

DISTRICT EXCISE OFFICE: SAMBALPUR

No. 2350 / Ex., Dt. 8.11.24

Quotation / Tender Call Notice

Sealed quotations / tenders are invited from interested reputed Service Provider for providing 5 (Five) nos. of (TUV300/Bolero/Sumo Gold/Eritiga) in view of pollution being high through use of Diesel vehicles, it is preferable to hire BS-IV compliant petrol vehicles having sitting capacity not more than ten including driver, which shall conform to the Terms and condition (Annexure – A) for use in Official / Enforcement work of office of the Sambalpur-I/Sambalpur-II/Dhama/Rairakhol/Govindpur Excise Station on monthly rent basis.

1. The service provider shall have a valid OGST registration to participate in the tendering.
2. The service provider, participating in the bidding process under the jurisdiction of Municipal Corporation, shall be registered on GeM platform.
3. The vehicle must be in road worthy condition, shall not be more than 3 year old from the date of initial registration and must have valid Registrations Certificate, Insurance Certificate, Fitness Certificate, Pollution Certificate, valid contract Carriage Permit, proof or up-to-date tax driving transport/ passenger vehicles.
4. The Driver of the vehicle must have a valid Driving license for driving light transport passenger vehicle and should be sufficiently experienced in driving transport/ passenger vehicle.
5. The Driver should be well behaved, gentle and obedient in nature.
6. A sum of Rs.5000/- shall be deposited by the intending bidders in shape of Account Payee Ban Draft drawn in favour of the Superintendent of Excise, Sambalpur and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
7. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants) i.e. maximum hire charges per month excluding diesel costs Rs.31,000/-.

8. The Vehicle must achieve a fuel efficiency of 10 KM per litre.
9. The details of the make and year of manufacture of the vehicle registration no., mileage (KM covered per litre) and name of the Driver, Driving License No. and period of validity should be specifically provided In the general bid information to be furnished with the Quotation/ Tender (Appendix-B)
10. The Quotation completed in all respect should reach the undersigned on or before **16.11.2024 by 5.30 P.M.** and shall be opened and scrutinized on dtd. **18.11.2024 at 11.30A.M.** in presence of the bidders or their authorized representatives and shall be approved by the undersigned.
11. The application form of quotation/tender containing General Bid information & Terms and conditions for Hiring of vehicles etc. will be available with the District Excise Office, Sambalpur/Odisha Govt. web site([www. Odisha.gov.in](http://www.Odisha.gov.in)) and the applicant shall furnish a demand draft of Rs. 100/- (Rupees One Hundred)only towards the cost of application along with the application.


08.11.2024
Superintendent of Excise,
Sambalpur

Memo No. 2351 / Ex., Dt. 8.11.24

Copy to all Inspectors / Sub-Inspectors of Excise for information & wide publicity.

Copy to D.I.P.R.O., Sambalpur for information & wide publicity.

Copy to R.T.O. Sambalpur for information & wide publicity.

Copy to N.I.C., Sambalpur for information & publicity in web portal.

Copy to Notice Board of Collectorate / District Excise Office, Sambalpur.


08.11.2024
Superintendent of Excise,
Sambalpur

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract shall have all necessary valid M.V. documents such as valid Registration Certificate, Insurance Certificate, Pollution Certificate, Fitness Certificate, Valid Contract Carriage permit, Proof of up to date Tax Payment etc. and D.L. of the driver available all the times.
2. The Department / Office hiring the vehicle shall not be responsible for any damage / loss caused to hired vehicle or loss of life / injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The hired shall be responsible for all such litigation.
3. The hire charges to be paid in monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption and as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts. Lubricating oil of Engine, Gear Box and different Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder.
4. It shall be the responsibility of the bidder to provide and good driver and the remuneration of the driver shall be borne by the owner.
5. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/ bidder.
6. In case of the vehicle do not report regularly, the authority will be at liberty to terminate the agreement without prior notice.
7. The vehicle shall report for duty for minimum of 25 days in a month.
8. In case of emergency, the driver will have to report for duty as per the requirement. No extra payment shall be demanded.
9. Monthly hire charges including GST and reimbursements towards cost of fuel (as per actual) and lubricants (as per Govt. norms) of selected bidder will be paid in every succeeding month, as per as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
10. The vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contract.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.

12. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
13. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.


08.11.2024
Superintendent of Excise,
Sambalpur.

GENERAL INFORMATION FOR HIRING VEHICLES

Sl. No.	Particulars	
1.	Name of the Service Provider	
2.	Complete Address	
3.	OGST Number	
4.	GeM Registration Number	
5.	Bank Account No. and IFSC Code	
6.	Registration No. of vehicle	
7.	Year of Manufacture	
8.	Make & Model	
9.	Date of registration	
10.	Name & complete address of the owner of vehicle	
11.	Fitness Certificate validity	
12.	Pollution Certificate validity	
13.	Permit validity	
14.	Insurance validity	
15.	Name/ Address of the Driver	
16.	D.L. No. & Validity of the D.L. of the Driver	
17.	Proposed hire Charge of the vehicle per month excluding fuel cost	

18.	Rate of fuel consumption/ Mileage per liter	
19.	Contact Number of the Service provider (Tenderer/ Quotationer)	
20.	Contact number of Driver	

Certified that the information submitted above is true to the best of my knowledge and belief.

Signature of the applicant