



# ଓଡ଼ିଶା ଆଦର୍ଶ ବିଦ୍ୟାଳୟ, ବାମରା



## OFFICE OF THE PRINCIPAL ODISHA ADARSHA VIDYALAYA, BAMRA

BLOCK: BAMRA, DISTRICT: SAMBALPUR

Under the Dept. of School & Mass Education, Govt. of Odisha

AFFILIATION NO- 1520200  
UDISE CODE-21030104280

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CALL : 7749864385

### TENDER CALL NOTICE- 2023-24

Letter No. 258 / Date 03/10/2023

Sealed Tenders are invited from the Registered Firms/Manufactures Suppliers for supply of the items like **Vegetables, Non-Veg items** for KGBV (Type -IV) Girls Hostel OAV Bamra of Sambalpur District. For details please visit in the district Website [www.Sambalpur.nic.in](http://www.Sambalpur.nic.in). Interested bidders may submitted their bid either through Register post / speed post or by hand as per following details.

Particulars	KGBV(Type-IV) OAV Bamra
Address of KGBV(Type-IV)	At/Po-Bamra (In front of TF College) Ps-Govindpur Dist-Sambalpur Pin-768221
Download of Tenders Paper	03.10.2023 (Tuesday)
Last Date & Time of receiving of Tender	09.10.2023 (Monday) 4 PM
Date & Time of Opening of Tender	10.10.2023 (Tuesday) 10 AM
EMD	Item wise separate DD (as per point 8, Term and condition) in favour of the Principal OAV Bamra, payable at SBI Bamra to be submitted along with bid documents.

  
Principal  
Odisha Adarsha Vidyalaya  
BAMRA, Dist-Sambalpur

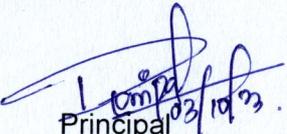
Memo No. 259 / Date 03/10/2023

- Copy submitted to BEO, Bamra Sambalpur for kind information.
- Copy submitted to BDO-cum-Vice Chairperson of OAV Bamra, for kind information.
- Copy submitted to DPC, SS, Sambalpur for kind information.

  
Principal  
Odisha Adarsha Vidyalaya  
BAMRA, Dist-Sambalpur

## INSTRUCTION TO THE TENDER

1. Tender is to be submitted in the Prescribed Tenders forms consists of Technical bid and Financial bid only along with terms and conditions in the office of the Principal OAV Bamra, Dist- Sambalpur.
2. The Tender shall submit the Technical bid and the financial bid in two separately sealed envelopes. In both of envelopes, the name of the bid (Technical or Financial) items tendered and the name of the bidder must be mentioned and the same should be duly sealed and put in a third envelop, which too should also be duly sealed.
3. (A) The tender in sealed envelope shall be accepted up to 4 PM. Dt 09.10.2023(Monday) At KGBV-IV, OAV Bamra and Technical bid shall be opened first by the duly constituted KGBV Purchase committee at 10.00 AM. On Dt. 10.10.2023 in the office of the Principal KGBV (Type-IV) OAV Bamra in presence of the Tenderer/Authorized representative if any.  
  
(B) Decision of the purchase Committee constituted at KGBV Level & approved by Collector cum- Chairman. SSA, Sambalpur to be declared any of the tenderer to have or have not qualified in technical bidding shall be final and binding on the tenderer. Intimation of decision of the competent authority shall be conveyed to the tenderers.
4. (A) Financial bids of only those tenderers who qualify in the technical bid, shall be opened by the duly constituted committee on the same date.  
  
(B) There should not be any cutting/over writing in the tender form. No amendment or addition in the term and conditions indicated on a separate paper or attachment will be accepted.  
  
