

OFFICE OF THE COLLECTOR AND DISTRICTMAGISTRATE: BALASORE
(SOCIALWELFARE SECTION)

Tender Notice No. 263 /SW, Date:- 30-01-2024

Sealed tenders are invited from the intending Registered printing press/ Registered Firms/Supplying Agencies within the state of Odisha for supply of followings materials to all ICDS projects of Balasore district for use of pre-school children/ Anganwadi workers at AWC level during the year 2023-24-

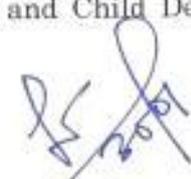
1. Multi coloured Arunima Work book Part-I with 60 pages including cover page
2. Multi coloured Arunima Work book Part-II with 64 pages including cover page
3. Child Assessment (CA) card
4. Picture/numeracy books (6 to 8 nos, Colorful pictorial books demonstrating stories/working with numbers)
5. Kuni Calendar for children(0-3 years)

The tender paper containing detailed terms and conditions, EMD, other statutory requirement and sample copy of Nua Arunima Workbook/CA card/ Picture/numeracy books (6 to 8 nos., Colorful pictorial books demonstrating stories/working with numbers)/ Kuni Calendar for children(0-3 years) can be obtained from the office of the Collector & District Magistrate,Balasore(DSWO Section) on payment of Rs .10,000/- in shape of BD towards cost of tender paper on any working day from date of publication i.e. 30-01-2024 of this notice till dtd.12-02-2024_ upto 5.30 PM or the documents and can be downloaded from the district website www.baleswar.nic.in . Tender paper complete in all respect along with all required documents should reach in sealed cover to the through Registered Post/Speed Post /Courier to the office of the District social Welfare Officer,Balasore on or before dtd. 12-02-2024 upto 5.30 PM. The tender shall be opened on dtd.13-02-2024 at 02:30 PM by the Collector in presence of the tenderers or their authorized representatives in Office Chamber of Collector, Balasore. The tender received beyond the scheduled date and time shall not be taken into consideration.

The Collector,Balasore reserves the right to reject any or all the tenders without assigning any reason thereof and shall bear no liability what so ever consequent upon such decision.

Memo No. 264 /SW Date:- 30-01-2024

Copy submitted to Director, ICDS & Social Welfare, Women and Child Development and Mission Shakti Department, Odisha, Bhubaneswar for information.


Collector, Balasore.

Memo No. 265 /SW Date:- 30-1-2024

Copy submitted to P.D. DRDA, Balasore/Sub-Collector, Balasore/ Nilgiri/ All BDOs /All CDPOs for information with request to publish the Tender Call Notice in their respective Office Notice Board for wide publicity.

Copy to Notice Board.


Collector, Balasore.

Memo No. 266 /SW Date:- 30-01-2024

Copy submitted to the DIPRO, Balasore for favour of information and necessary action. He is requested to publish the Tender call notice in two prominent daily Odia News Paper for wide publicity as per the lowest approved rate due to availability of limited fund.


Collector, Balasore.

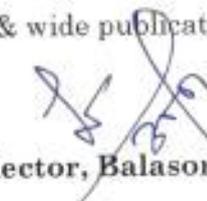
Memo No. 267 /SW Date:- 30-01-2024

Copy submitted to the DIO, NIC, Balasore for information & requested to Web hoist the Tender Notice in the District portal.


Collector, Balasore.

Memo No. 268 /SW Date:- 30-01-2024

Copy submitted to the all Collector of Odisha for information & wide publication.


Collector, Balasore

TENDER FORM -PART-1**(Technical Bid)**

SUPPLY OF NUA ARUNIMA WORK BOOK PART I & II ,CA CARD,
PICTURE/NUMERACY BOOKS (6 TO 8 NOS.), Kuni Calendar for children(0-3 years) FOR
BALASORE DISTRICT

