

## INSTRUCTION TO THE TENDERER

1. Tender is to be submitted in the Prescribed Tenders forms consists of Technical bid and Financial bid only along with terms and conditions in the office of **KGBV, Sarapali**, Dist- Sambalpur.

2. The Tenderer shall submit the Technical bid and the financial bid in two separately sealed envelopes. In both of the envelopes, the name of the bid (Technical or financial) items tendered and the name of the bidder must be mentioned and the same should be duly sealed and put in a third envelop, which too should also be duly sealed.

3. (A) the tender in sealed envelope shall be accepted up to 4.00 p.m-hrs. dt. ~~25.9.24~~ At. **K.G.B.V Sarapali** And Technical bid shall be opened first by the duly constituted KGBV Purchase committee at ~~11AM~~ hrs. On dt. ~~27.9.24~~ in the office of the Headmaster/Headmistress **KGBV, Sarapali** in presence of the tenderer/authorized representative if any.

(B) Decision of the purchase Committee constituted at KGBV Level & approved by Collector cum-Chairman, SSA, Sambalpur to declare any of the tenderer to have or have not qualified in technical bidding shall be final and binding on the tenderer. Intimation of decision of the competent authority shall be conveyed to the tenderers.

4. (A) Financial bids of only those tenderers who qualify in the technical bid, shall be opened by the duly constituted committee on the same date.

(B) There should not be any cutting/overwriting in the tender form. No amendment or addition in the term and conditions indicated on a separate paper or attachment will be accepted.

(C) There must not be any conditional quoted rate and supply, otherwise the financial bid of the tenderer will summarily be rejected even if qualify in technical bid.

5. The tenderer must sign the terms and conditions and submit along with the Technical bid; otherwise the tender is liable to be rejected.

6. The required quantity may very change depending upon government decision regarding opening/closing of school.

7. The tenderer should submit the tender form along with Earnest Money deposite in shape of TDR in favour of **HM AND SMC PRESIDENT, KGBV, SARAPALI**, payable at UBI Naktideul. The Tender Paper (bid documents) either purchased from the office of the HM of KGBV Sarapali on submission of DD Rs.200/- (Rupees two hundred only) per items or downloaded from the website [www.sambalpur.nic.in](http://www.sambalpur.nic.in). incase of download DD of Rs. 200/- (Two Hundred only) per items drawn in favour of **HM AND SMC PRESIDENT, KGBV, SARAPALI**, payable at UBI Naktideul must be submitted along with bid document and incase of purchase from KGBV Sarapali Original DD receipt of Rs.200/- per items From the HM of KGBV Sarapali must be submitted along with bid document. Tender cost must be included in the DD of EMD.

Head Master KGBV Sarapali

*Sasmota Nagre*  
Headmistress  
K.G.B.V, Sarapali: 11.9.24

**KASTURBA GANDHI BALIKA VIDYALAYA( TYPE-III), SARAPALI, BLOCK-NAKTIDEUL**  
**SAMAGRA SIKHYA ABHIYAN, SAMBALPUR**

**Tender for supply of items like Vegetables , Fruits , Non-Veg , Books & Stationary and Electrical items for Kasturaba Gandhi Balika Vidyalaya (KGBV-III), Sarapali of Sambalpur District for the year 2024-25**

**DETAIL INFORMATION, TERMS & CONDITIONS**

To \_\_\_\_\_  
M/s. \_\_\_\_\_  
\_\_\_\_\_

Sub: Tender for the supply of \_\_\_\_\_ .

1. Sealed tender for supply of the articles shown in the attached statement are invited by the undersigned on behalf of the **Kasturaba Gandhi Balika Vidyalaya, Sarapali Sambalpur** from the registered firms/ authorized dealers / whole sellers /Govt. stores having, their own existing shop and dealing with tender items having valid shop , ODISHA sales tax / GST registration, GSTIN No. , PAN No. up to 4.00 PM dated 25 / 9 /24. The tender should be sent under sealed cover marked as "TENDER FOR THE SUPPLY OF.....for.**KGBV Sarapali**. The sealed tenders will be opened in concerned KGBV as per the date and time mentioned.
2. The tender should be submitted according to the terms and conditions specified in paragraph 3 to 30 unless specified in otherwise in the tender. It shall be construed that terms and conditions stipulated here under have been agreed to.
3. The rate should be F.O.R. Vidyalaya and should include GST, and any other taxes, or imposition whatever liable in respect of the suppliers. The Kasturaba Gandhi Balika Vidyalaya,Sarapali, Sambalpur shall not pay freight etc. The articles should be supplied at the Vidyalaya store.
4. There should not be any overwriting, corrections in the bid. If a figure is to be amended, it should be neatly scored out and then revised figure should be written above and the same should be attested with full signature and date by the party. In the absence of the attested signature the tender is liable to be rejected.
5. The undersigned does not bind her to accept the lowest tender and reserve the right to accept the tender in whole or in part i.e. with respect to all the articles mentioned in the attached statement or in respect of any one or more than one articles specified in the attached statement as he/she may decide.
6. The purchaser shall award the contract to the bidder whose bid has been determined.
  - (i) To be substantially responsive to the tender document.
  - (ii) To offer the lowest evaluated cost. In deciding the quality of samples, the decision of the entertained.
7. On acceptance of the tender it will become a contract and the contractor shall be bound by all the terms and conditions of the tender and the provision of GFR / OPEPA.
8. Tender must be accompanied with required under mentioned **EARNEST MONEY** (is non interest bearing ) amount and tender paper cost Rs. 200/- (non-refundable)} in shape of **DD** in favor of the **HM AND SMC PRESIDENT, KGBV, SARAPALI**, payable at **UBI Naktideul**. The EMD shall be forfeited in the event of withdrawal of the tender once submitted or in the case of successful bidder who fails to execute necessary agreement within the specified period / expression of inability to supply (The decision of Purchase Committee is final in this regard). Besides, **TDR ,EMD** of unsuccessful bidders will be refunded soon after finalization of the tender. In the event of the tender being accepted the earnest money will be adjusted towards **security deposit. Deposit of EMD** and Processing Cost is must for all bidders including the registered SSI units. No exemption certificate will be entertained. No preference will be given to any bidder or class of bidders either for the **EMD/security deposit** or for other terms and conditions. This will apply to PSUs, Co-Operative Societies and such other categories in the state who will be treated in the same footing as other bidders

