

# NAKTIDEUL CBBO FARMER PRODUCER COMPANY LIMITED

(CIN No.: U01611OD2023PTC042374)

Advertisement No. \_\_\_\_1\_\_\_\_

Dated \_22/08/2023\_

## RECRUITMENT ADVERTISEMENT FOR THE POST OF CEO

Naktideul CBBO Farmers Producer Company Ltd. (Promoted under 10k FPO promotion programme) invites applications from eligible candidates for contractual engagement of the following post:

Positions	No. of vacancies	Qualification	Max. Age Limit	Experience	Salary (Per Month) (INR)
Chief Executive Officer (CEO)	01	<ul style="list-style-type: none"><li>• Should be either Graduate in Agriculture/Agriculture Marketing/ Agri Business Management or BBA or Equivalent</li><li>• Locally available professional with 10+2 and preferably Diploma in Agriculture/Agriculture Marketing/ Agri Business Management or in such other related area may be preferable</li><li>• If any member of SHG or her family members meet the above criteria, they may be considered preferably in the selection process.</li></ul>	40 years	1 + year of experience of working for farmers at grass root level	20,000.00 (Consolidated)

1. Details of role, responsibilities, qualifications and other eligibility criteria for each Post and application forms are available in notice board of Naktideul block office, all the notice board of GPLF office of OLM & notice board of DRDA building, Kacheri Road, Sambalpur, Pin: 768001. Also it is available in the district website [www.Sambalpur.nic.in](http://www.Sambalpur.nic.in). Interested candidates can download the details.

*Banita Sahu*  
Managing Director  
Naktideul CBBO Farmers PC Limited

2. Documents in support of identity, qualifications, experience, etc. must be produced in 'originals' as and when required.
3. The selection process will consist of short listing of candidates on the basis of academic qualifications, experience, Telephonic Interview and Written Ability Test followed by personal interview.
4. The Educational Qualification should be from approved recognized institutions and only prescribed Post Educational work experience will be counted / taken into consideration.
5. Only shortlisted candidates will be informed about further selection process through text message and email. Applicants should ensure that the mobile number and email-id given in the application form is active.
6. The FPO reserves the right to cancel/ reject any or all applications or to cancel / reject or to amend any clause laid down in the advertisement.
7. The last date of receipt of applications for the above post(s) is 11.09.2023 up to 4.00 PM; The Applications can be submitted through Registered Post to the address given below. Candidates should note that incomplete application or applications received after due date and time are liable to be rejected summarily.

Address:

Block Development Officer, Naktideul Block. At: P.O: Naktideul, Dist.: Sambalpur  
Odisha PIN-768118 (OLM section)

Candidates shall have a valid personal email (ID) and mobile number which should be kept till the recruitment process is over.

### **Selection Procedure:**

The selection process will consist of shortlisting of candidates on basis of academic qualifications, and experience & skills, followed by Written Test and personal interview.

## **RECRUITMENT OF CEO FOR NAKTIDEUL CBBO FARMERS PRODUCER COMPANY LTD, SAMBALPUR**

### **INTRODUCTION & BACKGROUND: -**

Naktideul CBBO Farmers Producer Company Limited (NCFPCL) was established under Companies Act 2013, in the year 2023 with the support of District Administration, Sambalpur. The purpose of this Producer Company is to enhance the livelihoods of the rural producers by creating better opportunities. This Producer Company is dealing with procurement, value addition and marketing of Vegetables and other products. Basically, idea of this Producer Company is to provide all types of support i.e., forward and backward linkage to the producers through WSHG/Producer Group and cluster approach.

