

# OFFICE OF THE PANCHAYAT SAMITI, DHANKAUDA

Standard Bidding Document  
Government of Odisha

No- 3475 /

Date- 18.10.2023

## Quotation Call Notice

Sealed quotations are invited from interested reputed Travel Agencies/Tour Operators or private individuals for providing 01 (One) no. of Diesel driven Vehicle or fuel efficient Vehicle ( Bus- 52 Seater) Within the monetary limit on maximum hiring or Rs.98800/-(Ninety eight thousand eight hundred) only per month (Maximum 26 Days) excluding GST & POL cost as per Notification No. 8508 dtd 12.04.2019 of Home Deptt. Govt of Odisha concurred in Finance Deptt. UOR No.04/Codes Dt.10.04.2019 which shall conform to the Terms and conditions (Annexure-II) for OAV Kalamati for ferrying of Student through the Panchayat Samiti, Dhankauda on monthly rent basis, initially for a period of twelve months and likely to be extended thereafter.

1.The service provider shall have a valid OGST registration having transport service as supplier service to participate in the tender process.

2. The service provider, participating in the bidding process under the jurisdiction of Municipal corporatins shall be registered on Gem Platform.

3.The Vehicle must be in road worthy condition and shall not be more than 3 years old from the date(Preferably new) of initial registration and must have valid registration Certificate, insurance Certificate, Fitness Certificate and valid contract Carriage permit, proof of updated tax payment, etc. which are mandatory for plying of vehicle.

4.The Driver of the vehicle must have a valid driving License for driving heavy transport passenger vehicle and should be sufficiently experienced in driving transport passenger vehicle.

5.The Driver should be well behaved, gentle and obedient in nature.

6.A sum of Rs. 5000/-shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of the Block Development Officer, Dhankauda submitted along with the quotation/tender as security deposit. After completion of tender process, the Bank Draft will be refunded to unsuccessful bidders.

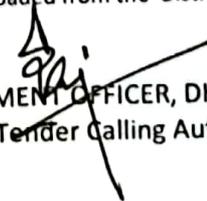
7.The monthly rate of hire charges have to be quoted separately.

8.The Vehicle must achieve a fuel efficiency of 03 KM per liter.

9.The details of the make and year of manufacture of the vehicle , registration no, mileage(Km cover per liter) and name of the Driver with Driving License No. and period of validity should be specifically provided in the general bid information to be furnished with the Quotation/Tender.

10. The Quotation completed in all respect should reach the Panchayat Samiti Office, Dhankauda, in a sealed cover superscribed with "Quotation for providing vehicle on hire basis " on or before 30.10.2023 by 5.00 PM through registered post/speed post only and shall be opened on 31.10.2023 at 11.00 A.M. in presence of the bidders or their authorized representatives. This office will not be responsible for any postal delay.

11.The application form of quotation/tender containing General Bid information and Terms and conditions & Financial Bid information for Hiring of Vehicles etc. will be available with the Block Development Officer, Dhankauda on payment of Rs.100/-from 20.10.2023 to 27.10.2023 (Except Holidays ) or can be downloaded from the website, the applicant shall furnish a Demand Draft drawn in favour of Block Development Officer, Dhankauda for an amount of Rs.100/-(Rupees One Hundred) only towards the cost of application along with the application if the bidder would the tender application downloaded from the District website.

  
BLOCK DEVELOPMENT OFFICER, DHANKAUDA  
Quotation/ Tender Calling Authority

Memo. 3476 /Dt.18.10.2023

Copy to Notice Board of the Collector, Sambalpur/CDO cum EO, ZP, Sambalpur/RTO, Sambalpur/ All Sub-Collectors/ All Block Development Officers / All Tahasildars,Sambalpur for wide publicity.

