



CITY HEALTH SOCIETY
National Urban Health Mission, Sambalpur
National Health Mission, Odisha
Deptt. of Health & Family Welfare, Govt. Of Odisha



**ADVERTISEMENT FOR EMPANELMENT OF CONTRACTUAL MEDICAL OFFICER , PART TIME SPECIALIST & NON
PARAMEDIC STAFF UNDER POLY CLINIC / UHWC / UPHC, SAMBALPUR**

(ଓଡ଼ିଶା ସରକାରଙ୍କ ଦ୍ଵାରା ପ୍ରଦତ୍ତ ବିଜ୍ଞାପନ)

Advt. No: 1600

Date: 20/9/2022

Applications are invited from eligible candidates for filling up the following posts under National Urban Health Mission, City Health Society, Sambalpur as noted against each and subject to renewal as per OSH & FW Society terms and conditions.

Sl. No.	Name of the posts	Remuneration
1	Medical Officer	Remuneration of each post is mentioned in detailed advertisement
2	Part-time Specialist (O & G)	
3	Part-time Specialist (Paediatric)	
4	Part-time Specialist (Medicine)	
5	Part-time Specialist (ENT)	
6	Part-time Specialist (Skin & VD)	
7	Part-time Specialist (Ophthalmology)	
8	Part-time Specialist (Physiotherapist)	
9	Part-time Specialist (Yoga Teacher)	

The above positions are purely temporary and co-terminus with the scheme. Interested candidates can log on to www.sambalpur.nic.in for details of vacancy, eligibility criteria, age, application form etc. Candidates fulfilling the eligibility criteria may apply in the Prescribed format duly signed by the candidate along with self attested copies of all supportive documents shall however be sent to the "Office of the ADUPHO, SAMBALPUR, at UPHC Ainthapali (UFWC) near Ainthapali police station, Sambalpur-768004" so as to reach us on or before 12.010.2022 (by 5.00 P.M.) through Regd. Post / Speed Post / Courier only. The envelope containing the application should be super scribed clearly name of the post applied for. No application will be received after scheduled date and time. The authority reserves the right to cancel any or all application without assigning any reason thereof. The post may increase or decrease as per the requirement.

Sd/-

Addition District Urban
Public Health Officer, Sambalpur

ELIGIBILITY CRITERIA FOR MEDICAL OFFICER

Sl No	Name of the Position	Remuneration	Educational Qualification	No. of vacancy
1	Medical Officer	Base Salary:- Rs 58,343+ Performance incentive up to 25%)	Passed MBBS degree from any University approved by MCI Age upto 70 years	07

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ELIGIBILITY CRITERIA FOR O & G SPECIALIST

Sl. No.	Criteria	Details
1.	Qualification	The person should have MBBS with post graduation in O & G The doctor should have valid registration from Odisha State Medical Council.
2.	Age limit	No age bar
3.	Days & time of service	Fixed day assured specialist service will be provided in the UPHC OPD/ Outreach services (when required). The Specialist service to be provided once in a week from 8 A.M. to 11 A.M. and 5 P.M. to 8 P. M. (6 hours a day). Separate OPD register will be maintained for specialist service.
4	Job description of specialist	The specialist will treat the patients at the institution and in case need, the patient will be referred to the referral institutions. The specialist will treat the sick children having obstetrics and Gynaecological problems, the patient referred from UHND & UHWC. She/he will provide ANC, PNC to the patients. Separate register will be maintained for the respective department.
5	Specialist remuneration	Remuneration/fees will be paid to the specialist @3000/- per morning & evening session.(Rs.1500/ per single session)
6	Selection procedure	The CHS/DHS will engage the specialist available from the panel. The candidate will apply as per the standard prescribed format. In case of need, the CHS/DHS may conduct the interview of the candidate.
7	Name of the – UPHC- Poly Clinic/ UPHC/	Urban Primary Health Centres (UPHC)- Poly Clinic/ UPHC shall be allotted by City Health Society/District Health Society.
8	Attendance and payment procedure	Bio metric machine available in the institutions will be used for attendance of specialist. In case of non availability of bio metric machine, manual attendance to be maintained in the facility. The total amount as per the sessions held during the month will be transferred to the bank account of the specialist.
9	Records	Separate OPD register for the patient will be maintained in the institution
10	Reporting	Medical Officer of the UPHC
11	No. of vacancy	05

