



OFFICE OF THE COLLECTOR & DISTRICT MAGISTRATE,
SAMBALPUR
(SOCIAL WELFARE SECTION)
E-mail: dswosambalpur@nic.in

No. 1669/

Date: 25.03.2025

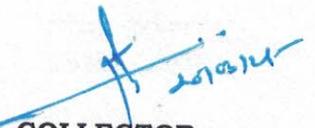
TENDER CALL NOTICE

Sealed tenders are invited from the intending Registered Printing Press for having valid registration certificate, PAN card & GST etc. for printing and supply of following materials for supply to 10 nos. of ICDS Projects of Sambalpur district to be used by pre-school children/ Anganwadi Workers for the financial year 2024-25.

1. Nua Arunima Workbook Part I
2. Nua Arunima Workbook Part II
3. Child Assessment (CA) Card/Mo Bikas Patra

The tender paper containing detailed terms and conditions, EMD, other statutory requirement and sample copy of Nua Arunima Workbook I & II/ CA Card can be downloaded from the District Website [https:// www.sambalpur.odisha.gov.in](https://www.sambalpur.odisha.gov.in). An amount of **Rs. 4000/-** (Rupees Four Thousand) only in favour of DSWO Sambalpur is to be submitted including 12% GST (non-refundable) in shape of BD towards Tender fees & Rs. 10,000/- towards EMD. Tender paper complete in all respect along with all required documents should reach in sealed cover through Registered / Speed Post / Courier to the office of the District Social Welfare Officer, Sambalpur on or before Dt. 9.4.2025. The tender shall be opened on Dtd. 10.4.25 at 11.30AM by the committee members in presence of the tenderers or their authorised representatives in the the Collectorate Conference Hall. The tender received beyond the scheduled date and time shall not be taken in to consideration.

The Collector, Sambalpur reserves the right to cancel any or all the tenders without assigning any reason thereof and shall bear no liability what so ever consequent upon such decision.


**COLLECTOR,
SAMBALPUR**

Memo No. 1670 Dt. 25.03.2025

Copy forwarded to the Dist. e-Governance Manager, Sambalpur for information and with a request to web host the Tender call notice and tender documents immediately in the official Website of Sambalpur district for wide publicity.


COLLECTOR,
SAMBALPUR

Memo No. 1671 Dt. 25.03.2025

Copy to PD-DRDA, Sambalpur/ All PA-ITDA/ Sub-Collectors- Sambalpur Sadar, Kuchinda and Rairakhol/ All BDO/ All CDPOs of Sambalpur District/ DIPRO-Sambalpur / GM-DIC, Sambalpur/ CSO, Sambalpur/ CDMO, Sambalpur for information with a request to place the notice in their notice board.

Copy to Office Notice Board of Collector, Sambalpur / DSWO, Sambalpur for wide publicity.


COLLECTOR,
SAMBALPUR

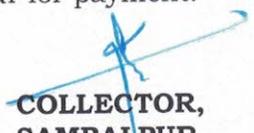
Memo No. 1672 Dt. 25.03.2025

Copy forwarded to the Director, ICDS & Social Welfare, Women and Child Development Department, Odisha, Bhubaneswar for kind information.


COLLECTOR,
SAMBALPUR

Memo No. 1673 Date. 25.03.2025

Copy to the Advertisement Manager, daily Odia Newspaper The Samaj for information and necessary action. He is requested to publish the Tender Call Notice in the all Odisha Edition of daily newspaper by 27.03.2025 for one day publication within the financial limit of Rs.5000/- and submit the advertisement bill to DSWO, Sambalpur for payment.