*Banita Sahu*  
**Managing Director**  
Naktideul CBBO Farmers PC Limited

## Term of Reference

Designation	CEO
Qualification	<ul style="list-style-type: none"><li>• Should be either Graduate in Agriculture/Agriculture Marketing/ Agri Business Management or BBA or Equivalent</li><li>• Locally available professional with 10+2 and preferably Diploma in Agriculture/Agriculture Marketing/ Agri Business Management or in such other related area may be preferable</li><li>• If any member of SHG or her family members meet the above criteria, they may be considered preferably in the selection process.</li></ul>
Experience	1 + year of experience of working for farmers at grass root level
Age	Maximum 40 Years
Monthly Salary	Rs.20,000/- per month(Consolidated)
Required position	1 (One)
Reporting	Board of Directors of the FPO
<b>Job profile</b>	
<ol style="list-style-type: none"><li>1. CEO to administer FPO activities and day to day business with sole objective to make the FPO economically sustainable.</li><li>2. Managing the overall operation and resources of FPO on daily basis.</li><li>3. Making major Company decisions with approval from BoD.</li><li>4. Acting as the main point of communication between the BoDs and the company operations and being the public face of the company.</li><li>5. Launching the new products or services of the company</li><li>6. Finding new business opportunities</li><li>7. Cultivating deeper customer relationship</li><li>8. Overseeing and monitoring company and financial matters</li><li>9. Facilitate use of digital tools and technology, where necessary to bring efficiency in operation</li><li>10. Leading the development of company's short and long term strategies.</li></ol>	

### PLACE OF POSTING:

The place of posting for CEO will be at FPO office in operational Block.

*Banita Sahu*  
**Managing Director**  
Naktideul CBBO Farmers PC Limited

### HOW TO APPLY:

1. The last date of receipt of applications for the above post(s) is 11.09.2023 up to 4.00 PM; The Applications can be submitted through Registered Post to the address given below. Candidates should note that incomplete application or applications received after due date and time are liable to be rejected summarily.

Address:

**Block Development Officer, Naktideul Block. At:P.O: Naktideul, Dist.: Sambalpur Odisha PIN-768221 (OLM section)**

2. Self-attested Hard copy of Documents in support of Identity, Qualifications, Experiences, age proof certificate, caste certificate, etc. to be sent with the application form through Registered Post to the address given above.

3. Candidates shall have a valid personal email (ID) and mobile number which should be kept till the recruitment process is over.

Sd/

Selection Procedure:

The selection process will consist of shortlisting of candidates on basis of academic qualifications, and experience & skills, followed by Written Ability Test, Computer Test and personal interview.

*Banita Saha*  
**Managing Director**  
Naktideul CBBO Farmers PC Limited

## BIO DATA

### 1. Personal Details

Photo

Title	(FIRST NAME)	(SURNAME)
<b>Address</b>		
<b>Present</b>	<b>Permanent (Not necessary, if the Present Address and the Permanent Address are same)</b>	
<b>Mobile Number:</b>		
<b>Alternate Contact Number (If available):</b>		
<b>Email Address:</b>		
<b>Date of Birth: (DD/MM/YYYY):</b>		
<b>Category (ST/SC/SEBC/General):</b>		

### 2. Educational Qualification (10<sup>th</sup> Standard onwards)

Qualification	Institution	Board/University	Year of Completion	Division	Percentage of Marks

- Where only division or grade is awarded, the candidate is required to convert it in terms of percentage (documentary proof in support of conversion of Grade into %marks should be attached)

- Self-attested Xerox copies of all mark sheets of all examinations shall be submitted at the time of verification.
- If conversion in percentage and your total marks are not given, the point in the respective qualification may not be taken into consideration.

**3. Other trainings/qualifications including relevant short training courses:**

Course	Duration	Institution	Details

**4. Employment/Experience Details:**

Name and Address of the Employer	Designation	Duration		Experiences in Month	Brief description of Duties
		From	To		

**N.B.** Experience certificate shall be obtained from the employer & self-attested Xerox copy of the same shall be submitted at the time of verification.

**5. Language Proficiency: (Please tick in the appropriate box)**

Language	Speak	Read	Write
English			
Hindi			
Odia			
Any other (Please Specify)			

**Declaration:**

I do hereby declare that all statements / information made in the application form are true, complete, and correct to the best of my knowledge and belief. In the event of any information being found to be false or incorrect at any point of time, my candidature/ engagement will be cancelled/ terminated without any further notice.

**Date:**

**Place:**

**Signature of the Applicant**

\*Canvassing for employment in any manner will be liable for disqualification.