Sasmita Majhi  
Headmistress  
K.G.B.V, Sarapali  
11.9.24

DETAILS OF ITEM WISE EARNEST MONEY IN SHAPE OF TDR TO BE SUBMITTED ALONG WITH TENDER PAPER

3

SL.NO	NAME OF THE ITEMS	EMD in shape of TDR
1	Electrical Items( as per requirement)	3000/-
2	Vegetables( daily)	7500/-
3	Fruits (daily)	7500/-
4	Non-veg ( on specific day)	7500/-
5	Books & Stationaries ( yearly)	6,000/-

- 9 Total performance security is @ 8% of value of total amount of tender to be awarded, only is required to be deposited at the time of execution of agreement before issue of supply order in shape of **TDR drawn** infavour of **HM AND SMC PRESIDENT, KGBV, SARAPALI**, payable at **UBI Naktideul** FOR the entire contract / warrantee / Guarantee period; failing which the EMD amount will be forfeited. The security deposit is refundable but shall be forfeited in case any terms and conditions of contract are infringed or the bidder fails to make complete supply satisfactory or complete the work in time. The decision of Purchase Committee is final in this regard.
- 10 If the contractor fails to supply the articles within the time stipulated in the letter of acceptance/supply order issued by the undersigned shall be at liberty to purchase the articles from the market or get the rest of the contract completed by any other person / firm and the difference of price, if any, shall be deducted from the earnest money/ security deposit and in case any amount in excess of the security deposit is paid by the undersigned, the contractor shall be liable to pay this amount. Schedule of supply by the selected contractor for different items.
- 11 It is not compulsory on the part of the undersigned to purchase the items for which the tender is being called. The supply order will be placed as per requirement. The contractor is required to supply the quantity of articles as mentioned in the supply order, as per the sample and specification.
- 12 The quality should be invariably be maintained throughout the contract period as per sample and specification. Material cannot be accepted if the items being found substandard or differ from the sample and specification. Article may be sent for the laboratory testing if required. The article must be fresh and good in quality.
- 13 The Brand/Make other than the specification given in the tender schedule will not be accepted.
- 14 The rate quoted by the contractor shall hold good up to finalization of next year tender except sweets, vegetables & Fruits. No amount amendment in the rate except increase/decrease in the rate of sales tax/GST during the period of supplies will be accepted. for the branded items, if there would be some free gift schemes, marked on the packing, the same would be liable to be supplied which the articles on free of cost and also it should be mentioned in the bill. Rates should not be more than the MRP/Company price list. if the MRP/Company price will be less than the approved rate the payment will be made as per the MRP /Company price list only. in no case the payment will be made above maximum retail price (MRP). Snickering of MRP is not allowed.
- 15 In the event of acceptance of the tender and placing of the order for purchase, the articles ordered for would be subject to an inspection by the undersigned or his representative and are liable to be rejected if the articles supplied do not confirm to the approved specifications prescribed.
- 16 The amount of security deposit shall be retained by the KGBV for the entire contract / warrantee / Guarantee period as a safeguard against any defect appearing in the articles supplied within the period & the same will be refunded in the shape of **TDR only**.
- 17 In case of authorized dealers the authorization certificate issued by the Manufacturer/ company should be enclosed along with the tender. The tenderer for supply of articles are required to submit the sample along with

on the date of opening of tender for verification, The approved sample will be kept in this Vidyalaya for verification during the supply of the articles which is non refundable.

Sasmita Majhi  
Headmistress  
C.G.B.V., Sarapali  
11.9.24

- 18 The payment will be made in the shape of TDR only, after verification of the supplied articles by the quality checking committee, entry in the stock register, and scrutiny of bills and after full supply as per the order placed with the party.
- 19 .The rate should be quoted in terms of metric weight measure i.e., quintal/ kg/ Litter/ pcs. As the case may be.
- 20 Only one rate should be quoted for each item. More than one rate for each item shall be rejected.