  
BLOCK DEVELOPMENT OFFICER  
DHANKAUDA

Memo. 3477 /Dt. 18.10.2023

Copy with enclosures in soft copy sent to the DIO, NIC to upload the Quotation call Notice in the District Website from Dt.20.10.2023 at 10.00 AM to 27.10.2023 up to 5.00 PM.

  
BLOCK DEVELOPMENT OFFICER  
DHANKAUDA

Memo. 3478 /Dt18.10.2023

Copy with enclosures in soft copy sent to the DIPRO, SBP for publication the Quotation call Notice in the Daily News Paper.

  
BLOCK DEVELOPMENT OFFICER  
DHANKAUDA

Memo. 3479 / Dt.....

Copy to Principal OAV Kalamati, BEO Dhankauda for information.

  
BLOCK DEVELOPMENT OFFICER  
DHANKAUDA

## TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidders for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have necessary valid MV documents such as:- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage permit, proof of up to date tax payment etc, and D.L. of the driver available all the times. The Department/Officer hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/ injury made to any person or damage to any property on account of use of hired vehicle any manner whatsoever, the bidder shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately @ 3 K.M. per litre basing on coverage of mileage during the month. All the expenditure of the vehicle towards repair, replacement of spare parts, Lubricant oil of Engine, Gear Box & different Coolant, Tires & Battery etc. will be borne by the bidder.
3. It shall be the responsibility of the bidder to provide a good driver and the salary of the driver shall be borne by the owner.
4. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle /bidder.
5. In case of the vehicle do not report regularly in time, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
6. In case of emergency, the driver will have report for duty as per the requirement of hirer, So the vehicle & driver should normally be stationed within Sambalpur district. No extra payment shall be demanded.
7. The cost of diesel to be consumed throughout the month will be borne by the bidder/owner of the vehicle which will be reimbursed in subsequent month @ 3 K.M.per litre subject to availability of funds.
8. Monthly hire charges and reimbursement towards cost of diesel as per supplied route chart paid to the selected bidder in ever succeeding month, as per as possible within fifteen days of the submission of bills by the service provider subject to availability of funds and no advance payment will be made.
9. The vehicle shall not be more than 3 years old from the initial registration and also in good running conditions during the period of contract.
10. The maximum rate of hire charge should not exceed to the amount of Rs.98800/- per month (Maximum 26 Days) only per month. Necessary TDS will be deducted as applicable.
11. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
12. In case the service provider or hirer intends to withdraw the services of the vehicle and terminate the agreement, it shall be mandatory upon them to give one month notice for such withdrawal of services and termination of agreement.
13. If the bidder violates any of the terms of contract, the entire amount of security deposit will be forfeited.
14. The bidder should sign in each page of the tender/quotation paper and all relevant required documents.
15. The incomplete quotation papers and documents without signature in each page and submission after due date and time will be rejected.
16. The safety and security of students must be ensured by the bidder.

  
BLOCK DEVELOPMENT OFFICER  
DHANKAUDA

## General Information for Providing Vehicle

1. Name of the Service Provider :-
2. Complete Address :-
3. GST Number:-
4. GeM Regd. No:-
5. Bank AC & IFSC Code:-
6. Regd. No of Vehicle:-
7. Year of Manufacture:-
8. Make & Model:-
9. Date of Regd:-
10. Name & Complete Address of the owner of Vehicle:-
11. Fitness Certificate Validity:-
12. Pollution Certificate Validity:-
13. permit validity:-
14. Insurance validity: -
15. Name/Address of the Driver
16. D.L. No. & Validity of the D.L. of the Driver
17. Proposed hire Charge of the vehicle per month excluding fuel cost & GST
18. Rate of fuel consumption / Mileage per litre
19. Contact Number of the Bidder -
20. Contact number of Driver
21. Medical Fitness Certificate of Driver

Rate Quoted Rs..... /-  
(Rupees.....)

Certified that the information submitted above is true to the best of my knowledge and belief and I agree to the terms and conditions for supplying vehicle.

Seal and Signature of Quotationer/ Tender