



**OFFICE OF THE COLLECTOR &
DISTRICT MAGISTRATE, SAMBALPUR**
(SOCIAL WELFARE SECTION)
E-mail: dswosambalpur@nic.in

No. 1113 /

Date: 03.03.2025

TENDER NOTICE

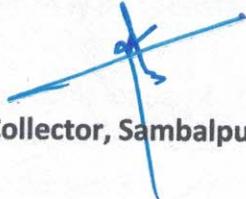
Sealed Tender in prescribed formats are hereby invited from intending registered Firms/Vendors/Distributors/Printers etc. for Printing, Supply and design of packaging of materials for **Take Home Ration (THR) provided under MukhyaMantriSampoornaPushtiYojana (MSPY)** of Sambalpur District for the financial year 2024-25.

Tender papers containing detailed Terms and Conditions, EMD, required Certificate and other statutory requirements etc. can be downloaded from the District Website: www.sambalpur.odisha.gov.in. The tender fees of **Rs. 10000/- (Rupees Ten thousand)** only which is non refundable shall be submitted along with the tender papers. The tender papers complete in all respect along with other required documents should reach in sealed cover to the DSWO, Sambalpur on or before 18.03.2025 by Registered post/ Speed Post/Courier/ By hand. Tenders received beyond time & Date shall not be accepted and the undersigned is not responsible for any postal delay. The Tender will be opened on 19.03.2025 at 11:30am by the tender Committee under the Chairmanship of Collector, Sambalpur or the officer authorised by the Collector. The bidders or their representatives may also remain present during date and time of opening of tender.

The undersigned reserves the right to reject or cancel any or all the tenders without assigning any reason thereof.

Memo No 1114 / SW Dt 03.03.2025

Copy to the Office Notice Board/ DeGMSambalpur with a request to upload the tender in the District Website for information of all concerned.


Collector, Sambalpur

Memo No 1115 / SW Dt 03.03.2025

Copy to CDO- CUM- EO -ZillaParishad, Sambalpur/ PA-ITDA-Kuchinda/ Sub-Collectors- Sambalpur Sadar, Kuchinda and Rairakhola/ All BDOs / All CDPOs of Sambalpur District/ DIPRO- Sambalpur / GM-RIC, Sambalpur/ CSO, Sambalpur/ CDM&PHO, Sambalpur for information with a request to place the notice in their respective notice board.


Collector, Sambalpur

General Instruction for submission of Quotation:

The tender will be two parts i.e. Technical Bid (Cover-A) and Financial Bid (Cover-B). The bidders should submit their technical and financial bid separately in two separate envelopes and those two envelopes be inserted in a third envelope superscripted with Quotation for "**Supply of Design of Packaging Materials for Take Home Ration (THR) under MukhyamantriSampoornaPusthiYojana (MSPY)**". The Technical & Financial Bid should be clearly specified as Technical Bid & Financial Bid on the top of the relevant envelopes. The EMD & Cost of Tender Paper should be submitted in the envelope containing Technical Bid along with the relevant documents as specified in the quotation. The bid should be addressed to:

"District Social Welfare Officer, Ground Floor, Collectorate Building, At- Kacheri Road, Po/PS/Dist-Sambalpur, Pin-768001."

TERMS AND CONDITIONS

1. TECHNICAL BID

Technical bid should contain the following in Annexure-1

1. Name of the Firms/ Printing Press
2. Address/ Mobile / email ID
3. Registration certificate of firm
4. Copy of PAN Card of the firm
5. Original Money receipt
6. The EMD amount of Rs. 24000/- (Rupees Twenty Four thousand) only may be submitted in shape of DD/BD/FD favouring DSWO, Sambalpur.
7. Return of EMD will be made to the unsuccessful bidder soon after completion of the tender process after obtaining requisition from the concerned bidder. The successful bidder may demand the EMD amount after successful completion of the work as per the terms and conditions of the tender.
8. The firm must have valid DIC Registration
9. The firm must submit Income Tax registration and update IT returns for last preceding three years.
10. The firm must attach attested copies of GST registration and clearance.
11. A sample copy of materials of each specification to be used for printing shall be enclosed.
12. Must have two years of Experience certificate from any Govt./Private/PSU etc.
13. All documents submitted should be duly signed by the authorised signatory of the Organisation.
14. The firm must have submit a Self-declaration of "**NOT BLACK LISTED**" (Annexure-3)

2. FINANCIAL BID

The financial bid should contain the price of each specified items as per Type of THR /Beneficiaries type/Quantity/Dimension/bottom seal length etc. The unit cost of each item to be printed should be mentioned in the prescribed format in Annexure-2 of the tender paper.