(C) There must not be any conditional quoted rate and supply otherwise the financial bid of the tenderer will summarily be rejected even if qualify in technical bid.
5. The tenderer must sign the terms and conditions and submit along with the Technical bid otherwise the tender is liable to be rejected.
6. The required quantity may very change depending upon government decision regarding opening/closing of school.
7. The Tender should submit the tender form along with Earnest money Deposit in shape of Bank Draft drawn in favor of **PRINCIPAL ODISHA ADARSHA VIDYALAYA BAMRA (KGBV-IV)**. Payable at SBI Bamra. The Tender paper (bid documents) either purchased from the office of the Principal OAV Bamra on submission of DD Rs.200/- (Rupees Two hundred only) per items or download from the district website [www.Sambalpur.nic.in](http://www.Sambalpur.nic.in). in case of download DD of Rs.200/- (Rupees Two hundred only) per items drawn in favor of **PRINCIPAL ODISHA ADARSHA VIDYALAYA BAMRA (KGBV-IV)**. Payable at SBI Bamra must be submitted along with bid document and in case of purchase from KGBV-IV OAV Bamra original DD receipt of Rs 200/- per items From the Principal of OAV Bamra must be submitted along with bid document. Tender cost must not be included in the DD of EMD.

  
Principal

OAV Bamra, Dist- Sambalpur

**ODISHA ADARSHA VIDYALAYA DUMGERMUDABAD, BAMRA, SAMBALPUR**  
**KGBV (TYPE-IV) 100 SEATED GIRLS HOSTEL BAMRA**

Tender for supply of items like Vegetables and Non-Veg items for KGBV (Type-IV) 100 Seated Girls Hostel OAV Bamra of Sambalpur District for the year 2023-24 (till next Tender)

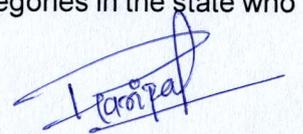
**DETAILS INFORMATION, TERMS & CONDITIONS**

To

M/s. \_\_\_\_\_

Sub: Tender for the supply of \_\_\_\_\_

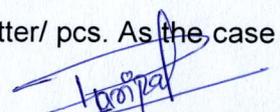
1. Sealed tender for supply of the articles shown in the attached statement are invited by the undersigned on behalf of Kasturaba Gandhi Balika Vidyalaya (Type-IV), OAV Bamra, Sambalpur from the registered firm/ authorized dealers/ whole sellers / Govt. stores having their own existing shop and dealing with tender items having valid shop establishment license/ registration number/ certificate from Municipality or local authority or any other competent govt. agency, GST No. and PAN No. up to 4 PM dated 25.09.2023. The tender should be sent under sealed cover marked as "TENDER FOR SUPPLY OF ..... for .KGBV (Type-IV) Bamra. The sealed tenders will be opened in concerned KGBV (Type-IV)" OAV Bamra. The sealed tenders will be opened in concerned KGBV (type-IV) as on the date and time mentioned.
2. The tender should be submitted according to the terms and conditions specified in paragraph 3 to 29 unless specific in otherwise in the tender. It shall be construed that terms and conditions stipulated here under have been agreed to.
3. The rate should be F.O.R. vidyalaya and should include GST, Taxes, or imposition whatever liable in respect of the suppliers. The Kasturaba Gandhi Balika Vidyalaya (type-IV) OAV, Bamra, Sambalpur shall not pay freight etc. the articles should be supplied at the Vidyalaya store.
4. There should not be any overwriting corrections in the bids. if a figure is to be amended, it should be neatly scored out and then revised figure should be written above and the same should be attested with full signature and date by the party. in the absence of the attested signature the tender is liable to be rejected.
5. The undersigned does not bind her to accept the lowest tender and reserve the right to accept the tender in whole or in part i.e. with respect to all the articles mentioned in the attached statement or in respect of any one or more than one articles specified in the attached statement as he /she may decide.
6. The purchaser shall award the contract to the bidder whose bid has been determined.
  - a. To be substantially responsive to the tender document.
  - b. To offer the lowest evaluated cost. In deciding the equality of samples, the decision of the entertained.
7. On acceptance of the tender it will become a contract and the contractor shall be bound by all the terms and conditions of the tender and the provision of GFR /OSEPA.
8. Tender must be accompanied with required under mentioned EARNEST MONEY (is non-interest bearing) amount and tender paper cost Rs.200/- (non-refundable) in shape of DD in favor of **Principal Odisha Adarsha Vidyalaya Bamra (KGBV-IV)**, payable at **SBI, Bamra**. The EMD shall be forfeited in the event of withdrawal of the tender once submitted or in the case of successful bidder who fails to execute necessary agreement within the specified period/ expression of inability to supply (The decision of Purchase Committee is final in this regard). Besides, EMD of unsuccessful bidders will be refunded soon after finalization of tender. In the event of the tender being accepted the earnest money will be adjusted towards **Security Deposit, Deposit of EMD** and processing cost is must for all bidders including the registered SSI units. No exemption certificate will be entertained. No preference will be given to any bidder or class of bidders either for **the EMD/security** deposit or for other terms and conditions. This will apply to PSUs, Co-Operative Societies and such other categories in the state who will be treated in the same footing as other bidders.