21 In case of tender for vegetables & fruits

The participants of the tender in response to advertisement published are eligible to participate the tender for the vegetables for three month (starting from Oct-24 to Dec-24 , Jan-25 to Mar-25.. It will continue till to **finalization of next year tender**. The tender form will be available on Oct.-24 to Mar-25). The KGBV purchase committee has reserve the right to accept fully/ partially/ to cancel the tender (for vegetables & fruits). Those tenderers who have applied in response to the news paper advertisement are eligible to participate in every quarterly .The new tenderer also participate for these categories of items as per Term and condition. The successful bidder will supply for that quarter only. All other terms & conditions are same and applicable.

- 22 The approved party will have to make an agreement on non-judicial stamp paper of Rs.20/- as per the terms and condition prepared by the KGBV within three days of receipt of supply order failing which the tender will be rejected and TDR will be forfeited.
- 23 In case the time and date of opening of tenders is changed, the same will be displayed on the district office & KGBV Notice Board.
- 24 The tender should be accepted from the person / firms only having the business of the commodity / articles for which he has submitted the tender and not from the general order supplier / enterpriser.
- 25 Tender which do not comply with the above conditions are liable to be rejected and all rights reserved with the **PURCHASE COMMITTEE, KGBV, SARAPALI**, to reject ,cancel and amend any or all tenders/approved rates at any time without assigning any reason thereof.
- 26 Single offers received in response to a call for open tenders should also be considered for award if it is determined that publicity was adequate, bid specifications / conditions were not restrictive or unclear and bid prices are considered reasonable.
- 27 The contract period may be extended with mutual consent of both parties. (Extra SD amount is to be deposited by party)
- 28 The sealed tender should invariably contain the following documents in envelope- I (Technical Bid)
  - i. Valid shop ODISHA sales tax / GST registration certificate, GSTIN No. , PAN No., for all items (except for vegetable and fruits and sweets, Non-veg) the undersigned may be asked to submit the original certificate for verification before placing the supply order.
  - ii. In case of Authorized dealers the authorization certificate issued by the manufacturer / company.
  - iii. Signature of the tenderer in all pages with date.
  - iv. These instructions to tenderer are to be signed by the tenderer and returned in originals with the tender with all enclosures.
  - v. E.M.D.in shape of Bank Draft as specified in the Sl.No.08.
- 29 The specification with rate duly filled in should be kept in envelope no-II (Financial Bid). The Financial Bid of the party will be opened only in case where Technical Bid is to be qualified as per terms & Conditions of the tender.
- 30 Both the envelopes should be sealed in one pocket / sealed cover marked as "TENDER FOR THE SUPPLY OF.....for .....**KGBV, Sarapali** and in absence of any document the tender is liable to be rejected.

Place: Sarapali

HEAD MASTER  
KGBV, Sarapali  
*Sasmita Majhi*  
11.9.24

UNDERTAKING BY THE SUPPLIER

5

We M/S \_\_\_\_\_ agreed to accept the terms and conditions specified in Para 3 to 30 and also enclose the rates of the items as per list and specifications given by the Headmaster/ Headmistress of KGBV, SARAPALI , Sambalpur.

\_\_\_\_\_  
(Full Signature of the Proprietor with seal of the Firm)

Name of the proprietor and Address

Firm \_\_\_\_\_

Telephone Number / Mobile Number \_\_\_\_\_

Witness (Signature, Name & Address)

1. \_\_\_\_\_

2. \_\_\_\_\_

PLACE: .....

DATE: .....

Sasmita Majhi  
Headmistress  
K.G.B.V, Sarapali  
11-9-24

KASTURBA GANDHI BALIKA VIDYALAYA, SARAPALI BLOCK-NAKTIDEUL  
SAMAGRA SIKHYA ABHIYAN, SAMBALPUR  
CHECKLIST OF DOCUMENTS STATEMENTS FOR FINALIZATION OF TENDER

Name of the Bidder \_\_\_\_\_

SL NO	NAME OF THE DOCUMENTS REQUIRED	REMARKS
1	Whether declaration of EMD (as per Annexure-I) attached or not	
2	GST No Attached or not	
3	Registration Certificate attached or not and dealership certificate	
4	Pan Card copy attached or not	
5	Any other document related to supply (Place of Business)	
6	Signature of the Tenderer in the form or not along with wittiness	
7	Other if any (sample etc.)	

Signature of the Verifying Officer

Signature of the Committee Member

Sasmata Negh  
Headmistress  
G.B.V. Saroadi: 9-24

**TECHNICAL BID**

**For supply of items like Vegetables, Fruits, Non-Veg, Books & Stationery and Electrical items for Kasturaba Gandhi Balika Vidyalaya (KGBV), Sarapali of Sambalpur District.**

**Part A (To be filled by the tenderer)**

I/We hereby Technical bid for supply of \_\_\_\_\_ as per terms, condition and specifications of the above mentioned notification of KGBV, Sarapali, Dist. Sambalpur which are acceptable to us. I/We are aware that while evaluating the Technical bid, if any /part (as decided by KGBV, Sarapali) of the terms/items mentioned below is not found meeting the requirement of the tender notice, the bid will not be accepted.