The tender has been invited under two bid system i.e. Technical Bid and Financial Bid. The interested agencies are advised to submit two separate sealed envelopes super scribing "Technical Bid" and "Financial Bid".

3. Both Sealed envelopes should be kept in a third sealed envelope Super Scribing "**TENDER FOR PRINTING& SUPPLY OF PACKAGING MATERIALS FOR TAKE HOME RATION(THR) PROVIDED UNDER MUKHYA MANTRI SAMPOORNA PUSHTI YOJANA(MSPY)**"FOR SAMBALPUR DISTRICT DURING THE YEAR 2024-25.
4. The successful tenderers shall be required to print and supply the packaging materials for Take Home Ration (THR) provided under MukhyaMantriSampoornaPustiYojana (MSPY) only to 18 Nos. of THR produced unit of District as per the quantity required /Suggested by this office.
5. The tenderer shall carefully go through all the terms and conditions of the tender documents and submit the tender paper correctly. The tender paper should be filled in properly and legibly without any correction/ overwriting and must be typed copy/ computer copy. No opportunity shall be given to the tenderer to rectify or amend any defect at the time of scrutiny. The rate should be written both in words and in figures in the tender schedule. The rate quoted should be final and the tenderer shall not be allowed to change the same under any circumstances and it should be valid for one year from the date of opening of the tender.
6. Earnest Money to the tune of **Rs. 24000/- (Rupees Twenty Four thousand)** only in shape of **Demand Draft in favour of District Social Welfare Officer, Sambalpur** shall be furnished along with tender. Tenders without Earnest Money will be liable for rejection. EMD in the form of Cash/ Cheque shall not be accepted. No tenderer shall be allowed to withdraw his tender/ Earnest Money Deposit until the tender is finalised. Incase successful tenderer refused to supply & printing the materials after acceptance of his tender, the Earnest Money deposited by him will be liable for forfeited.
7. The price quoted should be inclusive of all taxes, Transportation, Labour cost etc. The bidder whose total quoted price will be less as compared to the quoted price of other bidders will be considered as lowest (L-1) bidder and so on.
8. The cost of each unit shall valid for one year from the date of finalisation of the Bid/Issue of working order.
9. In case of disputes about the quality/Quantity /Delay in supply , the Collector or his authorised representatives will cause an enquiry and take suitable action including debarment against the supplier.
10. The supplier shall have to submit the claim bills directly to the DSWO, Sambalpur for their payment after delivery of the Items to 18 Nos. of THR units of the District .Tender received after the stipulated date and time or without sample shall be liable for rejection.

11. The right of acceptance of tender rests with the Collector, Sambalpur who does not bind himself to accept the lowest tender and also reserves the right to cancel or reject any or all the tender without assigning any reason thereof. In case of any dispute, the order/ decision of the Collector, Sambalpur will be final and binding.
12. If the firm fails to execute the contract, the security money will be forfeited. The security money will be refunded after successful execution of the contract & within 28 days after completion of the contract.
13. The tenderer has to sign in each of the tender paper as acknowledgement of acceptance of the terms, conditions, specifications etc.



COLLECTOR, SAMBALPUR

SPECIFICATION OF MATERIALS

Packaging Specification for Take Home Ration under MSPY for Pregnant Women & Lactating Mother, Adolescent Girls and SUW & MAM Children

1. Packaging Specification for RaasiLadoo& Dates for PW & LM:

- i. The material should consist of two layers (laminated) namely-12 micron Polyester & 50 micron LDPE (Low Density Polyethylene) made from only food grade virgin material complying to IS specifications.
- ii. Total weight of pouch should be minimum 64.0 GSM (Grams per square meter).