**DETAILS OF EARNEST MONEY TO BE SUBMITTED ALONG WITH TENDERPATERS**

SL.NO	NAME OF THE ITEMS	EMD
1	Vegetables (Daily)	2500/-
2	Non-veg items (On specific days)	5000/-

- 9 Total performance security is @ 5% of value of total amount of tender to be awarded, only is required to be deposited at the time of execution of agreement before issue of supply order in shape of **TDR drawn** in favour of Principal and VMDC Chairman OAV, Bamra, for the entire contract / warrantee / Guarantee period. The security deposit is refundable but shall be forfeited in case any terms and conditions of contract are infringed or the bidder fails to make complete supply satisfactory or complete the work in time. The decision of Purchase Committee is final in this regard.
- 10 If the contractor fails to supply the articles within the time stipulated in the letter of acceptance/supply order issued by the undersigned shall be at liberty to purchase the articles from the market or get the rest of the contract completed by any other person / firm and the difference of price if any, shall be deducted from the earnest money /security deposit in case any amount in excess of the security deposit is paid by the undersigned the contractor shall be liable to pay this amount. Schedule of supply by the selected contractor for different items.
11. It is not compulsory on the part of the undersigned to purchase the items for which the tender is being called. The supply order will be placed as per requirement. The contractor is required to supply the quantity of articles as mentioned in the supply order, as per the sample and specification.
12. The quality should be invariably be maintained throughout the contract period as per sample and specification. Material cannot be accepted if the items being found substandard or differ from the sample and specification .Article may be sent for the laboratory testing if required. The article must be fresh and good in quality.
13. The Brand/Make other than the specification given in the tender schedule will not be accepted.
14. The rate quoted by the contractor shall hold good up to finalization of next year tender except sweets, vegetables & Fruits. No amount amendment in the rate except increase/decrease in the rate of GST No during the period of supplies will be accepted. for the branded items, if there would be some free gift schemes, marked on the packing, the same would be liable to be supplied which the articles on free of cost and also it should be mentioned in the bill. Rates should not be more than the MRP/Company price list .if the MRP/Company price will be less than the approved rate the payment will be made as per the MRP /Company price list only.in no case the payment will be made above maximum retail price (MRP). Snickering of MRP is not allowed.
15. In the event of acceptance of the tender and placing of the order for purchase, the articles ordered for would be subject to an inspection by the undersigned or his representative and are liable to be rejected if the articles supplied do not confirm to the approved specifications prescribed.
16. The amount of security deposit shall be retained by the KGBV for the entire contract / warrantee / Guarantee period as a safeguard against any defect appearing in the articles supplied within the period & the same will be refund in the shape of **TDR** only.
17. In case of authorized dealers the authorization certificate issued by the Manufacturer/ company should be enclosed along with the tender. The tenderer for supply of articles are required to submit the sample along with on the date of opening of tender for verification, the approved sample will be kept in this Vidyalyaya for verification during the supply of the articles which is non-refundable.
18. The payment will be made in the shape of A/C Transfer only(through PPA), after verification of the supplied articles by the quality checking committee, entry in the stock register, and scrutiny of bills and after full supply as per the order placed with the party.
19. The rate should be quoted in terms of metric weight measure i.e., quintal/ kg/ Litter/ pcs. As the case may be.