1	Name and Address of the Firm	
2	Whether having their own existing shop and dealing with tender items	Yes / No
3	GST registration certificate	Whether required document submitted or not: Yes / No
4	GSTIN	GSTIN No.
5	PAN No.	PAN No._____. Whether required document submitted or not: Yes / No.
6	Sample / Product Prospectus / Broachers as per list & specification (Where are applicable )	Whether submitted or not: Yes / No.
7	Signature of the tenderer in all pages with date.	Whether done or not: Yes / No.
8	Instructions to tenderer are to be signed by the tenderer and returned in originals with the tender with all enclosures.	Whether signed and submitted or not: Yes / No.
9	Undertaking	Whether submitted or not: Yes / No.
10	In case of Authorized dealers the authorization certificate issued by the manufacturer / company.	Whether submitted or not: Yes / No.
11	Tender Cost	A) Bank..... B) Draft No.....Dated..... Amount Rs.....

*Sasmita Majhi*  
Headmistress  
C.G.B.V, Sarapali  
11.9.24

12	Earnest Money in shape of TDR (For Electrical Items)(If tender submitted)	A) Bank..... B)TDR No.....Dated..... Amount Rs.....
13	Earnest Money in shape of TDR (For vegetable)(If tender submitted)	A) Bank..... B) TDR No.....Dated..... Amount Rs.....
14	Earnest Money in shape of TDR (For Fruits ) (If tender submitted)	A) Bank..... B) TDR No.....Dated..... Amount Rs.....
15	Earnest Money in shape of TDR (For Non-veg items )(If tender submitted)	A) Bank..... B) TDR No.....Dated..... Amount Rs.....
16	Earnest Money in shape of TDR (For Books & Stationery)(If tender submitted)	A) Bank..... B) TDRNo.....Dated..... Amount Rs.....

\_\_\_\_\_  
(Full Signature of the proprietor with seal of the Firm)

Dated.....

Name of the proprietor and address of the Firm \_\_\_\_\_  
\_\_\_\_\_

Signature of the proprietor.....

1. The rate should be wholesale and not be exceeding from the market rate published in the news paper /Civil supply Department and the rate should not be more than from MRP (Sticking and erasing of MRP will not be accepted).
2. Sample must be submitted for all items along the tender (Electricals and Books Stationaries) as the same is required for check the samples by the Committee Members.

Sasmita Majhi  
Headmistress  
G.B.V, Saran  
11.9.24

**OFFICE OF THE HEADMASTERSARAPALI GOVT. HIGH SCHOOL, KGBV SARAPALI, Dist-SAMBALPUR.TYPE-III**

**SHORT TENDER CALL NOTICE 2024-25**

No-----71-----

Date-----11.9.24-----

Sealed Tenders are invited from the Registered Firms/Manufactures Suppliers for supply of the items like Electrical items, Vegetables, Fruits, Non-Veg items and Books & Office Stationeries for KGBV SARAPALI through Register post/Speed post or by hand as per following details. The details may be downloaded from District WebSite of Sambalpur district.

Particulars	KGBV SARAPALI
Address of KGBV	At/Po - Sarapali Dist-Sambalpur Pin No-768106 HM Mob No-9938420143
Download Tender paper in District Website	Date- 12.09.2024
EMD	Item wise separate TDR (As per point no-8 of Term & Condinations) in favour of SARAPALI NODAL HIGH SCHOOL-KGBV payable at SBI Naktideul to be submitted along with bid document.
Last Date & Time of receiving of Tender	Dt. 25.09.2024 (Wednesday) 4 PM
Date & Time of Opening of Tender	Dt. 27.09.2024 (Friday) 11 AM

SARAPALI NODAL HIGH SCHOOL-KGBV  
Dist-Sambalpur

Sasmita Majhi  
Headmistress  
C.G.B.V, Sarapali  
11.9.24

**KASTURBA GANDHI BALIKA VIDYALAYA, SARAPALI, BLOCK-NAKTIDEUL**  
**SAMAGRA SIKHYA ABHIYAN, SAMBALPUR**  
**Quotation for "VEGETABLES"**

**For the session 2024-25**

1. Name & Address of the party/ firm \_\_\_\_\_
2. Registration No. of the Firm \_\_\_\_\_ Valid up to \_\_\_\_\_
3. Earnest Money Deposited \_\_\_\_\_ Vide Bank Draft No \_\_\_\_\_ Dt. \_\_\_\_\_
4. Money receipt No: \_\_\_\_\_ / DD No \_\_\_\_\_ (If downloaded from the website),  
date \_\_\_\_\_ for purchase of tender paper cost

**Specification for the supply of articles of Mess items (VEGETABLE) to be supplied during the Session 2024-25**

The suppliers should go through the specification carefully before quotation the rates. The suppliers are responsible to prove the quality mentioned with sample or with authenticated documents, failing which the rates quoted will not be accepted. The suppliers should quote all the rates for all items in which minimum 25 % of the quotation rates if approved will be eligible to receive the supply orders. It may be noted that for standard quality only single rate against the items should be quoted. In case more than one rate quoted for single items in the name of quality, the same will be considered.