Sl. No.	Type of THR	Beneficiary Type	Quantity (g)	Dimension (mm)	Bottom Seal
1	Tilladoo	PW&LM	500	178 x 229	8-10
2	Dates	PW&LM	500	178 x 254	8-10

2. Packaging Specifications for paushtikbhel& roasted chana for PW & LM, AG and besanatta premix for SUW & MAM Children:

Sl. No.	Type of THR	Beneficiary Type	Quantity (g)	Packaging Material Specifications	Dimension (mm)	Bottom Seal
1	PaushtikBhel	PW&LM	750	Polypropylene poly bags with thickness ranging from 52 micron (200G) to 75 micron (300G)	280 x 406	8-10
2	Roasted Chana	PW&LM	1500		229 x 254	12-15
3	PaushtikBhel	AG	970		305 x 457	10-12
4	Roasted Chana	AG	1350		229 x 254	12-15
5	Besan Atta Premix	SUW & MAM (6months-3years)	500		170 x 250	10-12
6	Besan Atta Premix	SUW & MAM (3years-6years)	750		240 x 250	10-12

1. Material Specifications:

- Packaging materials must comply with the prescribed specifications as outlined in letter no.25014 dated 30.10.2024.
- It is to be noted that the packets for Rassi Ladoo and Dates are double layered and for other food items like roasted chana, Pustikara Mudhi and besan-atta-premix, the packets are single layered.

2. Packaging Cost:

- The packaging cost is fixed at Rs.2.0/- per kg of THR prescribed for PW & LM and AG beneficiary and
- The packaging cost is fixed at Rs. 1.5/- per kg of THR for SUW & MAM beneficiary.

3. Point of Delivery:

- The Vendor shall deliver the packaging materials directly to the THR producing Self-Help Groups (SHGs) preferably on quarterly basis.

TENTATIVE REQUIREMENTS OF PACKAGING MATERIALS AS PER SPECIFICATION

Sl No	Type of Beneficiaries	Total No. of Beneficiaries per Month	Total No. of Beneficiaries per year	THR provided per Month	Qty. Given per month	Amount Required Per Packet (In Rs)	Packets required per Month(In Number)	Packets required for 3 months (In Number)	Tentative Tender value for 3 months (In Rs.)	Tentative Tender value per year (in Rs.)
1	Adolescent Girls	24259	291108	PoustikBhel	970	2	24259	72777	145554	582216
		24259	291108	Roastd Chana	1350	3	24259	72777	218331	873324
2	PW	5888	70656	PoustikBhel	750	1.5	5888	17664	26496	105984
		5888	70656	Roasted Chana	1500	3	5888	17664	52992	211968
		5888	70656	Dates	500	1	5888	17664	17664	70656
		5888	70656	Tilladoo	500	1	5888	17664	17664	70656
3	LM	4121	49452	PoustikBhel	750	1.5	4121	12363	18545	74178
		4121	49452	Roastd Chana	1500	3	4121	12363	37089	148356
		4121	49452	Dates	500	1	4121	12363	12363	49452
		4121	49452	Tilladoo	500	1	4121	12363	12363	49452
4	SUW(6M - 3y)	708	8496	Besan atta Pre Mix	500	1	708	2124	2124	8496
5	SUW(3Y-6Y)	782	9384	Besan atta Pre Mix	750	1.5	782	2346	3519	14076
6	MAM(6M-3Y)	762	9144	Besan atta Pre Mix	500	1	762	2286	2286	9144
7	MAM(3Y-6Y)	659	7908	Besan atta Pre Mix	750	1.5	659	1977	2966	11862
Total						23	91465	274395	569955	2279820

The approximate quantity of packaging materials to be printed and Supplied to 18 Nos. of THR Units

Approx. Quantity= 91465 Nos. X 12 Months = 1097580 no's in 4 quarter and in phased manner as details below

Period	Tentative Quantity to be printed	Remarks
Jan to Mar-2025	274395	Quantity may vary during time of placing order
Apr to Jun-2025	274395	
Jul to Sep-2025	274395	
Oct to Dec-2025	274395	

TECHNICAL BID AND FINANCIAL BID

ANNEXURE-1 (TECHNICAL BID)

After carefully examination of the tender specification referred therein, I do hereby supply the below information to execute the tender process for packaging material for Take Home Ration (THR) provided under MukhyaMantriSampoornaPushtiYojana (MSPY) of Sambalpur District for the financial year 2024-25 in accordance with the terms and conditions as mentioned in the tender paper.

