



**OFFICE OF THE GENERAL MANAGER,
DISTRICT INDUSTRIES CENTRE: SAMBALPUR**

JAIL ROAD, BHUTAPARA CHOWK, SAMBALPUR-768001

QUOTATION/TENDER CALL NOTICE

Order No. 722 Date. 7.10.24

Sealed quotation/tenders are invited from interested reputed Travel Agencies/Tour operators or private individuals for providing 1 (one) no. of A/C Petrol driven commercial four-wheeler vehicle (Tiago/Bolt/Celerio/type) preferable to hire BS-VI petrol vehicles on monthly hire basis at **Office of the General Manager, DIC, Sambalpur** in connection with supervision of MSME works as per the terms and conditions mentioned below. The quotation should be superscribed "quotation for providing vehicle on hire basis under **Office of the General Manager, DIC, Sambalpur**" on the cover sealed quotation will be received up to **3.00 P.M dated 22.10.2024** through **Registered post/ speed post/ By Hand** only. Quotation received after the scheduled date time will not be accepted. The quotation will be opened in the presence of the quotationers or any of their authorized representative on dated **22.10.2024 at 3.30 P.M** in the office of the undersigned.

TERMS & CONDITIONS FOR HIRING OF VEHICLES

1. The vehicle must be in Road worthy condition, shall **not be more than 3 years old** from the date of initial registration (If Vehicle older than 05 (five) years should be replaced by the service provider) and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid carriage permit, proof of up-to-date tax payment etc. (Annexure-I) which are mandatory for plying of vehicle.
2. The Driver of the vehicle must have a valid Driving license for driving light transport passenger vehicle should be sufficiently experienced in driving transport passenger vehicle.
3. They should be well behaved, gentle and obedient in nature and well known regarding all the route of **Sambalpur District**.
4. A sum of **Rs.5,000/- (Rupees five thousand)** shall be deposited by the intending bidders in shape of Accounts payee **Bank draft** in favor of **the General Manager, DIC, Sambalpur** payable at **SBI, Main Branch, Sambalpur** and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders. The security deposit of the successful bidder shall be kept an Earnest Money Deposit.
5. The monthly rate of hire charge be quoted separately in general bid information (excluding Taxes, Fuel and Lubricants).
6. The vehicle must achieve a fuel efficiency of 17 K.Ms. per litre.
7. The details of the make and year of manufacture of the vehicle, registration number, mileage (Kms covered per litre) and name of the Driver with driving license number and period of validity should be specially provided in the financial bid information to be furnished with the Quotation/Tender (**Annexure-I**).

8. The quotation completed in all respect should reach the undersigned on or before dtd. **22.10.2024 at 3.00 P.M** and shall be opened in presence of the bidders or their authorized representative on the same i.e., **22.10.2024 at 3.30 P.M.** in presence of the bidders or their authorized representatives. The undersigned will not be responsible for any postal delay.
9. The application form or quotation/Tender containing General Bid information (Annexure-I) and terms and conditions for Hiring of Vehicles etc. can be furnished as per (Annexure II) (in enclosed herewith) from **07.10.2024 to 22-10-2024 up to 3.00 P.M.**
10. The Authority reserve the right to accept/reject any or all quotations without assigning any reasons thereof.

Sushama
02/10/24
General Manager
DIC, Sambalpur

Memo No. 723 Date. 07/10/2024

Copy submitted to the Director of Industries, Odisha, Cuttack for favour of your kind information.

Sushama
02/10/24
General Manager
DIC, Sambalpur

Memo No. 724 Date. 07/10/2024

Copy submitted to the Notice Board of Collector & District Magistrate, Sambalpur / P.D. DRDA, Sambalpur /RTO Sambalpur for information and wide publication. They are requested that the quotation notice may be displayed at their respective Notice Board.

Sushama
02/10/24
General Manager
DIC, Sambalpur

Memo No. 725 Date. 07/10/2024

Copy to the District Information Officer, NIC, Sambalpur for publication on District portal.

Sushama
02/10/24
General Manager
DIC, Sambalpur

Memo No. 726 Date. 07/10/2024

Copy to the Notice Board of General Manager, DIC, Sambalpur for publication.

Sushama
02/10/24
General Manager
DIC, Sambalpur

ANNEXURE-I

General Information for Hiring Vehicles

1. Type of Vehicle: -
2. Registration No. of Vehicle: -
3. Date of Registration: -
4. Year of Manufacture: -
5. Model: -
6. Total distance run in kilometer (as on the bidding date): -
7. Name & Complete address of the owner/Travel Agency/ Tour Operator: -
8. Contact number of the Service provider (Tender/ Quotationer) observer: -
9. Pan card/ Aadhar card number of the owner of the vehicle: -
10. GSTIN with last year annual turn-over (if registered under GST): -
11. Fitness Certificate validity: -
12. Permit Validity: -
13. Insurance Validity: -
14. Name of the Driver: -
15. Address of the Driver: -
16. Contact Number of the Driver: -
17. D.L. No. & Validity of the D.L. of the Driver: -
18. Pan card/ Aadhar card number of the Driver: -
19. Format Price Bid: -

District: -

<u>Hire Charge</u>	<u>Fuel (Kms per Ltr)</u>
NB. Hire charges: Monthly Hire charges (in INR).	

"Certified that the information submitted above is true to the best of my knowledge and belief."

Seal & Signature of the
Quotationer / Tender

ANNEXURE-II

TERMS & CONDITIONS FOR HIRING OF VEHICLE

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on monthly hire basis.

01. The hired vehicles during period of contract shall have all necessary valid Motor Vehicle documents such as: - Valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Contract Carriage Permit, Proof of up-to-date tax payment etc. and D.L. of the driver available all the times. The Department/ Office shall not be responsible for any damage/loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever. The vehicle Owner or Bidder shall be responsible for all such litigations.

2. The hire charges to be paid after deduction of income tax or any other tax as applicable by law for monthly basis is final but does not include cost of fuel, which is to be paid separately basing on actual consumption as per existing Government norms. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricating oil of Engine, Gear Box & differential Coolant, Tyres & Tubes, Battery etc. will be borne by the bidder (Vehicle Owner).

3. It shall be the responsibility of the owner/bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the Vehicle/ bidder.
5. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. The vehicles shall report for duty throughout the month.
7. In case of emergency the driver will have to report for duty as per the requirement of hirer. No extra payment shall be demanded.
8. The vehicle shall not be more than 03(three) years old from the initial registration (If Vehicle older than 05 (five) years should be replaced by the service provider) and also in good running condition during the period of contract.
9. If the services are found to be unsatisfactory, the hirer shall give one month notice and terminate the agreement.
10. In case the service provider intends to withdraw the services of this vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
11. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
12. The application form must be signed by the vehicle owner or bidder and properly sealed and also attached all relevant documents including Bank drafts as per the terms & conditions.

Sulhama
02110124
General Manager
DIC, Sambalpur