

DISTRICT SKILL DEVELOPMENT -cum- EMPLOYMENT OFFICE, SAMBALPUR

At- Jail Road, Bhuta Pada, Near Dist. Labour Office Sambalpur Po- Sambalpur

Ps-Dhanupali Dist-Sambalpur Pin-768001 ,Odisha

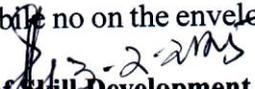
E-mail ID- DSDEsambalpur@yahoo.co.in

Letter No-.....201...../ DSDE,Sambalpur,

Dated-.....13.02.2025.....

SHORT QUOTATION CALL NOTICE

Sealed Tender/Quotations in plane papers are invited from the Event Organizer /Tent suppliers having valid GST, PAN Certificate and similar Experience for supply of tent and allied works for organizing **01 (one) no** of Mega Job Fair-cum-Counselling camps at **Dhankauda Football Field, Infront of Modern Public School ,Dhankauda, Sambalpur respectively** (N.B :-The date and place of Job fair will be held tentatively in the last week of February 2024 which may be modified) . The terms and conditions, quotation paper for submission of quotation and detailed specifications are mentioned below. Sealed quotation/ Tender should reach to the undersigned in the address of the District Skill Development-cum-Employment Office, Sambalpur,Jail Road, Bhutapada positively latest by **dated 24.02.2025 by 01:00 P.M through Speed Post/Registered Post / Courier only**, which will be opened by the Selection Committee on dated **25.02.2025 at 3:30 p.m** in presence of the quotationers or their authorized representatives in the Office Chamber of the Dy. Director of Skill Development-cum-Employment, Sambalpur. The Aplicant/ quotationer/ Tenderer need to submit the same super scribing on the top of the envelop as **“APPLICATION FOR SUPPLY OF TENT AND ALLIED WORKS FOR MEGA JOB FAIR IN SAMBALPUR DISTRICT -2024-25”** along with mobile no on the envelope

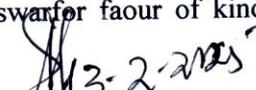

Dy. Director of Skill Development
-cum- Employment, Sambalpur

Dated 13.02.2025

Memo No 202 /DSDE, Sambalpur

Copy submitted to

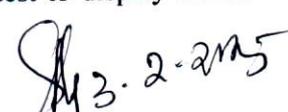
1. The Collector and District Magistrate, Sambalpur for faour of kind information.
2. The Director of Skill Development-cum-Employment,CEO,OSDA,Bhubaneswar for faour of kind information.


Dy. Director of Skill Development
-cum- Employment, Sambalpur

Memo No 203 /DSDE, Sambalpur

Dated 13.02.2025

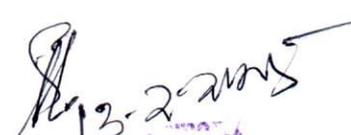
Copy submitted to the CDO-cum-E.O ,Zilla Parishad, Sambalpur with a request to display on the notice board for wide circulation of the same and information of the general public.


Dy. Director of Skill Development
-cum- Employment, Sambalpur

Memo No 204 /DSDE, Sambalpur

Dated 13.02.2025

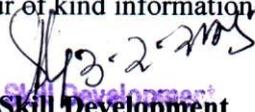
Copy submitted to The Commissioner , SMC ,Sambalpur/ The Chief District Medical Officer and Public Health officer, Sambalpur / The Divisional Labour Officer, Sambalpur / The Civil Supply Officer, Sambalpur , / The DI&PRO, Sambalpur / The District Sports Officer, Sambalpur / The District Welfare Officer, Sambalpur / Executive Officer, NAC, Kuchinda / Executive Officer, NAC, Rairakhol for kind information with a request to display on the notice board for wide circulation of the same and information of the general public.


**Dy. Director of Skill Development
-cum-, Employment, Sambalpur**

Memo No 205 /DSDE, Sambalpur

Dated 13.02.2025

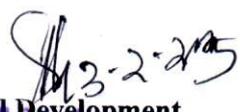
Copy submitted to District E-Governance Manager, NIC, Sambalpur for favour of kind information with a request to up-load the tender document in the district website


**Dy. Director of Skill Development
-cum-, Employment, Sambalpur**

Memo No 206 /DSDE, Sambalpur

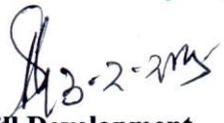
Dated 13.02.2025

Copy to the Notice Board of District Skill Development-cum-Employment Office, Sambalpur for wide publication and information of the general public.


**Dy. Director of Skill Development
-cum-, Employment, Sambalpur**

TERMS & CONDITIONS MENTIONED BELOW FOR SUBMISSION OF QUOTATIONS FOR SUPPLY OF ABOVE ITEMS.