Sl. No.	Description	
1	Name & Address of the Firms/ Supplying Agencies	
	Name of the Authorized Signatory	
	Specimen signature of the Authorized Signatory	
	Telephone No./ Mobile No.	
2	DIC/Udyam Aadhar No.	
3	Attested copy of ITR / Audit report, Balance sheet, Profit and Loss of last 3 years ,GST Regd no., PAN Card No.(Enclose)	
4	E.M.D of Rs.2,32,100/- in shape of Bank Draft/ TDR to be pledged in favour of DSWO, Balasore(Enclose)	
5	B.D No. & date for Rs.10,000/- drawn in favour of DSWO, Balasore.	
6	Affidavit of declaration that the Firms / Supplying Agencies agrees to abide by all terms and conditions of Tender (Enclose)	
7	Affidavit that the Firms / Supplying Agencies have no legal suit/criminal cases pending against if for violation of PF/ESI Act or any other Law(Enclose)/ not black listed.	
8	Whether all submitted documents have been signed by the authorized signatory (Yes/No)	
9	Whether organization is registered on GeM portal, if yes provide registration details.	
10	Certificate from the Chartered Accountant showing the annual average turnover and net worth of the Firm/ Supplying Agencies during the last three financial years.	

DECLARATION

I / We hereby certify that the terms & conditions, specification etc.given with the tender notice have been read carefully and acceptable to me/ us and that the information furnished above is full and correct to the best of my /our knowledge.

Place:**Date:****Signature of the Tenderer
(with date)**

TENDER FORM -PART-II

(Financial Bid)

**SUPPLY OF PRINTING MATERIALS FOR ANGANWADI CENTRES OF BALASORE
DISTRICT**

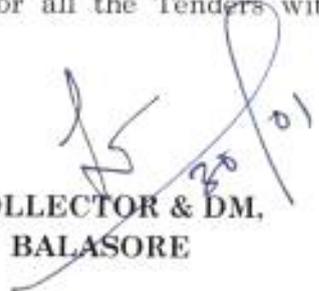
Sl No.	Item	Rate quoted per Unit including GST, Transportation, loading/un-loading charged to the ICDS Projects.(in Rs. along with words)
1	Nua Arunima Work Book - Part-I	
2	Nua Arunima Work Book - Part-II	
3	CA Card	
4	Picture/Numeracy Books (6 to 8 nos.)	
5	Kuni Calendar for children(0-3 years)	

Seal & Signature of the Authorized Signatory

**TERMS AND CONDITIONS FOR PRINTING MATERIALS FOR ANGANWADI
CENTRES OF BALASORE DISTRICT**

1. The detail Tender Paper may be downloaded from the District Website www.baleswar.nic.in
2. Bidder must be registered on GeM(Government e-Market Place) portal.
3. The applicant should have a minimum average annual turnover of Rs. 50 lakh over the last three financial years.
4. The Tender paper along with a non-refundable B.D amounting to Rs.10,000/- only in favour of DSWO, Balasore shall be received in the office of the DSWO , Balasore by Registered Post /Speed Post/ Courier till 12-02-2024 during the office hours and will be opened on dt.13-02-2024 at 2:30 PM in the Office Chamber of Collector, Balasore in the presence of the Tender Committee Members and Bidders or their Authorized Signatory. The Tender Papers received beyond the date and time shall not be taken into consideration.
5. The exact number of copies to be printed will be intimated at the time of issuing work order.
6. The Tender will be into two parts i.e. Technical Bid (Part-I) and Financial Bid (Part-II). The Tenderer should submit their Technical Bid and Financial Bid separately in two envelopes and put into another cover super scribing in the capital letter such as- "TENDER FOR PRINTING & SUPPLY NUA ARUNIMA WORK BOOK PART I & II, CA CARD, PICTURE/NUMERACY BOOKS (6 TO 8 NOS.), KUNI CALENDAR FOR CHILDREN(0-3 YEARS) FOR BALASORE DISTRICT".
7. The tender paper should be filled in properly and legibly without any correction/ over writing.
8. The cost of printing charges is to be quoted per piece only inclusive of all taxes, transportation and loading / unloading charges.
9. The rate quoted must be inclusive of paper cost, printing cost, all taxes, duties, transportation cost and loading / unloading charges up to the delivery point i.e. AWC points. The rate quoted should be written both in words and figures in the Tender Paper(Financial Bid). The rate quoted should be final and tenderer will not be allowed to change the same under any circumstances.
10. The Tenderer should submit the sample of design and sample papers along with other required documents while submitting tender.
11. The committee will verify the sample and lowest rate quoted and the tender will be finalized taking into consideration both the rates quoted by the firm and quality of paper submitted by the tenderers. The decision of the Tender Committee regarding selection of the firms will be final.
12. No individual item will be decided separately if quoted lowest rate in the particular item.
13. After selection of Tenderer, the selected firm should submit a sample copy of each material, consisting at least 10 pages each, to the DSWO, Balasore for Laboratory testing of the quality of paper. The testing charges will be borne by the bidder.