COLLECTOR,
SAMBALPUR

TENDER FORM - PART- I
(Technical Bid)

SUPPLY OF NUA ARUNIMA WORK BOOK PART I & II, CA CARD, FOR SAMBALPUR
DISTRICT

Sl. No.	Description	
1	Name & Address of the Printing Press	
	Name of the Authorized Signatory	
	Specimen Signature of the Authorized Signatory	
	Telephone No.	
	Mobile No.	
2	Valid Registration Certificate No. of the Printing Press in the name of the Tenderer (Enclose Attested Copy)	
3	Attested Copy of up to date Certificate of Income Tax, GST Regd. No., PAN No.(Enclose)	
4	E.M.D. of Rs. 10,000/- in shape of Bank Draft /TDR to be pledged in favour of DSWO, Sambalpur (Enclose)	
5	B.D. No. & date for Rs. 4000/- drawn in favour of DSWO, Sambalpur (Enclose)	
6	Affidavit of declaration that the Printing Press agrees to abide by all terms and conditions of Tender (Enclose)	
7	Affidavit that the Printing Press has no legal suit / criminal cases pending against if for violation of PF/ESI Act or any other Law (Enclose)	
8	Whether all submitted documents have been signed by the authorised signatory (Yes/No)	

DECLARATION

I / We hereby certify that the terms & conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/ us and that the information furnished above is full and correct to the best of my / our knowledge.

Place:

Signature of the Tenderer
(With date)

TENDER FORM – PART- II
(Financial Bid)

SUPPLY OF PRINTING MATERIALS FOR ANGANWADI CENTRES OF SAMBALPUR
DISTRICT

Sl. No.	Item	Rate quoted per Unit including GST, Transportation & loading/un-loading charges to the ICDS Projects (in Rs.)
1	Nua Arunima Work Book- Part I	
2	Nua Arunima Work Book- Part II	
3	CA Card	

Seal & Signature of the Authorized Signatory

TERMS AND CONDITIONS FOR PRINTING MATERIALS FOR ANGANWADI CENTRES OF SAMBALPUR DISTRICT

1. The detail Quotation/Tender Paper may be downloaded from the District Website <https://www.sambalpur.odisha.gov.in>.
2. The Tender Paper along with a non-refundable B.D. amounting to Rs.4000/- only in favour of DSWO, Sambalpur shall be received in the office of the DSWO, Sambalpur by Registered Post / Speed Post / Courier till dt., 5 PM during the office hours and will be opened on dt.PM in the _____ in the presence of the Tender Committee Members and Bidders or their Authorized Signatory. The Tender Papers received beyond the date and time shall not be taken into consideration.
3. The exact number of copies to be printed will be intimated at the time of issuing work order.
4. The Tender will be into two parts i.e. Technical Bid (Part-I) and Financial Bid (Part-II). The Tenderer should submit their Technical Bid and Financial Bid separately in two envelopes and put into another cover super scribing in the capital letter such as- **“TENDER FOR PRINTING & SUPPLY NUA ARUNIMA WORK BOOK PART I & II, CA CARD FOR SAMBALPUR DISTRICT”**
5. The tender paper should be filled in properly and legibly without any correction / over writing.
6. The cost of printing charges is to be quoted per piece only inclusive of all taxes, transportation and loading / unloading charges.
7. The rate quoted must be inclusive of paper cost, printing cost, all taxes, duties, transportation cost and loading / unloading charges up to the delivery point i.e. ICDS Projects. The rate quoted should be written both in words and figures in the Tender Paper (Financial Bid). The rate quoted should be final and the tenderer will not be allowed to change the same under any circumstances.
8. The Tenderer should submit the sample of design and sample papers along with other required documents while submitting tender.
9. The committee will verify the sample and lowest rate quoted and the tender will be finalized taking into consideration both the rates quoted by the firm and quality of paper submitted by the tenderers. The decision of the Tender Committee regarding selection of the firms will be final.
10. After selection of the Tenderer, the selected firm should submit a sample copy of each material, consisting at least 10 pages each, to the DSWO, Sambalpur for Laboratory testing of the quality of paper. The testing charges will be borne by the printing firm.