1. The quotationer/Tenderer must be a registered firm as mentioned in the tender paper.
2. Must have a valid PAN No,GST No. etc
3. Must have income tax return for last three years with audited report.
4. All Bills must be submitted including GST or other taxes (if any) for payment.
5. Payment will be made on satisfactory completion of the work assigned & as per the demand bill at the rate quoted in the application received..
6. The size of the supply order may increase or decrease as per requirement.
7. The rate shall be quoted inclusive of all Taxes (GST inclusive) & royalties if any.
8. No additional charges will be paid by the undersigned towards transportation cost of items/articles to the delivery point.
9. The quotationer has to supply the items/articles to the programme in time as specified in the Notice.
10. No any compromise is allowed in quality of work.
11. Successful quotationers shall have to supply the items as per work order to be issued and the specified items as per the description and plan prepared.
12. The Lowest Quoted Price of genuine quotationer who qualify in both the bidding will be taken into consideration for selection.
13. There will be two phasees of selection of tender i.e Technical & Financial bid so all tenderer/ quotationer will be required to apply separately for Technical & Financial bid from with all other documents and should be kept in a single envelope superscribing therein as mentioned in the notice.
14. The applied quotationer who qualify in the Technical bid will be taken for consideration of Financial bid.
15. The quotationer / bidders need to deposit **Earnest Money Deposit (EMD) money of Rs.12,000/- (Twelve Thousand Only)** refundable (without interest) should be accompanied with the Technical Bid in shape of Demand Draft payable **in favour of "Regional Asst. Director of Employment Sambalpur"** Payable at **SBI Main Branch Sambalpur** failing which the Tender shall be rejected summarily .
16. The tender should reach within the stipulated time mentioned on the notice, beyond which the tender will not be entertained.
17. The applied quotationer must not be a defaulter of any statuary dues as per the provision.
18. In the event of any dispute, the matter shall be settled within the jurisdiction of Sambalpur
19. The quotationer/Tenderer should submit Tender application form along with the deceleration for abiding the term and conditions prescribed.
20. The undersigned reserves the right to accept or reject any or all quotations without assigning any reason thereof.


**Dy. Director of Skill Development
-cum-, Employment, Sambalpur
-cum-Employment, Sambalpur**

TENT AND ALLIED WORKS SPECIFICATION FOR THE DISTRICT LEVEL MEGA JOBFAIR 2024-25 SCHEDULED TO BE HELD TENTATIVELY on LAST WEEK of FEBRUARY 2025 AT DHANKAUDA FOOTBALL FIELD, INFRONT OF MODERN PUBLIC SCHOOL ,DHANKAUDA,SAMBALPUR RESPECTIVELY

For the District Level Mega Job Fair 2024-25 held at Dhankauda Football Field, In front of Modern Public School ,Dhankauda,Sambalpur respectively The details of stall specification per event is below:-

A.Erection of stalls:-

| SI No. | Particulars | Specification of works | Quantity Required for Ground Preparation |
|--------|---|--|--|
| 1 | Structure for stall with palo, Ceiling & Wall | Bambo (3 to 6") & cloth (with anti-fire chemical treatment) structure size of each stall 10ftx10ftx9ft) .Three sides including partitions wall of stall will be covered with cloth. All new cloth to be used.This apart shed in front of each stall of 10ft breadth having palo covered with ceiling for free movement under the shed around the stalls. Carpet cover/dari in each stall | 45 Nos |
| 2 | Electric Fitting | To specific stalls electric plug points,lights and fans to be fitted | 45 Nos |
| 3 | Numbering of Stalls | All stalls should be numbered | As required |
| 4 | Open-shed structure | Cloth ceiling with palo erected by bamboo structure 50ftx40ft in front of the stage | As required |
| 5 | Ground carpet/dari | Ground covering by dari/ carpet under the open shed total area -2000 sqft(Approx) | As required |
| 6 | Stage | 20ft x 15ft x 10ft ceiling with along with carpet coverage with sufficient Flower Decoration ,10-15 cushion chair on stage and one podium with mike | As required |

B. Gates:-

| SI No | Particulars | Work Specification | Quantity Required |
|-------|-------------|--|-------------------|
| 1 | Structure | Bamboo structure 15 ft height x 20 ft width with flower decoration | 01 |

C. Temporary Toilets:- Temporary Toilets for ladies and gents 03(Three) each at separate location of the ground with water facility.

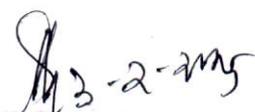
D. Generator & Sound System:- Generator set with required fuel shall be supplied by the tenderer/quotationer for the entire day. One sound set with two mikes and 2 cord less microphone.

E. Barricading:- Front barricading on each Stall/Registration counter

F. Miscellaneous: -

| SI No | Items | Quantity/Specification |
|-------|--------------|---|
| 1 | Dustbin | 5 nos |
| 2 | Chair | 500 + 20 cushion chairs |
| 3 | Table | 45nos plastic table for each stall/Registration counter + 05 tea poy style table at the stage |
| 4 | Pedestal Fan | 04 Nos |

N.B:- Item wise requirement is indicative only . The actual requirements may increase or decrease as per requirement and necessities according to the decision of undersigned.


Dy. Director of Skill Development
-cum-, Employment, Sambalpur

Format for Financial Bid Towards supply of tent and allied works for organizing Mega Job Fair-cum-Counselling camps 2024-25 tentatively in the month of February 2025 at Dhankauda Football Field, In front of Modern Public School ,Dhankauda,Sambalpur

| Sr. No. | Name of the Items | Specification | Rate per Unit | Quantity | Rs. In Total |
|--------------------|-------------------|---------------|---------------|----------|--------------|
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| | | | | | |
| | | | | | |
| Grand Total | | | | | |

Place:
Date:-

**Full signature of the Quotationer
(with seal)**

[Signature]
Dy. Director of Skill Development
-cum-Employment, Sambalpur

DECLARATION.

I am willing to abide by the terms & conditions laid down above. In case of any lapse on my part which may affect the performance of the Job or the quality of food (if provided) is found substandard or the service of response is found poor, proportionate value may be deducted from my bill as may be deemed proper by the work assessment committee.

Place:

Date:-

**Full signature of the Quotationer
(with seal)**


Dy. Director of Skill Development
-cum-Employment, Sambalpur