20. Only one rate should be quoted for each item. More than one rate for each item shall be rejected.

1. In case of tender for sweets, vegetables & fruits

The participants of the tender in response to advertisement published are eligible to participate the tender for the vegetables for every three month starting from (SEPTEMBER 2023, NOVEMBER 2023), and last four month (DECEMBER 2023 to MARCH 2024. It will continue to finalization of next year tender. The tender form will be available on AUG-2023 and NOV-2023 (for Dec-23 to Mech-2024). The KGBV purchase committee has reserve the right to accept fully/ partially/ to cancel the tender (for vegetables & fruits). Those tenderers who have applied in response to the newspaper advertisement are eligible to participate in every quarterly. The new tenderer also participates for these categories of items as per Term and condition. The successful bidder will supply for that quarter only. All other terms & conditions are same and applicable.

22. The approved party will have to make an agreement on non-judicial stamp paper of Rs.20/- as per the terms and conditions prepared by the KGBV within three days of receipt of supply order failing which the tender will be rejected and TDR will be forfeited.

23. In case the time and date of opening of tenders is changed, the same will be displayed on the district office & KGBV Notice Board.

24. The tender should be accepted from the person / firms only having the business of the commodity / articles for which he has submitted the tender and not from the general order supplier / enterpriser.

25. Tender which do not comply with the above conditions are liable to be rejected and all rights reserved with the Principal and Chairman OAV Bamra, KGBV-IV, Bamra to reject ,cancel and amend any or all tenders/approved rates at any time without assigning any reason thereof. All disputes in this regard are in Sambalpur court jurisdiction only.

26. The contract period may be extended with mutual consent of both parties. (Extra SD amount is to be deposited by party)

27. The sealed tender should invariably contain the following documents in envelope- I (Technical Bid)

i. Valid shop Odisha sales tax/GST registration certificate, GSTIN No., PAN No., for all items (except for vegetable and fruits and sweets, Non-veg) the undersigned may be asked to submit the original certificate for verification before placing the supply order.

ii. In case of Authorized dealers the authorization certificate issued by the manufacturer / company.

iii. Signature of the tenderer in all pages with date.

iv. These instructions to tenderer are to be signed by the tenderer and returned in originals with the tender with all enclosures.

v. EMD in shape of Bank draft as specified in the SI No.08.

28. The specification with rate duly filled in should be kept in envelope no-II (Financial Bid). The Financial Bid of the party will be opened only in case where Technical Bid is to be qualified as per terms & Conditions of the tender.

29. Both the envelopes should be sealed in one pocket / sealed cover marked as "TENDER FOR THE SUPPLY OF.....for .....KGBV-IV, OAV Bamra and in absence of any document the tender is liable to be rejected.

Place: Bamra

  
Principal  
KGBV-IV, OAV BAMRA  
SAMBALPUR

**ODISHA ADARSHA VIDYALAYA, BAMRA, KGBV(TYPE-IV)**

**BLOCK-BAMRA**

**SARVA SIKHA ABHIYAN, SAMBALPUR**

**TECHNICAL BIT**

For supply of items like Vegetables, Non-Veg. items for KGBV(Type-IV) OAV Bamra of Sambalpur District.

**Part A (To be filled by the Tenderer)**

I/We hereby Technical bit for supply of \_\_\_\_\_ as per terms, conditions of the above mentioned notification of KGBV (Type-IV) OAV Bamra, Dist-Sambalpur which are acceptable to us. I/We are aware that while evaluating the Technical bit, if any / part (as decided by KGBV (Type-IV) OAV Bamra) of the terms/items mentioned below is not found meeting the requirement of the tender notice, the bid will not be accepted.

1	Name and Address of the Firm	
2	Whether having their own existing shop and dealing with tender items.	Yes/No
3	Valid shop / establishment license/ registration number/certificate from Municipality or local authority or any other competent govt. agency.	Whether required document submitted or not : Yes/ No
4	GST registration certificate.	Whether required document submitted or not : Yes/ No
5	GST	GST No.
6	PAN No.	PAN No. _____. Whether required document submitted or not : Yes/ No.
7	Sample / Product Prospectus / Broachers as per list & specification (where are applicable)	Whether submitted or not : Yes/ No
8	Signature of the Tenderer in all pages with date.	Whether done or not: Yes/ No
9	Instructions to tenderer are to be signed by the tenderer and returned in originals with the tender with all enclosures.	Whether signed and submitted or not: Yes/ No
10	Undertaking	Whether submitted or not : Yes/ No
11	In case of Authorized dealers the authorization certificate issued by the manufacturer / company.	Whether submitted or not : Yes/ No



12	Tender Cost	A) Bank..... B) Draft No. .... Dated..... Amount Rs.....
14	Earnest Money(For Vegetables)(if tender submitted)	A) Bank..... B) Draft No. .... Dated..... Amount Rs.....
15	Earnest Money(For Non-veg items)(if tender submitted)	A) Bank..... B) Draft No. .... Dated..... Amount Rs.....