The Particulars of the tenderer in response of advertisement published are eligible to participate the tenderer for the vegetable quarterly ( APR to JUNE ,July to SEPT , Oct to Dec , Jan to Mar ) it will continue till \_\_\_\_/25

I/We submit financial bid for the supply of VEGETABLES s per the term & condition of tender notice of KGBV Mahammadpur which are acceptable to me/us.  
RATE QUOTED ARE ENCLUSIVE OF ALL ( BASIC,CESS,GST/LST IF APPLICABLE FROM THE POINT OF DESPATCH ,INSURANCE, FREIGHT FROM DESPATCHING POINT TO SPECIFIED DESTINATION ) FOR DELIVERY AT MENTATIONES DESTINATION AS DETAILED BELOW. , Financial Bid ( Page-1)

**Part 'B' to be filled by Tenderer**

**PARTICULARS OF ITEMS**

SL. NO	ITEMS	QUANTITY	QUOTED RATE INCLUDING TRANSPORTATION
1	Arum(Saru)	Per Kg	
2	Banana Big Size	Per Kg	
3	Beans	Per Kg	
4	Bitter Guard( Kalara)	Per Kg	
5	Beat	Per Kg	
6	Carrot( Gazar)	Per Kg	
7	Brinjal ( Baigan)	Per Kg	
8	Cabbage( Patra kobi)	Per Kg	
9	Cauli Flower( Phool kobi)	Per Kg	
10	Cucumber( Kakudi)	Per Kg	
11	Drum Sticks( Munga chuin)	Per Kg	
12	Garlic-Big Size( Lasun)	Per Kg	

*Sasmita Mishra*  
Headmistress  
C.G.B.V, Sarapali 11.9.2

14	Green Chili( Lanka)	Per Kg	
	Ground Potato	Per Kg	
16	Jhudanga/Aladi	Per Kg	
17	Janhi	Per Kg	
18	Kankada	Per Kg	
19	Lady's Finger	Per Kg	
20	Lemon( Big Size)	Per PC	
21	Potato( Big Size)	Per Kg	
22	Mushroom	Per Kg	
23	Papaya	Per Kg	
24	Parbal	Per Kg	
25	Pumpkin	Per Kg	
26	Radish( Without Leaf)	Per Kg	
27	Simla Mirch( Capsicum)	Per Kg	
28	Tomato	Per Kg	
29	Turnip	Per Kg	
30	Saga ( Koshila, Methi, Palak)	Per Kg	
31	Onion	Per Kg	
32	Jack Fruit( Dressed for Curry)	Per Kg	
33	Green Mango	Per Kg	
34	Mushroom(Button good Quality)	Per Kg	
35	Papaya( good for curry)	Per Kg	
36	Simba		

**N.B.** We undertake to abide by the term & conditions of tender notice along with Annexure.

1. The supplied articles must be fresh & good quality. If require the same may be sent for laboratory test at the cost of the suppliers.

2. Don't quote more than one rate

SIGNATURE OF SUPPLIER

ADDRESS

SEAL

*Sasmita Majhi*  
 Headmistress  
 C.G.B.V, Sorebi  
 11.9.24

**KASTURBA GANDHI BALIKA VIDYALAYA, SARAPALI, BLOCK-NAKTIDEUL**  
**SAMAGRA SIKHYA ABHIYAN, SAMBALPUR**  
**Quotation for 'SUPPLY OF FRUITS'**  
**For the session 2024-25**

- 1.Name & Address of the party/ firm \_\_\_\_\_
- 2.Registration No. of the Firm \_\_\_\_\_ Valid up to \_\_\_\_\_
- 3.Earnest Money Deposited \_\_\_\_\_ Vide Bank Draft No \_\_\_\_\_ Dt. \_\_\_\_\_
- 4. Money receipt No: \_\_\_\_\_ / DD No \_\_\_\_\_ (If downloaded from the website),  
date \_\_\_\_\_ for purchase of tender paper cost

**Specification for the supply of articles of Mess items (FRUITS) to be supplied during the Session 2023-24**  
The suppliers should go through the specification carefully before quotation the rates. The suppliers are responsible to prove the quality mentioned with sample or with authenticated documents, failing which the rates quoted will not be accepted. The suppliers should quote all the rates for all items in which minimum 25 % of the quotation rates if approved will be eligible to receive the supply orders. It may be noted that for standard quality only single rate against the items should be quoted. In case more than one rate quoted for single items in the name of quality, the same will be considered.

Financial Bid (Page-1)

PART-B to be filled by tenderer

**PARTICULARS OF ITEMS**

SL. NO	ITEMS	RATE PER KG	RATE QUOTED AND TRANSPORTATION
1	Apple	Per Kg	
2	Banana (Standard Size)	Per pc	
3	Guava	Per Kg	
4	Khajuri	Per Kg	
5	Mango (Ripe)	Per Kg	
6	Grapes	Per Kg	
7	Water Melon	Per Kg	
8	Orange (Sweet & Standard Size)	Per Kg	
9	Papaya(Ripe)	Per Kg	

N.B. 1.The supplied articles must be fresh & good quality. If require the same may be sent for laboratory test at the cost of the suppliers.

2. Don't quote more than one rate

SIGNATURE OF SUPPLIER  
ADDRESS  
SEAL

*Sasone Fa Maghi*  
Headmistress  
C.G.B.V, Sarapali  
11.9.24

**KASTURBA GANDHI BALIKA VIDYALAYA, (Type-III) SARAPALI, BLOCK-NAKTIDEUL****SAMGRA SIKHYA, SAMBALPUR****Quotation for 'NON-VEG ITEMS'****For the session 2024-25**

1. Name & Address of the party/ firm \_\_\_\_\_
2. Registration No. of the Firm \_\_\_\_\_ Valid up to \_\_\_\_\_
3. Earnest Money Amount of Rs. \_\_\_\_\_ Vide Bank DD No. \_\_\_\_\_ Dt. \_\_\_\_\_ (If downloaded from website), date \_\_\_\_\_ for purchase of tender paper cost.

