

**OFFICE OF CHIEF DISTRICT AGRICULTURE OFFICER, Sambalpur**

Letter No. 4450

Date: 21/09/2024

**Expression of interest (EOI) for engagement of Cluster Level Community Based Organizations under Crop Diversification Programme in Mega Lift Irrigation Projects in Maneswar Block during 2024-25.**

Expression of interest is invited by the Chief District Agriculture Officer, Sambalpur from the experienced and interested organizations for engagement of 4 nos. of Cluster Level Community Based Organizations (CBOs) 1 no. each for setting of different Agri-ventures i.e. Bio-Input Production Unit/Post Harvest & Primary Processing Unit/Cluster level Aggregation & Marketing facility/ Custom Hiring Center for Goipura Cluster of **Maneswar Block** of Sambalpur district under the scheme Crop diversification Programme in Mega Lift Irrigation Projects during 2024-25. Interested CBOs [Farmer Producer Organizations (FPO)/Farmer Groups/Commodity Interest Groups (CIGs)/Women Self Help Groups (WSHGs)/Pani Panchayats/Cooperatives or any other local community institutions) are required to submit the EoI in sealed envelope super scribed as **Application for engagement of Cluster Level Community Based Organizations for setting of different Agri-Ventures (Bio-Input Production Unit/Post Harvest & Primary Processing Unit/Cluster level Aggregation & Marketing facility/ Custom Hiring Center) under Crop Diversification Programme in Mega Lift Irrigation Project during 2024-25** as per enclosed application format by **registered/Speed post only**. Proposals in e-mail would not be entertained in this regard. The EOI should be addressed to office of the **Block Agriculture Officer, Maneswar. The Last date for receipt of EoI is 18.10.2024 up to 3 PM and shall be opened on the same day at 4 PM** under the Chairmanship of concern Block Development Officer in presence of authorized signatory and representatives. The application form and detail terms & conditions are available in the Sambalpur Official District Website/CDAO Office/Concerned Block Agriculture Office.

The authority shall not be responsible for any sort of postal delay and the EoI received beyond scheduled date and time shall not be entertained and out rightly be rejected. The authority reserves the right to cancel/reject any or all the EOI without assigning any reason thereof.

  
21/9/24

Chief District Agriculture Officer,  
Sambalpur

**Expression of interest (EOI) for engagement of Cluster Level Community Based Organizations for setting of different Agri-ventures (Bio-Input Production Unit/Post Harvest & Primary Processing Unit/Cluster level Aggregation & Marketing facility/ Custom Hiring Center) under Crop diversification Programme in Mega Lift Irrigation Projects of Maneswar block 2024-25**

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Government of Odisha has initiated Crop Diversification Programme in different districts including Mega Lift Irrigation Ayacut Areas. Crop Diversification is one of the focus areas of the State Agriculture Policy – 2020, SAMRUDHI. Crop Diversification program in Mega Lift Irrigation Projects has been implemented by Department of Agriculture & Farmers Empowerment, Govt. of Odisha in Bargarh, Bolangir, Boudh, Cuttack, Deogarh, Gajapati, Ganjam, Jajpur, Jharsuguda, Kendrapada, Rayagada, Sambalpur, Sonapur, Sundargarh, Kalahandi, Nabarangpur, Koraput and Malkangiri district during Kharif 2022 with an objective to diversify upland and medium land paddy areas to non-paddy crops under the ayacut of mega lift irrigation projects. Now Directorate of Agriculture & Food Production, Odisha, Department of Agriculture and Farmers Empowerment (DA&FE), Govt. of Odisha has been programmed one new Goinpura cluster of Maneswar Block for 1500 Ha. in Sambalpur district under the scheme during Kharif-2024 with following objectives:

1. Diversification from paddy to non-paddy crops with focus on pulses & oilseeds and Horticultural crops in upland/medium land in Kharif.
2. Improving soil health through promotion of crops with heavy biomass and less chemical Input requirement.
3. Integration with livestock and fisheries.
4. Cluster based promotion of post-harvest, primary processing, value addition & marketing through CBOs like FPOs/WSHG/PPs and Agri-entrepreneur for higher income.
5. To create awareness, capacity building and community mobilization of farmers on sustainability of cropping pattern and diet diversification.
6. Inclusion of produce of non-paddy crops in different Government schemes such as ICDS, MDM, PDS and ST SC Welfare hostels.

**Different Activities for CBOs:**

Different Activities for CBOs under this program are mentioned below;

1. For improving Soil health in upland & medium land, selected CBO will set up Bio-input production units( Bio-char unit, Vermi-Compost production unit, etc.) for production & supply of locally prepared Bio-inputs such as FYM/Compost, Vermi-Compost, Jeevanmrutham, Handikhat, Neemastra, green manure and bio-fertilizers, etc in the cluster. More items may be included with approval of

D.A & F.P. An assistance amounting to Rs.10 Lakh will be provided to the selected CBO for setting up of the Bio-input production unit.

