

**OFFICE OF THE DEPUTY DIRECTOR OF MINES,
SAMBALPUR CIRCLE, SAMBALPUR
STEELAND MINES DEPARTMENT, GOVT. OF ODISHA**

Quotation /Tender Call Notice

Letter No. 253

Date: 21/1/2025

Sealed quotation are invited from interested reputed Travel Agencies/Tour Operations or private individuals for providing one(1) AC (Diesel or Petrol) driven vehicle specifically Bolero Neo/Bolero BS-VI having seating capacity not more than ten including driver, which shall conform to the " Terms and Conditions (Annexure-I)" for official use for Deogarh district under office of the Deputy Director of Mines, Sambalpur Circle, Sambalpur on monthly rent basis.

1. The vehicle must be in Road Worthy-condition, shall not be more than 3 years old(preferable new) from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. which are mandatory for paying of vehicle.
2. The Driver of the vehicle must have a valid Driving License for driving light transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle .
3. The Driver should be well behaved, gentle and obedient in nature.
4. A sum of Rs. 5000/- shall be deposited by the intending bidder in shape of Account payee Bank Draft drawn in favour of the Deputy Director of Mines, Sambalpur and submit along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charges shall be quoted separately in the general bid information. (Excluding Fuel cost). Maximum allowed hire charges per month is Rs. 31,000/- (Excluding Fuel cost) excluding GST.
6. The vehicle must achieve fuel efficiency minimum of 10 Kms per liter.
7. The detail of the make and Year of manufacture of the vehicle, registration No., mileage (Kms covered per liter) and Name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/ Tender (Annexure-II)
8. The application form of Quotation/ tender containing General Bid information (Annexure-II)& Terms and Conditions (Annexure-I)etc. for hiring of vehicle will be available with the Deputy Director of Mines, Sambalpur Circle, Sambalpur on payment of Rs. 100/- (non-refundable) from 22.01.2025 to 02.02.2025 up to 1.00 P.M on all working days. All the documents must be inserted in the sealed envelope, along with the applicant name and address super scribed on the envelope and clearly marked the " Quotation/ Tender Call Notice for hiring vehicle for district" on the top of the envelope.
9. The Quotation completed in all respect should reach the undersigned on or before 05.02.2025 by 1.00 P.M & shall be opened on the same day at 4.00P.M in presence of the bidders or their authorized representatives. If this day is declared later as a Government holiday then the tenders will be received and opened on the next working day as per the schedule time. The undersigned will not be held responsible regarding late submission/receive of tender in any manner.

10. The authority reserves the right to reject any or all tenders without assigning any reason thereof.

Jeslu
21/1/25

Deputy director of Mines(I/C)
Sambalpur Circle, Sambalpur.

Memo No. 254 / Mines, Dt. 21/1/2025

Copy submitted to all Prime Govt. Offices of Sambalpur and Deogarh District with request to display the quotation call notice in the Notice Board for wide publicity.

Jeslu
21/1/25

Deputy Director of Mines(I/C),
Sambalpur Circle, Sambalpur

Memo No. 255 / Mines, Dt. 21/1/2025

Copy submitted to the Director of Mines & Geology, Odisha, Bhubaneswar/ Director of Minor Minerals, Odisha, Bhubaneswar / Collector & District Magistrate, Sambalpur/Deogarh for favour of kind information.

Jeslu
21/1/25

Deputy Director of Mines(I/C),
Sambalpur Circle, Sambalpur

Memo No. 256 / Mines, Dt. 21/1/2025

Copy to Quotation/ Tender Call Notice displayed in the Notice Board for information of general public.

Jeslu
21/1/25

Deputy Director of Mines(I/C),
Sambalpur Circle, Sambalpur

TERMS AND CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing vehicle on hire on monthly rent basis.

1. The hired vehicle, during period of contract, shall have all necessary valid MV documents such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. and D.L. of the driver available all the times. The Department/ Office hiring the vehicle shall not be responsible for any damage/ loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost diesel or petrol, which is to be paid separately basing on actual consumption of fuel as per existing Govt. norms. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box & differential Coolant, Tyre & Tubes, Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a licensed, good driver (gentle, well behaved, obedient and non-alcoholic) and the salary of the driver shall be borne by the owner.
4. In case of absence of driver for whatever reason, the owner shall arrange the substitute to run the vehicle.
5. In case of emergency, the driver will have to report for duty as per requirement of hirer. No extra payment shall be demanded.
6. The vehicle should be regularly serviced and maintained to avoid any breakdown. In case of breakdown for reasons whatever the replacement of vehicle of the same or better model shall be provided by the owner of the vehicle / bidder. If the owner failed to arrange/ replace alternative arrangement will be made by the client and the expenditure will have to borne by the owner of the vehicle. If he/ she fails to pay the expenditure so incurred the same will be deducted from the bill of the owner. In addition, GPS tracking device along with its software will be installed in the vehicle.
7. In case of the vehicle do not report regularly the authority will be at liberty to reject the agreement and may engaged vehicle from other source.
8. Monthly hire charges reimbursements towards cost of diesel or petrol(as per actual)and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as far as possible within 15 days of the submission of bill by the service provider / individual and no advance payment will be made.
9. The vehicles shall not be more than three years old from the initial registration and good running condition during the period of contract.
10. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
11. In case of Service Provider intends to withdraw the service of his vehicle and terminate the agreement, it shall be mandatory upon him to furnish one month notice before su withdrawal of service and termination of agreement.
12. The bid/quotation received after due date and time will not be entertained.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit of Rs.5000/-(five thousand)only which will be deposited in form of FD pledged to Deputy Director Mines, Sambalpur at the time of agreement.

GENERAL INFORMATION FOR HIRING OF VEHICLES

1. Name of the Traveling Agency/Tour Operator/Private Individuals:
2. Identity Proof of the applicant
3. Present address for communication
4. Registration No. of Vehicle
5. Type of Vehicle (AC/Non AC)
6. Year of Manufacture
7. Model
8. Date of Registration
9. Name & complete address of the owner of the vehicle
10. Fitness certificate validity.
11. Permit Validity
12. Insurance Validity
13. Name / Address of the Driver
14. D. L. No. & Validity of the D. L. of the Driver
15. Proposed hire charges of the vehicle per month
(excluding fuel cost)
16. Rate of fuel consumption / Mileage per liter
17. Contact Number of the Service Provider (Tenderer/Quotationer)
Mob:
18. PAN No. of the Servic...
19. Details of Security Deposit amount
20. Details of application fee paid

"Certified that the information submitted above is true to the best of my knowledge and belief".

Seal & Signature of the Quotationer/Tenderer