11. Indent Order will be placed only after receipt of satisfactory testing report from Testing Laboratory.
12. The selected Printing Press shall deliver the items at the Office of the Child Development Project Officers of Sambalpur District within twenty days of receipt of the indent order from DSWO, Sambalpur. The items must be neat & clean, good quality and thickness of paper as per the specification. After composition of the format the proof copy should be submitted in the office of the DSWO, Sambalpur for verification and approval within three days of the selection of the Tender. Failure to supply the materials in time may lead to forfeiture of Security Deposit / Imposition of Penalty.
13. The bidder has to submit the following documents along with the Tender Paper-
 - (a) BD amounting to Rs. 4000/- in favour of DSWO, Sambalpur.
 - (b) Attested copy of PAN Card.
 - (c) Attested copy of up-to-date GST clearance certificate & TIN No. in the name of the Printing Press.
 - (d) Attested copy of DIC Registration Certificate / Udyog Adhar No.
 - (e) Attested copies of Printing Press License / Registration Certificate.
 - (f) Sample design and sample papers (10 copies each) in which the materials will be printed.
 - (g) Attested copy of Income Tax Clearance Certificate for the last three years and last quarter of 2024-25.
 - (h) Original Tender Paper duly signed by the Tenderer as a token of acceptance of terms and conditions of the Tender.
 - (i) EMD amounting to Rs. 10,000/- in shape of BD / TDR from any Nationalised Bank in favour of DSWO, Sambalpur payable at Sambalpur. No bidder shall be allowed to withdraw his tender / earnest money until the Tender is finalized. The EMD of the unsuccessful bidder will be refunded whereas the EMD of the successful Tenderer shall be kept as Security Deposit.
 - (j) The bidder should submit and execute a "Bid security declaration" in lieu of Bid Security (EMD) with stipulation that if the bidder withdraws or modifies his bids during period of validity etc., the bidder will be suspended for the time specified in the tender documents as per finance department letter no.8943/F dated 08.03.2021 of Govt. of Odisha.
 - (k) The successful bidder will have to deposit a performance security Deposit of 3 % of the contract price in the form of Bank Guarantees from any Nationalized Bank drawn in favour of Dist. Social Welfare

Officer, Sambalpur covering a period of three (03) year from the date of intimation to the selected bidder with award of supply. The EMD given entry will be adjusted towards performance security.

14. The Collector, Sambalpur is not liable for payment of any interest on the Security Deposit or any depreciation thereof.
15. The Security Deposit will be released after finalization of supply and Audit of Accounts.
16. No advance payment shall be made.
17. GST will be deducted 1% or 2% as applicable from the gross bill amount submitted by the bidder at the time of payment.
18. Any damage / torn / illegible & bad quality materials detected during receipt at delivery point will not be accepted.
19. In case of any dispute the orders / decision of the Collector & District Magistrate, Sambalpur will be final and binding.
20. The Collector, Sambalpur reserves the right to reject any or all the Tenders without assigning any reason thereof.

Signature of the bidder with seal

**SPECIFICATION FOR PRINTING AND SUPPLY OF NUA ARUNIMA
WORK BOOK PART I & II, CA CARD, FOR SAMBALPUR DISTRICT**

(a) NUA ARUNIMA WORK BOOK PART-I

- Pages : Text-56, Cover-4
- Paper : Text-80 GSM Maplitho Paper
Cover 220 GSM Art Paper
- Printing : Text & Cover – Multicolour
- Lamination : Matt Finish
- Binding : Centre Stitch
- Quantity : As required by the ICDS Projects
- Size : 21 cm X 28 cm

(b) NUA ARUNIMA WORK BOOK PART-II

- Pages : Text-60, Cover-4
- Paper : Text-80 GSM Maplitho Paper
Cover 220 GSM Art Paper
- Printing : Text & Cover – Multicolour
- Lamination : Matt Finish
- Binding : Centre Stitch
- Quantity : As required by the ICDS Projects
- Size : 21 cm X 28 cm

(c) CA CARD

- Size : 21 X 28 cm
- Pages : 4, Paper: Text: 120 GSM Maplitho Paper
Printing: Text: Multi colour
Binding: Single Folding