



OFFICE OF THE DISTRICT MAGISTRATE AND COLLECTOR  
SAMBALPUR  
(MISSION SHAKTI SECTION)

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ଶକ୍ତି

Letter No. 1559 /MS

Date. 19.3.25

**Notice for Expression of Interest for Fair Price Shop Dealer under  
Public Distribution System**

Interested WSHGs/WSHG federations having willingness, ability and aptitude for becoming Public Distribution System (PDS) Retail dealers are invited to submit their proposal before **URBAN CDPOs** in the mentioned below format within 15 (Fifteen) working days of this advertisement i.e by 19/03/2025 to 09/04/2025 towards Fair Price Shop dealer under Public Distribution System (PDS).

List of Wards having vacancies under Public Distribution System, detailed Eligibility Criteria of WSHG, selection procedure and Application Form is available in the Sambalpur District website [www.sambalpur.nic.in](http://www.sambalpur.nic.in) and concerned CDPOs Office.

The application must reach within the scheduled date and time (Office hours) at the office of the concerned CDPOs of ICDS Urban functioning under Sambalpur Municipal Corporation. The Applications received after the due date will be summarily rejected.

Enclosed: As above

*02/03/25*  
District Social Welfare Officer, Sambalpur  
*18.3.2025*

Memo No: 1560 /SW, Date: 19.3.25

Copy forwarded to the CDPO of Urban for information and necessary action. She should ensure the Notification of Advertisement of EOI her Office, Concerned AWCs and Concerned Wards.

*02/03/25*  
District Social Welfare Officer, Sambalpur  
*18.3.2025*

Memo No: 1561 /SW, Date: 19.3.25

Copy to DIO, NIC, Sambalpur for information with a request to webhost the Corrigendum.

*02/03/25*  
District Social Welfare Officer, Sambalpur  
*18.3.2025*

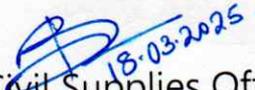
Memo No: 1562 /SW, Date: 19.3.25

Copy submitted to Chief Civil Supplies Officer, Sambalpur/ Commissioner, SMC, Sambalpur/ ADM (Rev.) Sambalpur for information and necessary action.

*02/03/25*  
District Social Welfare Officer, Sambalpur  
*18.3.2025*

**LIST OF WARDS REQUIRING SELECTION OF WSHG/WSHG  
FEDERATIONS AS FPS DEALER UNDER PDS IN SAMBALPUR  
MUNICIPAL CORPORATION**

<b>SL NO</b>	<b>NAME OF THE AREA AND WARD REQUIRING APPOINTMENT OF SHG UNDER PDS</b>	<b>NO OF RATION CARDS TAGGED</b>	<b>TENTATIVE QUANTITIES THE WSHG SHALL DEAL WITH (In Qtl)</b>	<b>BANK GUARANTEE REQUIRED TO BE DEPOSITED (@Rs. 4104.58 per quintal) (in Rs.)</b>
1	Ward No: 04	897	158.80	6,51,807/-
2	Ward No: 13	726	112.38	4,61,272/-
3	Ward No: 22	423	76.40	3,13,590/-
4	Ward No: 06	795	135.20	5,54,939/-
5	Ward No: 18	1105	182.05	7,47,239/-
6	Ward No: 24	530	88.65	3,63,871/-

  
Asst. Civil Supplies Officer,  
SMC Sambalpur  
Assistant Civil Supplies Officer  
(S.M.C.)  
SAMBALPUR

## **DETAILED ELIGIBILITY CRITERIA AND SELECTION PROCEDURE OF WSHG AS FPS DEALER UNDER PDS**

### **Guidelines for Selection and Functioning of SHG/ SHG Federation as Fair Price Shop FPS Dealer under Public Distribution System (PDS).**

#### **1. Functioning of SHG / Federation as Fair Price Shop (FPS) Dealer under Public Distribution System (PDS).**

- a. The SHG/SHG Federation shall function as Fair Price Shop Dealer under Public Distribution System in Wards of Sambalpur Municipal Corporation (SMC), Sambalpur against the tagged wards & PDS beneficiaries.
- b. They shall function as such based on FPS license issued by the concerned licensing authority.

#### **2. Selection of SHG/SHG federation as Fair Price Shop (FPS) Dealer**

- a. SHG shall include SHG & SHG federation.
- b. SHGs willing to work as FPS Dealer under PDS shall be of impeccable past records both in terms of activity and financial management.
- c. SHGs fulfilling the following parameters may be considered for selection:
  - i. SHG must have completed 2 years of existence.
  - ii. SHG shall belong to the same Ward for which it will function as FPS Dealer. Preference may be given to SHG of the village/ward having more beneficiaries, in case more villages/ward are tagged to that retail dealer.
  - iii. SHG must have an active bank account with regular monthly saving by SHG members.
  - iv. SHG must be regular in keeping books in systematic manner relating to Meeting register, Cash Book Reconciliation, Internal Lending Register.
- d. SHG must have a built-up covered space of its own or hired for storage of food grains for distribution among the tagged PDS beneficiaries.

- e. It must have necessary electricity connection, IT infrastructure (a laptop/desktop, a printer and an inverter) & internet connectivity.
- f. The WSHG intending to apply for FPS dealership under PDS shall have a valid PAN Card.
- g. District/Urban Level Committee headed by Additional District Magistrate, Sambalpur and Commissioner, Sambalpur Municipal Corporation, shall examine & recommend suitable SHGs for appointment as PDS dealer after review of the comparative statement of WSHG by the committee in case, more than one WSHG applies for a particular Ward.
- h. ADM-Cum-Licensing Authority, Sambalpur may appoint SHGs recommended by the District/**Urban** Level Committee to function as FPS Dealers under PDS for a specified area and specific number of beneficiaries.
- i. The WSHG selected shall have to deposit bank guarantee pledged before the licensing authority-cum-approving authority amounting to the economic cost of the total quantities of PDS stock to be dealt per month by the WSHG (Negotiable). The bank guarantee to be deposited for a period of three years and shall be renewed thereafter.

e.g=  $Q.100 * Rs. 4104.58$  (economic cost/Quintal) = Rs. 4,10458/-

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## APPLICATION FORM

1.	Name of the SHG/ SHG federation:	
2.	SHG/SHG federation Address	
	Village	
	Post Office	
	G.P/ Ward	
	District	
	PIN	
	ICDS Project	
3.	Year of Formation	
4.	Present livelihood activities undertaking	
5.	Savings Bank Account Number	
6.	Bank and Branch Name, IFS Code	
7.	Funds available in the Savings Bank Account	
(a).	Regular Saving (Yes/No)	
(b).	Amount of savings in Rs.	
(c).	Maintaining meeting Register (Yes/No)	
(d).	Cash Book maintained (Yes/No)	
8.	Contact Number.	
9.	PAN card number.	

Signature of the Authorised  
person of the SHG/SHG federation

Date:

### ACKNOWLEDGEMENT

Received the Expression of Interest from the \_\_\_\_\_ SHG/SHG federation, Village \_\_\_\_\_, on date \_\_\_\_\_ for becoming Fair Price Shop Dealer under Public Distribution System (PDS) for Ward Number \_\_\_\_\_.

**Signature of the CDPO  
Authorised Signatory**