



**OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER, BAMRA**

(Women and Child Development and Mission Shakti Deptt. Govt. of Odisha)

Notice No. 251 / ICDS., dtd. 04/04/2025

**QUOTATION/TENDER CALL NOTICE**

Sealed quotation are invited from the interested reputed Travels Agencies / Tour Operator or Individual vehicle owners for providing 1 (one) number AC Diesel vehicle preferably a Bolero having seating capacity not more than 9 including driver. Which shall conform the term and condition (**Annexure-A**) for official use in the Office of the Child Development Project Officer, Bamra on monthly rent basis.

1. The service provider must have a valid OGST registration and GeM registration to participate in the tender process.
2. The vehicle must be in road worthy condition, shall not be more than 3 years old from date of registration and must have valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, Contact Carriage permit proof of up to date tax payment etc Mandatory for the vehicle.
3. The driver of the vehicle must have Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.
4. The driver should be well behaved gentle and obedient in nature.
5. A sum of Rs.5000/- (Rupees five thousand)only shall be deposited by the intending bidders in shape of account payee, Bank draft drawn in favour of the CDPO, Bamra and submitted along with the tender as security deposit. After completion of the tender process the amount will be refunded to unsuccessful bidders.
6. The maximum ceiling limit of rate of hire charge is **@Rs. 23,000/- per month**. Accordingly monthly rate of hire charge not exceeding the above ceiling limit be quoted separately in the General Bid Information (Annexure-B) including all taxes and excluding fuel and lubricants.
7. The vehicle must achieve a fuel efficiency of 10 kilometer per liter.
8. The details of the make and year of manufacture of the vehicle, registration no, mileage (KM covered per liter) and name of the driver, DL No and period of validity should be specified in general bid information to be furnished with the Quotation / tender (Annexure-B) along with self attested copies of Valid documents like Registration Certificate (valid commercial 4-wheeler registration), Insurance Certificate, Pollution Certificate, Fitness Certificate, Contact Carriage permit proof of up to date tax payment, D L of the driver and Aadhar Card of the owner.
9. The sealed quotation completed in all respect should reach the undersigned by Regd. Post/ Speed Post/ by hand on or before **Dt: 19.04.2025 by 3 PM** and shall be opened

on dtd. 21.04.2025 at 11 AM in the office of the CDPO, Bamra in presence of the bidders or their authorized representatives.

10. The application form of quotation containing the General Bid information & Terms and conditions for hiring of vehicle etc. Will be available with the office of CDPO, Bamra which can be obtained during office hour only or can be downloaded from Odisha Govt. website <http://Sambalpur.odisha.gov.in>.
11. The Authority reserves the right to cancel the Quotation without assigning any reason thereof.

**Office Address:**

**Office of the CDPO, Bamra**

**At/Po- Bamra**

**PS- Govindpur**

**Dist- Sambalpur**

**Pin-768221**

*M. Mishra*  
64.04.25  
Child Development Project Officer  
Bamra

**Memo No. 252 / Dt. 04/04/2025**

Copy to be floated in the Notice board of CDPO, Bamra / BDO, Bamra/ Sub-Collector, Kuchinda for wide publicity.

Copy forwarded to the DeGM, Sambalpur for information and publication of advertisement in District Website.

*M. Mishra*  
64.04.25  
Child Development Project Officer  
Bamra

**Memo No. 253 / Dt. 04/04/2025**

Copy submitted to Sub-Collector, Kuchinda /BDO, Bamra/ DSWO, Sambalpur for favour of kind information.

*M. Mishra*  
04.04.25  
Child Development Project Officer  
Bamra

**TERMS & CONDITIONS FOR HIRING OF VEHICLE**

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hire vehicle during period of contract shall have all necessary valid MV documents such as Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, Contact Carriage Permit, Proof of up to date Tax payment etc and DL of the driver available all the times.
2. The office shall not be responsible for any damage/ loss caused to hired vehicle or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hired (Owner of the Vehicle) shall be responsible for all such litigation.
3. Service provider/the hired (Owner of the Vehicle) shall ensure that the vehicle is kept under optimum running condition and avoid accidents attributable to lack of maintenance/upkeep.
4. The hired vehicle cannot be used for any private/commercial purpose beyond office hours or during holidays.
5. The hired charges to be paid for monthly basis does not include cost of fuel which is to be paid separately basing on actual consumption and as per existing Government norms.
6. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of engine, Gear box & different coolant, Tyres & Tubes, Battery etc. Will be borne by the owner.
7. It shall be responsibility of the bidder to provide a good and well behaved driver and the remuneration of the driver shall be borne by the owner.
8. Vehicle should report to the Office of CDPO, Bamra each day including holidays as and when required. In case of break down or for other reasons the vehicle is unavailable the owner should arrange another vehicle of the same or better model and this office will not provide any extra amount for such alternative arrangements.
10. A single dedicated mobile No. must be maintained by the vehicle owner / driver to contact smoothly. The vehicle logbook should be properly maintained by the driver.
11. In case of the vehicle do not report regularly the authority will be at liberty to terminate the agreement without prior notice.

12. Monthly hire charges and reimbursement towards cost of fuel (as per actual) and lubricants (as per Govt. norms) will be paid in every succeeding month as per possible after verification of bills and log book of vehicle submitted by owner/service provider and no advance payment will be made.
13. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period at contact. Vehicle older than five years should be replaced by new vehicle by the service provider.
14. The contract agreement must be signed on the day of engagement of the vehicle.
15. If the services are found to be unsatisfactory the authority shall give one month notice and terminate the agreement.
16. In case the owner/ service provider intends to withdraw his vehicle and terminate the agreement it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
17. If the bidder violates any of the terms of condition Government shall forfeit the entire amount of security deposit.

  
04.04.25  
Child Development Project Officer  
Bamra

General Bid Information

Sl No.	Particulars	To be filled in by the Bidder
1	Name of the Service Provider / Bidder	
2	Complete Address	
3	Type of Vehicle	
4	Registration No of Vehicle	
5	Year of Manufacture	
6	Maker Name / Model	
7	Bank Account No. / IFSC No.	
8	Name and Address of the Owner of the Vehicle	
9	Fitness Certificate Validity till	
10	Pollution Certificate Validity till	
11	Permit Validity till	
12	Insurance Certificate validity till	
13	Name and Address of the driver	
14	DL No. & Validity of DL of the Driver	
15	Proposed hire charge of the vehicle including all taxes and excluding fuel cost (in figure & words)	
16	Rate of fuel consumption / Mileage per liter	
17	Contact number of Service provider / Bidder / Owner	
18	Contact no of both owner & driver	

“Certified that the information submitted above is true to the best of my knowledge and belief.”

**Seal & Signature of the  
Quotationer /Tenderer**