I/We submit financial bid for the supply NON-VEG ITEMS per the term & condition of tender notice of KGBV SARAPALI which are acceptable to me/us.

RATE QUOTED ARE ENCLUSIVE OF ALL ( BASIC,CESS,GST/LST IF APPLICABLE FROM THE POINT OF DESPATCH ,INSURANCE, FREIGHT FROM DESPATCHING POINT TO SPECIFIED DESTINATION ) FOR DELIVERY AT MENTIONED DESTINATION AS DETAILED BELOW.

Financial Bid (Page-1)

1. Part ' B' to be filled by Tenderer

SI No.	NAME OF THE ARTICLES WITH SPECIFICATION	QUANTITY/ UNIT OF MEASUREMENT	RATE QUOTATED INCLUDING TRANSPORTATION
1	Prawn( 50 gm each) Fresh	PER KG	
2	CHICKEN BROILER DRESSED (Good Fresh)	PER KG	
3	EGG (HEN) STANDARD SIZE (Good Quality)	PER PC	
4	FISH (ROHI/ VAKUR) DRESSED MINIMUM 01 KG SIZE	PER KG	

N.B.: 1. Dressed Chicken / Fish should be delivered in the Vidyalaya Mess in presence of the Committee member. The quoted rate should not exceed weekly market price.

2. The supplied article must be fresh and good quality. If required the same may be sent for Laboratory test at the cost of the suppliers.

3. Don't quote more than one rate.

SIGNATURE OF SUPPLIER  
ADDRESS  
SEAL

*Sasmita Majhi*  
Headmistress  
C.G.B.V., Sarapali  
11.9.24

**Quotation for supply of Electrical Items for the Financial Year 2024-25**

- 1 Name & address of the party/firm \_\_\_\_\_
- 2 Registration No of the Firm \_\_\_\_\_ Valid up to \_\_\_\_\_
- 3 Earnest Money Deposited Rs. \_\_\_\_\_ Vide Bank Draft No \_\_\_\_\_, Dt \_\_\_\_\_  
Money Receipt No: and date of tender purchase:

**Technical Bid( Page-1)****Part A ( To be filled by the tenderer)**

I/We hereby Technical bid for supply of \_\_\_\_\_ as per terms, condition and specifications of the above mentioned notification of **KGBV, Sarapali ,Dist. Sambalpur** which are acceptable to us. I/We are aware that while evaluating the Technical bid, if any /part ( as decided by **KGBV, Sarapali**) of the terms/items mentioned below is not found meeting the requirement of the tender notice ,the bid will not be accepted.

1	Earnest Money	(a) Bank..... (b) Draft No.....Dated..... (c) Amount Rs.....
2	Income Tax Registration details	Income Tax PAN No.....copy Enclosed: Yes/No
3	GST Registration NO from the competent Authority	(a) GST in No:- (b) Issuing Authority:
4	Submitting of Product Prospectus /Brouchers/Sample of _____ as per list & specification (Where applicable)	Yes/No

*Saimi Majhi*  
Headmistress  
K.G.B.V, Sarapali  
11.9.24

**KASTURABA GANDHI BALIKA VIDYALAYA,SARAPALI/Block\_- NAKTIDEUL,SAMBALPUR**

**Quotation for 'ELECTRICAL ITEMS' for the session 2024-25 i.e. From / /24 to / /25**

Name & Address of the party/firm \_\_\_\_\_

1. Registration No. of the Firm \_\_\_\_\_ Valid up to \_\_\_\_\_
2. Earnest Money Deposited \_\_\_\_\_ Vide Bank Draft No \_\_\_\_\_ Dt \_\_\_\_\_
3. Money receipt No: \_\_\_\_\_ / DD No \_\_\_\_\_ (If downloaded from the website),  
date \_\_\_\_\_ for purchase of tender paper cost.

I/We submit financial bid for the supply of Stationery of Student & Office as per the term & condition of tender notice of **KGBV SARAPALI** which are acceptable to me/us.

RATE QUOTED ARE ENCLUSIVE OF ALL ( BASIC,CESS,CST/LST IF APPLICABLE FROM THE POINT OF DESPATCH ,INSURANCE, FREIGHT FROM DESPATCHING POINT TO SPECIFIED DESTINATION ) FOR DELIVERY AT MENTIONED DESTINATION , Financial Bid ( Page-1)

