per patient		
7	Branding cost		Per patient		
8	Distribution cost (Packing, storage and distribution) to block level to Sub centre for each block		Per patient		
9	Transportation	Per patient			

**Note:1. All the above items should be minimum 6months of expiry date from the date of supply of the items.**

**2.Evaluation will be done on the basis of total cost quoted in( column-F) .**

**Place :**

**Date :**

  
CD. Sambalpur

**Seal & Signature of authorised Signatory**

DECLARATION

(Filled by the Bidder)

I/We \_\_\_\_\_ do hereby declare that I / We have quoted the rates for individual items **inclusive of GST and all other charges (if any).**

Signature of the Bidder with seal

  
CDM & PHO  
Sambalpur

ANNEXURE-C

DECLARATION

(Filled by the Notary)

I/We \_\_\_\_\_ do hereby declare that I We have not **been de-recognized / black listed** by the Tender inviting authority or by any state Govt. or Central Govt. organization for supply of Not of Standard Quality Items / non-supply.

I/ We agreed that the Tender Inviting Authority can forfeit the Earnest Money Deposit and blacklist me / us for a period of 3 years if, any information furnished by me / us proved to be false at the time of inspection /verification and not complying with the Tender terms & conditions.

Seal & Signature of the Notary

  
CDM & PHO  
Sambalpur