

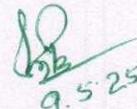
OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER, URBAN, SAMBALPUR

TENDER CALL NOTICE

Letter No.....426...../Date.....09/05/25.....

Sealed quotation are invited from interested reputed Traveling agencies/Tour operators or private individuals for providing one number of Sumo Gold/TUV 300/Bolero/Ertiga petrol driven vehicles which shall confirm the terms and conditions (Annexure-II) for official use in Child Development Project Officer, Urban, Sambalpur, Women & Child Development Department on monthly rent basis.

1. The Vehicle must be in road worthy condition, shall not be more than 3 years old from date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, GST, Valid Contract Carriage Permit, Proof of up-to-date tax payment etc. which are mandatory for plying of vehicle.
2. The driver of the vehicle must have a Driving License for driving light transport passenger vehicle, The driver should be well behaved, gentle and obedient in nature
3. The hired vehicle cannot be used for any private/commercial purpose beyond office hour or during holidays.
4. A sum of Rs 5000/-shall be deposited by the intending bidders in shape of account payee cheque in favour of Child Development Project Officer, Urban, Sambalpur and submitted along with the tender as security deposit. After completion of the tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charges is quoted separately in the general bid information (excluding fuel and lubricants) as per Finance Department Letter No 22924/dated 14.08.2023. The maximum hire charges per month excluding petrol cost Rs 29,000/- (Twenty nine thousand) only.
6. The Vehicle must achieve a fuel efficiency of 10 Kms per liter.
7. The details of the make and year of manufacture of the vehicle, registration number, mileage economy (km runs per liter) and name of the Driver with Driving License number and period of validity should be specifically provided in the general bid information to be furnished with the quotation/tender. (Annexure-III)
8. The quotation completed in all respect should reach the undersigned on or before dated 16.05.2025 by 1.00 PM and Tender will be opened on 17.05.2025 at 9.00 am in the office chamber of Sub-Collector, Sadar, Sambalpur.
9. The application form of quotation/tender containing General Bid information & Terms and conditions for Hiring of Vehicle etc. will be available with CDPO office from 10.05.2025 to 16.05.2025 or can be downloaded from www.sambalpur.odisha.gov.in.


9.5.25

Child Development Project Officer,
Urban, Sambalpur

Memo No. 427 /Date 09/05/25

Copy submitted to the Sub Collector, Sadar, Sambalpur for favour of kind information and necessary orders.


9.5.25

Child Development Project Officer,
Urban, Sambalpur

Memo No. 428 /Date 09/05/25

Copy submitted to District Social Welfare Officer, Sambalpur for information and necessary action.


9.5.25

Child Development Project Officer,
Urban, Sambalpur

Memo No. 429 /Date 09/05/25

Copy to the notice board of this office.

Copy to DEGM, Sambalpur for information with a request to upload the above tender information in District web site of Sambalpur District.


9.5.25

Child Development Project Officer,
Urban, Sambalpur

TERM & CONDITIONS FOR HIRING OF VEHICLES

The following terms and Conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis

1. The hired vehicles during period of contract shall have all necessary valid MV documents such as:-
 - a. Valid Registration Certificate,
 - b. Insurance Certificate,
 - c. Fitness Certificate,
 - d. Valid Contract Carriage Permit,
 - e. Proof of up to date tax payment etc. and
 - f. DL of the driver available all the times
2. The office hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or losses of life/injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The proprietor of the vehicle shall be responsible for all such litigation.
3. The hire charges to be paid for monthly basis is final but does not include cost of diesel/petrol, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear box & different coolant, Tyres & tubes, Battery etc. will be borne by the proprietor
4. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
5. In case of the breakdown for reasons whatever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle.;
6. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source
7. The vehicles shall report for duty for minimum of 25 days in a month.
8. In case of emergency the driver will have to report for duty as per the requirement of hirer. No extra payments shall be demanded
9. Monthly hire charges and reimbursement towards cost of diesel as per actual and lubricants as per Govt. norms in favor of the vehicle will be paid in every succeeding month as per as possible with in fifteen days of the submission of bills by the driver/owner and no advance payment will be made.
10. The vehicle shall not be more than 3 years old the initial registration and also in good running condition during the period of contract.
11. If the service are found to be unsatisfactory, the client shall give one month notice and terminate the agreement
12. In case of the service provider intends to withdraw the services of this vehicle and terminate the agreement. It shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit


Signature of the Tender calling authority

APPLICATION FORM OF TENDER FOR HIRING OF VEHICLES

1. Type of Vehicle :-
2. Type of Manufacture :-
3. Model :-
4. Date of Registration
5. Name & Address of the Travel Agency/Owner :-
6. Fitness Certificate Validity :-
7. Permit Validity :-
8. Insurance Certificate validity :-
9. GST registration No. :-
10. GeM registration No :-
11. TAN No. :-
12. Quoted hire charges of the vehicle per month excluding fuel cost & GST :-
13. Annual Turnover of the Travel Agency/Owner :-
14. Name of the other Government Department/Offices where similar service are provided by the Travel Agency.
 - (i)
 - (ii)
 - (iii)
 - (iv)
 - (v)

"Certified that the information submitted above is true to the best of my knowledge and belief"

Seal & signature of the Tenderer