Part ' B' to be filled by Tenderer

ELECTRICAL ITEMS				
SL.No.	NAME OF THE ARTICLES & SPECIFICATIONS	UNIT OF MEASUREMENT	APPROXIMATE REQUIREMENT PER ANNUM	RATE QUOTED INCLUDING TAXES & TRANSPORTATION
1	Bulb LED(9 Watt /13 Watt/20 watt	Per pc.		
	1.Surya			
	2 Bajaj/ Phillips			
2	Grinder (bajaj classic ) 750 watt 5 yr warranty	Per pc.		
3	Wall Mountain fan (branded company) Crompton/Bajaj	Per pc.		
4	Microphone set ahuja branded company With battery			
5	CC Camera(3 mp colour night vision motion detect water proof camera compatible with laptop, desktop) iBall	Per pc.		
6	Incinator (branded company)	Per PC		
7	Water purifier (RO+UV+UF+TDS) Capacity 50 Lts			
8	5 pin 1 6 Amp socket/plug 6 Amp	Per pc.		
	Havels/Cona			
	Anchor			
9	Copper Wire(V-Guard/ Anchor)	Per mtr		
	1.5 Sq mm			
	2 Sq mm			
10	Fan Regulator (Electronic)	Per pc.		
	1. Havels/Anchor/V -Guard			
	2. Phillips/Crompter			
11	TV 50" (Sony bravia 4K Ultra HD Smart LED Google TV KD-50X75K( Black) 2022 model	pc		
12	Exhaust Fan( Crompton/Havels/Bajaj_			
13	Wall Mountain fan(crompton/havels)			
14	Aluminium wire 4mm(Twin core)	Per Mtr		
	6 sq mm			
15	Flexible wire 40/70	Per Mtr		
16	Switch 05 AMP-Cona Premier	Per pc.		

*Sasmata*  
Headmaster  
C.G.B.V., Sarapali  
11.9.24

16

17	1.5 or 2.5 sq.mm NICO cable with guard	Per pc.		
18	16A ICDP (S.P)	Per pc.		
19	Kit kat	Per pc.		
	HAVELS			
	V Guard			
	300 watt			
	400 watt			
20	Stand fan(Metal flour mount pedestal) branded company	Per Pc		
21	750 Watt Iron (Bajaj/Philips)	Per Pc		
22	Board Fiber Modular different size	Per Pc		
23	LED Outdoor Lighting (50 Watt and above)	Per Pc		
24	Fiber Cooler (Desert) KENSTAR/Bajaj 100 to 125 lts ( 3 speed heavy duty wheel) honey comb cooling pads air delivey 8000/8500 mtr	Per Pc		
25	Submersible pump (1/2 hp./1hp/2hp)(Kiloskar/ V-Guard	Per Pc		
26	Ceiling Fan (Bajaj/ Crompton )	PC		
27	Freeze (Double Door/Single door) Godrej /LG./Samsung	PC		
28	Tower Cooler (100 lts capacity) branded company with heavy duty wheel			
29	Induction Cooktop 2200 watt(branded copany)			
30	Compute Hp/DELL 4 GB RAM, 1 TB Hard Disc	PC		
31	Printer (hp) Laser (Print/Scan/Copy) 34 PPM EPSON/ HP/	PC		
32	UPS Microtex 600 VA(2 Yr Warranty)	PC		

Signature of the tender

Sasmita Majhi  
Headmistress  
C.G.B.V, Sorangal  
11-9-24

**KASTURBA GANDHI BALIKA VIDYALAYA, (Type-III)SARAPALI, BLOCK -NAKTIDEUL**  
**SAMAGRA SIKHYA , SAMBALPUR**

**Quotation for 'Books & Stationeries**

**"For the session 2024-25**

1. Name & Address of the party/  
firm \_\_\_\_\_
2. Registration No. of the Firm \_\_\_\_\_ Valid up  
to \_\_\_\_\_
3. Earnest Money Declaration Dt. \_\_\_\_\_

I/We submit financial bid for the supply of EDUCATIONAL MATERIALS & OFFICE STATIONARIES as per the term & condition of tender notice of KGBV SARAPALI which are acceptable to me/us. RATE QUOTED ARE INCLUSIVE OF ALL ( BASIC,CESS,CST/LST IF APPLICABLE FROM THE POINT OF DESPATCH ,INSURANCE, FREIGHT FROM DESPATCHING POINT TO SPECIFIED DESTINATION ) FOR DELIVERY AT MENTIONED DESTINATION , Financial Bid ( Page-1)

Part 'B' to be filled by Tenderer.

SI No	Name of the Articles	Specification	Required Quantity (Approx)	Rate of GST (in %)	Amount of GST per unit in Rs.	Transportation Cost Per unit in Rs.	Total Rate per unit in Rs.(including GST &Transportation cost)	Total amount for require quantity in Rs	Tentative Annual requirement
1	Long Note Book.	Cover page of plastic laminated,168 pages excluding cover page unrolled of (H) 18X(L)24 cm	300p.						
2	Long Note Book.	Cover page of plastic laminated,168 pages excluding cover page Single line of (H) 18X(L)24 cm	300p.						
3	Long Note Book.	Cover page of plastic laminated,96 pages excluding cover page unrolled of (H) 18X(L)24 cm	300p.						
4	Long Note Book.	Cover page of plastic laminated,96pages excluding cover page single line of (H) 18X(L)24 cm	300p.						
5	Drawing Note Book.	Cover page of plastic laminated,36 pages excluding cover page unrolled of (H) 21X(L)29.7cm	100p.						
6	School Bag.	Good Quality	100p.						
7	Science Note	Cover page of plastic laminated,96 pages	100p						

