

OFFICE OF THE TAHASILDAR, NAKTIDEUL
Block : Naktideul, Dist.: Sambalpur

Letter No. 2608

Date: 15/12/2023

Quotation Call Notice

Sealed Quotations completed in all respect are invited from interested Agencies/Suppliers having valid PAN and GST registration certificate, for supply of All-in-One Desktop with Printer to O/o the Tahasildar, Naktideul, Sambalpur District. The said tender papers complete in all respect should reach in the office of the Tahasildar, Naktideul Block, Sambalpur by 5.00 PM of 21st December, 2023 through Speed Post/Registered Post/Courier/by hand. Quotations received after the due date and time shall not be considered under any circumstances. The bids shall be opened at 11.00AM on 22nd December, 2023 in Tahasildar Chamber, Naktideul Block, Sambalpur. Bidders or their authorised representative are desired to attend the bid opening process else the bid will be opened in their absence. The tender papers containing general bid information, terms & Conditions and sample copy of formats with annexures etc. enclosed.

Sl. No.	Item in Kit	Brief description of the items	Quantity (No of kits)	Delivery period
1	2	3	4	5
1	DELL ALL IN ONE DESKTOP (Not assembled)	INC DISPLAY(19") CORE I 5 GEN 8 GB RAM WINDOW 11 512 SSD,64 bit	1	Within 10 days of receiving the Purchase Order
2	HP ALL IN ONE PRINTER	HP 126A ALL IN ONE PRINTER	1	

Terms & Conditions:

1. Tender papers completed in all respect should reach in the office of the undersigned within the stipulated time through Speed Post/Registered Post Courieronly, super scribing "Tender for ONE ALL IN ONE DESKTOP WITH PRINTER" on envelope cover.
2. Each bidder shall submit only one Quotation.
3. Quotation shall remain valid for a period not less than 90 days after the deadline date specified for submission.

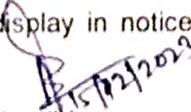
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4. The Bidder must have registered under Goods & Services Tax (GST) and must have a valid GSTIN number & PAN (Permanent Account Number)
5. The price quoted should inclusive of cost of material to be supplied per unit & should inclusive of all taxes & charges, packing & transportation cost deliver at respective Office.
6. The selected bidders have to supply the items within 10 days from the date of issuance work order.
7. The purchaser will award the contract to the bidder whose quotations has been determined to be substantially responsive and has offered the lowest evaluated quotation price.
8. Each kit is subject to verification in terms of both quantity and quality as per specification at the time of supply.
9. The original documents should be produced by the bidder for verification when asked for.
10. Violations of any clause by the bidder stated in quotation call notice will amount to rejection of the tender papers.
11. Any legal dispute arising out of this is subject to Sambalpur jurisdiction only.
12. The undersigned reserves the right to accept or reject any or all Quotations without assigning any reasons thereof.
13. In case, bidding price is same, product with higher Specification will be given preference.


15/12/2023
Tahasildar,
Naktideul

Memo No: 2609 Date: 15-12-2023

Copy to notice board of Tahasil Office, Naktideul, Sambalpur for display in notice board for publicity.


15/12/2023
Tahasildar,
Naktideul

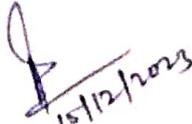
Memo No: 2609(A) Date: 15-12-2023

Copy Submitted to BDO Office, Naktideul, Sambalpur for Kind information.


15/12/2023
Tahasildar,
Naktideul

Memo No: 2609(B) Date: 15-12-2023

Copy Submitted to DIO NIC Office, Sambalpur for Kind information.


15/12/2023
Tahasildar,
Naktideu

Annexure-I

(Bidder's Information)

1	Name of the Supplier	
2	Full address of Supplier's shop/showroom Telephone/Mobile no. Fax no. E-mail address:	
3	PAN (Copy to be attached) (Yes/No), Please give details	
4	GST Registration (Copy to be attached) (Yes/No), Please give details	

I do hereby certify that the above-mentioned particulars are true and correct.

Full Signature of the Bidder:

Date:

Seal

DECLARATION BY THE BIDDER

It is hereby declared that I the undersigned, have read and examined all the terms and conditions etc. of the Quotation document for which I have signed and submitted the bid under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the Quotation document are fully acceptable to me and I will abide by the conditions of the terms and conditions. This is also certified that our principal manufacturing firm have no objection in signing the purchase contract if the opportunity for the supply of the items against this Quotation is given to me/us.

Signature:

Date:

Name :

Address :

Designation :

Annexure-II

(Format for Price Bid)

Sl. No.	Item in Kit	Quantity	Price Excluding GST (in Rs.)	GST %	Price Including GST (in Rs.)	Landing Price
1	████ INC DISPLAY(19") CORE I 5 █████ GEN 8 GB RAM WINDOW 11 512 SSD					
2	HP 126A ALL IN ONE PRINTER					

Gross Total Cost: Rs.
transportation cost) in Rs. (in Fig.)
only. (In Words)

Total bid price (including all taxes and

Note :

(a) In case of discrepancy between unit price and total price, unit price shall prevail.

We agree to supply the above items in accordance with the specifications for total contract price of Rs. (amount in fig.) (Rs. only (amount in words) within a Period of 10 days from the receipt of purchase order.

(b) We agree to other terms and conditions of the Quotation and also confirm we will provide the materials as per the standard specified in the document.

Name of the Firm/Agencies :

Signature of the Bidder

Address :

Date and Seal Place:

- P. T. O. -