2. For Processing and value addition of non-paddy produce, Post-Harvest units and Primary Processing Units shall be established by the selected CBOs located within or nearby area of the cluster with a one time grant of Rs.10 Lakh.
3. For establishment of market linkage and procurement center to collect agricultural produce from the farmers under the CDP-MLIP area and sale in the market at reasonable price, 2 mobile outlet units shall be established by the selected CBO for sale of Agri produce in local or urban markets. Grant of Rs. 8 Lakh at the rate of Rs. 4 Lakh per unit shall be provided in two phases. Buyer-seller meet shall be organized by the CBO for establishing market linkage.
4. For establishing Custom Hiring Center, selected CBO shall be provided with grant of Rs.10 Lakh per unit for purchasing specific crop based farm implements/machineries for use by the needy farmers of the CDP-MLIP cluster on rent basis.

One selected CBO will be assigned with only one activity out of the above mentioned four activities. The selected CBOs will provide service to the farmers under CDP-MLIPs for a minimum period of 5 years. For one cluster 4 no's of CBOs will be selected.

#### **Role of CBO:**

Under this project, the CBOs are supposed to implement the project with support of Facilitating Agency, Village Agriculture Worker, Horticulture Extension Worker, Asst. Agriculture Officer, Assistant Horticulture Officer and Block Agriculture Officer in the respective block. CBOs will be supported by the selected Facilitating Agency for that Cluster in plan preparation, technical support and documentation.

#### **Scale and duration:**

The project will be implemented as a part of the initiative of Department of Agriculture & Farmer Empowerment, Government of Odisha in for the financial year 2024-25.

Details of target area and clusters under CDP-MLIP of (Sambalpur) for 2024-25 are mentioned below.

SI No	Name of the District	Name of CDP Block	Targeted area under CDP for Kharif -2024 ( Ha)	No. of cluster	Name of the Cluster
1	Sambalpur	Maneswar	1500	1	Goinpura

#### **Eligibility Criteria:**

1. CBO should be legally registered under Society/Trust/ Company act or recognized by any Government Organisation.

2. CBO should be interested to involve with the project activities and should submit a letter of intent along with the resolution to CDAO.
3. CBO should have minimum land & infrastructure required for establishment of Post-Harvest, Primary Processing, Value Addition unit/ Bio-Input Production unit/ Custom Hiring Center/ Cluster level Aggregation for Procurement & Marketing.
4. CBO must have completed at least 1 year of existence.
5. The CBO must not defunct or defaulter from the Bank loan.
6. CBOs must have regular in filing mandatory compliances, return and reports submission as per norm.
7. CBO must have an active bank account with regular monthly savings by members.
8. CBOs must be regular in systematic book keeping such as meeting register, cash book and other mandatory documents.
9. If the required land/ building do not stand recorded in the name of the CBOs, the land/ building recorded in the name of any member of the CBOs to be considered. In such a case, there will be an unregistered agreement for a period of 10 years on non-judicial stamp paper between the land and building owning member & the concerned CBO. This will be passed through or recorded a general meeting resolution of the CBOs.
10. If the required land/ building do not stand recorded in the name of the CBOs or in the name of any member of the CBO, they may obtain the land on lease basis for a minimum period of 7 years in the office of the concerned sub-register.
11. CBOs of other adjacent blocks within the MLIP can participate for healthy competition.
12. Preference shall be given to the CBOs of the area having high agricultural production/availability of the concern agricultural produces required as input for setting up the value addition/processing units.
13. Preference shall be given to the CBOs having prior experience in bio-input production/Post harvest, primary processing and value addition in Agriculture/ Horticulture/ aggregation and marketing of agriculture produces.
14. CBO must have required open and built up covered space either of its own or hired for storage, processing and value addition of agriculture produce.
15. CBO should have adequate storage space for storing CHC implements as it needs proper storage.
16. CBO must be able to have required electricity connection, working capital and other infrastructure/equipment for the Agri-venture.
17. Preference shall be given to the CBOs under the CDP-MLIP areas or having prior experience working with farmers in Agriculture & Horticulture sectors.

**Process of Selection:**

1. After receipt of application at the Block level, scrutiny, field verification and short listing shall be done by the Block Level Committee.
2. The Block Level Committee shall examine the proposal of CBOs considering the feasibility of the proposed agri-ventures with respect to adequate availability of raw materials, financial viability & marketing.
3. The Block Level Committee after examination of the list on case-to-case basis and shall be recommend suitable CBOs list to the District Level Committee.
4. The District Level Committee shall examine the recommendation of Block Level Committee and approve suitable CBOs as per requirement of the cluster within

- 15 days of receipt of the proposals from Block Level Committee.
5. CDAO will furnish the approved list of CBOs along with the respective Agri-venture units to D.A & F.P, Odisha, Bhubaneswar.
  6. After completion of selection of CBO, MOU will be signed between CDAO, FA and selected CBO.