*Sasmita Mishra*  
 C.G.B.V, Sarapali  
 11.9.24

	Book.	excluding cover page (1P/1R) of (H) 18X(L)24 cm							
8	English Handwriting.	Cover page of plastic laminated, 96 pages excluding cover page 4 Line of (H) 18X(L)24 cm	100p						
9	Odia Handwriting	Cover page of plastic laminated, 96 pages excluding cover page 3 line of (H) 18X(L)24 cm	100p.						
10	Hindi Handwriting	Cover page of plastic laminated, 96 pages excluding cover page 2 line of (H) 18X(L)24 cm	100p						
11	Sketch pen	Good Quality	100pkt.						
12	Pencil	2B, 4HB (Good Quality)	100p.						
13	Eraser	Good Quality	100p						
14	Pencil Cutter	Good Quality	100p						
15	Drawing Sheet	DFC (Good Quality)	Per. ream						
16	Daily Dairy	Cover page of plastic laminated, 96 pages excluding cover page Single line of (H) 18X(L)24	100p						
17	Rough Note	Cover page of plastic laminated, 96 pages excluding unrolled of (H) 18X(L)24 cm	600p						
18	Ball Pen	Use through (Good Quality)	1200p						
19	Wax Colour & Crayon	(Good Quality)	100p						
20	Graph Note	Cover page of plastic laminated, 36 pages.	100p						
21	Geometry Box	(Good Quality)	100p						
22	Fly Leaf for personal File	Plastic Laminated file with print	200p.						
23	Word Book	(Good Quality)	100p						
24	English to Odia Dictionary	(Good Quality)	50p						
25	12" Steel	(Good Quality)	100p						

	scale								
26	Exam Board(4'x 6')	(Good Quality)	100p						
27	Tens Chart(Part -1)	(Good Quality)	100p						
28	Tens Chart(Part -2)	(Good Quality)	100p						
29	Barna Bodha Book	(Good Quality)	100p						
30	Atlas Book	(Good Quality)	1p						
31	Chalk White	(Good Quality)	20pkt						
32	Dust free Chalk	(Good Quality)	20pkt						
33	Duster(W ooden Handle)	(Good Quality)	20p						
34	English Translatio n Book	(Good Quality)	100p						
35	JK Copier A4(210X2 97MM)75 Gsm,500 Sheets, Net weight,2. 34kg (Red)	(Good Quality)	20pkt						
36	JK Copier FS(215X3 45MM)75 Gsm,500 Sheets, Net weight,2. 78kg (Red)	(Good Quality)	20pkt						
37	Alpine	(Good Quality)	1pkt						
38	Stapler pin(No 10-1m)	(Good Quality)	5pkt						
39	Tag	(Good Quality)	Bundle of						

Sasmita Majhi  
Headmistress  
K.G.B.V, Soraboli  
11.9.24

			50pcs.(5 pkt)						
40	Cello Tap1/2 inch, Cello TSP 2inch(With Sample)	(Good Quality)	2p						
41	Dust bin (With Cover) Plastic Big size	(Good Quality)	10p						
42	Gum	(Good Quality)	Per.500 ml bottle(2 p)						
43	File	Plastic laminated File With print.	50p						
44	Pencil Battery	(Good Quality)	20p						
45	Broom Stick	(Good Quality)	20p						
46	Correcting Fluid(White)	(Good Quality)	3p						
47	Guard File	(Good Quality)	10p						
48	Envelope(10"x6")	(Good Quality)	100p						
49	Register	Cover page of Hardboard laminated, 196 pages	10p						
50	Register	Cover page of Hardboard laminated, 96 pages	10p						
51	Stamp pad(Big size)	(Good Quality)	1p						
52	Stamp Pad(Ink)	(Good Quality)	2p						
53	Cash Book	Cover page of hardboard laminated, 118 pages	1p						
54	Ledger Book	Cover page of Hardboard laminated.	2p						
55	Letter Received Register	Cover page of Hardboard laminated.	1p						
56	Deck Dispatch Register	Cover page of Hardboard laminated	1p						
57	Stock	Cover page of	5p						

Sarmita Majhi  
Headmistress  
K.G.B.V.School  
11-9-24

	Register	Hardboard laminated, 196 pages							
58	Fevicol(Craft Glue)	(Good Quality)	Per.22.5 gm(20p)						
59	Fevicol(Tube)	(Good Quality)	Per.50gm(20p)						
60	Plastic Cover roll	(Good Quality)	100p						
61	Fabric Colour	(Good Quality)	100pkt						
62	Globe	(Good Quality)	1p						
63	Brush(No. 5)	(Good Quality)	100p						
	(No.7)								
64	Letter Pad Rolled	Cover page of plastic laminated, 80 pages	2p						
65	Blank CD	(Good Quality)	10p						
66	White board marker	(Good Quality)	50p						

We undertake to abide by the term & conditions of tender notice along with Annexure.

N.B-1. The quoted rates should be less than from the MRP; in no case payment will be made more than from the MRP. The erasing and snickering of MRP will not be accepted. KGBV will buy subject to approved budget on this head.

- 2. Type of cover page of Note Book-Glossy laminated cover with 75 GSM.
- 3. Inner Page-Good quality paper with 56 GSM.

SIGNATURE OF SUPPLIER

ADDRESS

SEAL

*Sasme Fa Majhi*  
Headmistress  
C.G.B.V, Sarapal  
11.9.24