\_\_\_\_\_

(Full signature of the Proprietor with seal of the Firm)

Name of the Proprietor and Address

Firm \_\_\_\_\_

Dated.....

\_\_\_\_\_

*L. Anpa*

**ODISHA ADARSHA VIDYALAYA, BAMRA, KGBV(TYPE-IV)**

**BLOCK-BAMRA**

**SERVA SIKHA ABHIYAN, SAMBALPUR**

CHECKLIST OF DOCUMENTS STATEMENTS FOR FINALIZATION OF TENDER

Name of the Bidder \_\_\_\_\_

SL NO	NAME OF THE DOCUMENTS REQUIRED	REMARKS
1	Whether Required amount of EMD in shape of DD attached or not	
2	GST Registration Certificate, Attached or not	
3	Registration Certificate attached or not and dealership certificate	
4	PAN Card copy attached or not GST No.	
5	Any other document related to supply	
6	Signature of the Tenderer in the form or not along with witness	
7	Other if any (sample etc.)	

Signature of the Verifying Officer

Signature of the Committee Member



**UNDERTAKING BY THE SUPPLIER**

We M/S \_\_\_\_\_ agreed to accept the terms and conditions specified in para 3 to 29 and also enclose the rates of the items as per list and specifications given by the Principal of OAV, KGBV (Type-IV), Bamra, Dist-Sambalpur.

\_\_\_\_\_  
(Full signature of the Proprietor with seal of the Firm)

Name of the Proprietor and Address

Firm \_\_\_\_\_

Telephone Number /Mobile Number \_\_\_\_\_

Witness (Signature, Name & Address)

1. \_\_\_\_\_

2. \_\_\_\_\_

PLACE: .....

DATE: .....



**KASTURBA GANDHI BALIKA VIDYALAYA, (Type-IV)OAV BAMRA**  
**SAMAGRA SIKHYA, SAMBALPUR**  
**Quotation for "VEGETABLES"**

**For the session 2023-24**

1. Name & Address of the party/firm\_\_\_\_\_
2. Registration No. of the Firm\_\_\_\_\_ Valid up to\_\_\_\_\_
3. Earnest Money Declaration Dt.\_\_\_\_\_

**Specification for the supply of articles of Mess items (VEGETABLE) to be supplied during the Session 2023-24**

The suppliers should go through the specification carefully before quotation the rates. The suppliers are responsible to prove the quality mentioned with sample or with authenticated documents, failing which the rates quoted will not be accepted. The suppliers should quote all the rates for all items in which minimum 25 % of the quotation rates if approved will be eligible to receive the supply orders. It may be noted that for standard quality only single rate against the items should be quoted. In case more than one rate quoted for single items in the name of quality, the same will be considered.

The Particulars of the tenderer in response of advertisement published are eligible to participate the tenderer for the vegetable quarterly (August to November, December to March, and April to July) it will continue till \_\_\_\_\_/2024.

I/We submit financial bid for the supply of VEGETABLES s per the term & condition of tender notice of KGBV-IV, OAV BAMRA which are acceptable to me/us.

RATE QUOTED ARE ENCLUSIVE OF ALL ( BASIC,CESS,GST/LST IF APPLICABLE FROM THE POINT OF DESPATCH ,INSURANCE, FREIGHT FROM DESPATCHING POINT TO SPECIFIED DESTINATION ) FOR DELIVERY AT MENTATIONES DESTITATION AS DETAILED BELOW.