Sl No	Unit	Submitted (Yes/No)	Page No
1	Name of the Firms/ Printing Press		
2	Address/ Mobile / email ID		
3	Registration certificate of firm/ Printing Press		
4	Copy of PAN Card of the firm/ Printing Press		
5	DD Amounting to Rs 10000/-Rupees Ten thousand) only as tender fees(Non refundable)		
6	A Demand Draft of Rs. 24000/- (Rupees Twenty Four Thousand) only as EMD from any Nationalised Bank payable at Sambalpur in favour of the District Social Welfare Officer, Sambalpur		
7	DIC Registration		
8	Income Tax registration and update IT returns		
9	Attested copy of GST/VAT valid registration clearance and up to date tax payment clearance		
10	Documents of any past experience of printing and supply of the material to Govt. organisation (copy to be submitted)		
11	Sample Copy of packaging materials to be used		
12	Whether all documents submitted duly signed by the authorised signatory of the Organisation		
13	Sample copy of packets to be used for printing as per design for Adolescent Girls, PW&LM, MAM & SUW (6m-3 y) & (3y-6y) and technical specification.		

I, Sri/Smt.Proprietor of do hereby undertake that the above information are true and correct. I further undertake to abide by the terms and conditions laid down in the tender paper and any deviation of the terms and conditions shall be liable for initiation of action by the Authority as per law/ procedures against me.

Signature of Tenderer with Seal

ANNEXURE-2 (FINANCIAL BID)

After careful examination of the tender specification referred therein, I do hereby tender to execute the under mentioned printing and supply of packaging material for Take Home Ration (THR) provided under MukhyaMantriSampoornaPushtiYojana (MSPY) in accordance with the conditions as noted below in consideration of payment being made at the rate specified in the following schedule.

Sl No	Type of Beneficiaries	Total No. of Approximate Beneficiaries per Month	Total No. of Approximate Beneficiaries per year	THR provided per Month to the beneficiaries under MSPY	Qty. Of THR Given per month (in gram.)	Approximate number of Packaging materials required per Month(In Number)	item wise Rate quoted per piece
1	Adolescent Girls	24259	291108	PaushtikBhel	970	24259	
		24259	291108	Roasted Chana	1350	24259	
2	PW	5888	70656	PaushtikBhel	750	5888	
		5888	70656	Roasted Chana	1500	5888	
		5888	70656	Dates	500	5888	
		5888	70656	TilLadoo	500	5888	
		4121	49452	PaushtikBhel	750	4121	
3	LM	4121	49452	Roasted Chana	1500	4121	
		4121	49452	Dates	500	4121	
		4121	49452	TilLadoo	500	4121	
		4121	49452	PaushtikBhel	750	4121	
4	SUW(6M -3y)	708	8496	Besanatta Pre Mix	500	708	
5	SUW(3Y-6Y)	782	9384	Besanatta Pre Mix	750	782	
6	MAM(6M-3 Y)	762	9144	Besanatta Pre Mix	500	762	
7	MAM(3Y-6Y)	659	7908	Besanatta Pre Mix	750	659	
TOTAL						91465	

I, Sri/Smt. Proprietor of do hereby undertake that the above information are true and correct. I further undertake to abide by the terms and conditions laid down in the tender paper and any deviation of the terms and conditions shall be liable for initiation of action by the Authority as per law/ procedures against me.

Signature of the tenderer with seal

ANNEXURE-3

SELF DECLARATION OF NOT-BLACKLISTED
(On Bidder Letter Head)

To

The Collector, Sambalpur

Dear Madam/Sir,

This is to declare that our company/firm i.e. M/s _____ is not Blacklisted by any Central/State Government Department/Public Sector Undertaking. Legal action as deemed proper shall be initiated by the District Administration, if found false/fraud.

Name of the Bidder:

Signature of the Bidder with Seal