The format of EoI is given in **Annexure-A** and CBOs need to apply in the specified format only. Copies of the following documents need to be submitted along with the EoI form:

- Registration certificate of CBO [Farmer Producer Organizations (FPO)/Farmer Groups/Commodity Interest Groups (CIG)/Women Self Help Groups (WSHG)/Pani Panchayats /Cooperatives or any other local community institutions]
- Fixed asset position including its present value and location.
- Profile of members /Board of Directors.
- MoU/ agreement/ any documentary evidence of working for Govt. or special projects or Govt. undertakings for bio-input production/Post harvest, primary processing and value addition in Agriculture, Horticulture/ aggregation and marketing activities of last three years only.
- Address of Chief functionary.

The EoI should be in sealed envelope super-scribed as "**APPLICATION FOR ENGAGEMENT OF CLUSTER LEVEL COMMUNITY BASED ORGANIZATIONS FOR SETTING UP OF DIFFERENT AGRI-VENTURES (BIO-INPUT PRODUCTION UNIT/POST HARVEST & PRIMARY PROCESSING UNIT/CLUSTER LEVEL AGGREGATION & MARKETING FACILITY/ CUSTOM HIRING CENTER) UNDER CROP DIVERSIFICATION PROGRAMME IN MEGA LIFT IRRIGATION PROJECTS 2024-25 IN MANESWAR BLOCK OF SAMBALPUR DISTRICT**" as per the enclosed application format by registered /speed post only in the below mentioned address.

To,

**The Block Agriculture Officer,  
Maneswar Block,  
At/Po- Malti Gunderpur  
District- Sambalpur  
PIN-768005**

**Annexure-A**

**Expression of interest (EOI) for engagement of Cluster Level Community Based Organizations for setting of different Agri-ventures (Bio-Input Production Unit/Post Harvest & Primary Processing Unit/Cluster level aggregation & marketing facility/ Custom Hiring Center) under Crop diversification Programme in Mega Lift Irrigation Projects during 2024-25**

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**Details of the Organization:**

**1. Introduction**

- a. Name of the CBO:
- b. Address of the CBO-
  - i. Mailing/Correspondence office:
  - ii. Visiting office:
- c. Contact Person:-
  - i. Name-
  - ii. Designation/Title-
  - iii. Telephone No-
    - a. Landline-
    - b. Mobile-
    - c. e-mail-
  - iv. Address if different from (c)

**2. Identity/Legal Status**

- a. Is the Organization Registered-Yes  No
- b. If yes-
  - Under Society Act  under Trust Act
  - Under Company Act (Section 25)
  - If Any other, Please Specify:
- c. Year of Registration-
- d. Since how long it is operational(No of years)-
- e. Operational area of the Organization
  - State(s)-
  - District(s)-

Block(s)-

Village(s)-

- f. Whether it is registered under income tax-Yes  No   
(If yes, then PAN should be mentioned)

**3. Management/Administration:**

- a. Briefly mention administrative setup below chief executive(Flow Chart)  
b. Are roles and responsibilities of staff clearly defined-Yes  No   
c. Are staffs issued with letters of appointment/Contract- Yes  No

**4. Financial Management:**

- a. Whether accounts are audited by external auditor-Yes  No   
b. Do you have system of internal control? Yes  No   
c. If yes, specify  
d. What financial statements are prepared at Organization:  
Balance Sheet Receipt/Payment   
Income/ Expenditure   
Others (please specify)

Financial particulars of the agency:

Financial Year	Turnover from professional services	Turnover from other activities	Total Turnover	Income tax return filed(Yes/No)
2021-22				
2022-23				
2023-24				

\*Attach copies of receipt and payment, income and expenditure and balance sheet for these years

\*\* Please attach the receipt on assessment of income tax return for last three years (Please attach Xerox copies of PIN and TIN certificate)

Audited balance sheet of the agency:

Financial year	Audit of balance sheet(Yes/No)	Remarks
2021-22		
2022-23		
2023-24		

## 5. Personnel/Staff(Current status)

- a. Total numbers of staff-
- b. No of technical/Professional staff(M/F) Please specify-

Details of Technical/Professional staff

Name	Position	Engaged since(Year)	Qualification

## 6. Work Experience

- a. Was the organization black listed ? (Yes/No):

If yes provide the details:

- b. Experience in working with farming community in proposed block:

GP Name	Block	No. of years of operation	Activity/ Business carried out	Coverage(No of HHs)	Annual Business Turnover of CBO/FPO (in Rs Lakh)	Net Profit as on 31. March 2024 (in Rs. Lakh)

- c. Please share your Organizational experience on Agriculture & Horticulture activities in the Block for last 5 years (Specifically Bio-Input Production, Post Harvest & Value addition, Aggregation & Marketing, Custom Hiring Center etc.) (If any):

### DECLARATION

I hereby declared that all the informations given above are true and correct to best of my knowledge.

**Signature and seal of the competent authority**