14. Indent Order will be placed only after receipt of satisfactory testing report from Testing Laboratory.
15. The selected firm shall deliver the items at the office of the Child Development Project Officers of Balasore District within fifteen days of receipt of the indent order from DSWO, Balasore. The items must be neat & clean, good quality and thickness of paper as per the specification. After composition of the format the proof copy should be submitted in the office of the DSWO, Balasore for verification and approval within three days of the selection of the Tender. Failure to supply the materials in time may lead to forfeiture of Security Deposit / Imposition of Penalty.
16. The bidder has to submit the following documents along with the Tender paper:
 - (a) BD amounting to Rs.10,000/- in favour of DSWO, Balasore.
 - (b) Attested copy of PAN Card.
 - (c) Attested copy of up- to -date GST return certificate in the name of the firm.
 - (d) Attested copy of DIC Registration Certificate / Udyam Aadhar No.
 - (e) Sample design and sample papers in which the materials will be printed.
 - (f) Attested copy of Income Tax clearance for the last three years .
 - (g) Original Tender Paper duly signed by the Tenderer as a token of acceptance of terms and conditions of the Tender.
 - (h) EMD amounting to Rs.2,32,100/- in shape of BD/TDR from any nationalized Bank in favour of DSWO, Balasore payable at Balasore. No bidder shall be allowed to withdraw his tender / earnest money until the Tender is finalized. The EMD of unsuccessful Tenderer will be refunded whereas the EMD of the successful shall be kept as Security deposit.
17. The Collector, Balasore is not liable for payment of any interest on the security deposit or any depreciation thereof.
18. The security deposit will be released after finalization of supply and Audit of Accounts.
19. No advance payment shall be made.
20. 2% GST will be deducted from the gross bill amount submitted by the bidder at the time of payment.
21. Any damage/torn /illegible & bad quality materials detected during receipt at delivery point will not be accepted.
22. In case of any dispute the orders/decision of the Collector & District Magistrate, Balasore will be final and binding.
23. The bidder has to supply Kuni Calendar for 12 months i.e. from March 2024 to February 2025 depending upon the month wise indent given by District Administration (DSWO Section) for 0-3 years Children of different categories i.e. (a) less than 1 year, (b)1-2 years, (c) 2-3 years.
24. The Collector, Balasore reserves the right to reject any or all the Tenders without assigning any reason thereof.


COLLECTOR & DM,
BALASORE

**SPECIFICATION FOR PRINTING AND SUPPLY OF NUA ARUNIMA WORK BOOK
PART I & II ,CA CARD,PARENTS +MANUAL,POSTERS ON ECCE ,FLIPBOOK ON
ECCE FOR BALASORE DISTRICT**

a) NUA ARUNIMA ABHYAS PUSTIKA(WORK BOOK) PART-I

- Pages : Text-56,Cover-4
- Paper : Text-80 GSM Maplitho
Cover 220 GSM Art Paper
- Printing : Text & Cover -Multicolour
- Lamination : Matt Finish
- Binding : Centre Stitch
- Quantity : As required by the ICDS Projects
- Size : 21cm X 28 cm

b) NUA ARUNIMA ABHYAS PUSTIKA (WORK BOOK) PART-II

- Pages : Text-60,Cover-4
- Paper : Text-80 GSM Maplitho
Cover 220 GSM Art Paper
- Printing : Text & Cover -Multicolour
- Lamination : Matt Finish
- Binding : Centre Stitch
- Quantity : As required by the ICDS Projects
- Size : 21cm X 28 cm

c) CA CARD

- Size : 21cm X 28 cm
- Pages : 4, Paper :Text-120 GSM Maplitho
Printing :Text: Multicolour
Lamination : Matt finish of Front Cover
Binding : Single Folding

d) PICTURE/NUMERACY BOOKS (6 TO 8 NOS.)

- (Colorful pictorial books demonstrating Total no. stories/working with numbers)

e) **Kuni Calender for children(0-3 years)**

- Pages : Single side printing
- Paper : 220 GSM Art Paper
- Printing : Multicolour single side
- Quantity : As required by the ICDS Projects
- Size : 11.5" X 17" cm

The Calendar is categorized for three age groups i.e for (a) less than 1 year,
(b) 1-2 years, (c) 2-3 years


**COLLECTOR & DM,
BALASORE**