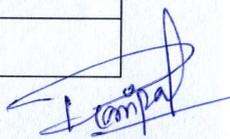
Financial Bid (Page-1)

Part 'B' to be filled by Tenderer

**PARTICULARS OF ITEMS**

SL. NO	ITEMS	QUANTITY	QUOTED RATE INCLUDING TRANSPORTATION
1	Arum (Saru)	Per Kg	
2	Banana Big Size	Per Kg	
3	Beans	Per Kg	
4	Bitter Guard	Per Kg	
5	Beat	Per Kg	
6	Carrot	Per Kg	
7	Brinjal	Per Kg	
8	Cabbage	Per Kg	
9	Cauli Flower	Per Kg	
10	Cucumber	Per Kg	

11	Drum Sticks	Per Kg	
12	Garlic-Big Size	Per Kg	
13	Ginger	Per Kg	
14	Green Chili	Per Kg	
15	Ground Potato	Per Kg	



16	Jhudanga/Aladi	Per Kg	
17	Janhi	Per Kg	
18	Kankada	Per Kg	
19	Lady's Finger	Per Kg	
20	Lemon( Big Size)	Per Kg	
21	Potato( Big Size)	Per Kg	
22	Mushroom	Per Kg	
23	Papaya	Per Kg	
24	Parbal	Per Kg	
25	Pumpkin	Per Kg	
26	Radish( Without Leaf)	Per Kg	
27	SimlaMirch	Per Kg	
28	Tomato	Per Kg	
29	Turnip	Per Kg	
30	Saga ( Koshila,Methi, Palak)	Per Kg	
31	Onion	Per Kg	
32	Jack Fruit( Dressed for Curry)	Per Kg	
33	Green Mango	Per Kg	
34	Mushroom(Button good Quality)	Per Kg	
35	Papaya( good for curry)	Per Kg	
36	Simba	Per Kg	

N.B. We undertake to abide by the term & conditions of tender notice along with Annexure.

1. The supplied articles must be fresh & good quality. If require the same may be sent for laboratory test at the cost of the suppliers.

2. Don't quote more than one rate

SIGNATURE OF SUPPLIER

ADDRESS

SEAL

*Handwritten signature in blue ink, possibly reading "Tampal"*

**KASTURBA GANDHI BALIKA VIDYALAYA, (Type-IV)OAV BAMRA**

**SAMGRA SIKHYA, SAMBALPUR**

**Quotation for 'NON-VEG ITEMS'**

**For the session 2023-24**

1. Name & Address of the party/ firm \_\_\_\_\_
2. Registration No. of the Firm \_\_\_\_\_ Valid up to \_\_\_\_\_
3. Earnest Money Declaration Dt. \_\_\_\_\_.

I/We submit financial bid for the supply NON-VEG ITEMS per the term & condition of tender notice of KGBV-IV,OAV BAMRA which are acceptable to me/us.

RATE QUOTED ARE ENCLUSIVE OF ALL ( BASIC,CESS,GST/LST IF APPLICABLE FROM THE POINT OF DESPATCH ,INSURANCE, FREIGHT FROM DESPATCHING POINT TO SPECIFIED DESTINATION ) FOR DELIVERY AT MENTATIONES DESTITATION AS DETAILED BELOW.

Financial Bid (Page-1)

4. Part ' B' to be filled by Tenderer

SI No.	NAME OF THE ARTICLES WITH SPECIFICATION	QUANTITY/ UNIT OF MEASUREMENT	RATE QUOTATED INCLUDING TRANSPORTATION
1	MEAT (KHASI/ HE GOAT) DRESSED WITH( Good Fresh) OUT HEAD	PER KG	
2	CHICKEN BROILER( DRESSED)WITHOUT GLAZZARD (Good Fresh)	PER KG	
3	EGG (HEN) STANDARD SIZE( Good Quality)	PER PC	
4	FISH (ROHI/ VAKUR) DRESSED MINIMUM 01 KG SIZE	PER KG	
5	Prawn( 50 gm each) Fresh	PER KG	

- N.B.: 1. Chicken/ Mutton (Khasi/ He goat)/ Fish should be dressed in the Vidyalaya Mess in presence of the Committee member. The quoted rate should not exceed weekly market price.
2. Outside dressed materials will not be accepted in any circumstances.
  3. The supplied article must be fresh and good quality. If required the same may be sent for Laboratory test at the cost of the suppliers.
  4. Don't quote more than one rate.

SIGNATURE OF SUPPLIER  
ADDRESS  
SEAL