ELIGIBILITY CRITERIA FOR PAEDIATRIC SPECIALIST

Sl. No.	Criteria	Details
1.	Qualification	The person should have MBSS with post graduation in Paediatric The doctor should have valid registration from Odisha State Medical Council.
2.	Age limit	No age bar
3.	Days & time of service	Fixed day assured specialist service will be provided in the UPHC OPD/ Outreach services (when required). OPD will be opened once in a week from 8 A.M. to 11 A.M. and 5 P.M. to 8 P. M. (6 hours a day). Separate OPD register will be maintained for specialist service.
4	Job description of specialist	The specialist will treat the patients at the institution and in case need, the patient will be referred to the referral institutions. H/She will be in OPD to treat the sick children, the children referred from UHND, UHWC or the child is directly coming to the hospital. Attend OPD hour in the hospital. Separate register will be maintained for the respective department.
5	Specialist remuneration	Remuneration/fees will be paid to the specialist @3000/- per morning & evening session.(Rs.1500/ per single session)
6	Selection procedure	The CHS/DHS will engage the specialist available from the panel. The candidate will apply as per the standard prescribed format. In case need, the CHS/DHS may conduct the interview of the candidate.
7	Name of the – UPHC- Poly Clinic, UHWC & UPHC	Urban Primary Health Centres (UPHC)- Poly Clinic / UPHC shall be allotted by City Health Society/District Health Society.
8	Attendance and payment procedure	Bio metric machine available in the institutions will be used for attendance of specialist. In case of non availability of bio metric machine, manual attendance to be maintained in the facility. The total amount as per the sessions held during the month will be transferred to the bank account of the specialist.
9	Records	Separate OPD register for the patient will be maintained in the institution
10	Reporting	Medical Officer of the UPHC- Poly Clinic / UPHC
11	No. of vacancy	07

ELIGIBILITY CRITERIA FOR MEDICINE /GERIATRIC SPECIALIST

Sl. No.	Criteria	Details
1.	Qualification	The person should have MBBS with post graduation with Medicine or MBBS with Diploma in Geriatric medicine from recognised institutions The doctor should have valid registration from Odisha State Medical Council.
2.	Age limit	No age bar
3.	Days & time of service	Fixed day assured specialist service will be provided in the UPHC OPD/ Outreach services (when required). OPD will be opened once in a week from 8 A.M. to 11 A.M. and 5 P.M. to 8 P.M. (6 hours a day). Separate OPD register will be maintained for specialist service.
4	Job description of specialist	The specialist will treat the patients at the institution and in case need, the patient will be referred to the referral institutions. Separate register will be maintained for the respective department.
5	Specialist remuneration	Remuneration/fees will be paid to the specialist @3000/- per morning & evening session.(Rs.1500/ per single session)
6	Selection procedure	The CHS/DHS will engage the specialist available from the panel. The candidate will apply as per the standard prescribed format. In case need, the CHS/DHS may conduct the interview of the candidate.
7	Name of the – UPHC- Poly Clinic, UHWC & UPHC	Urban Primary Health Centres (UPHC)- Poly Clinic / UPHC / UHWC shall be allotted by City Health Society/District Health Society.
8	Attendance and payment procedure	Bio metric machine available in the institutions will be used for attendance of specialist. In case of non availability of bio metric machine, manual attendance to be maintained in the facility. The total amount as per the sessions held during the month will be transferred to the bank account of the specialist.
9	Records	Separate OPD register for the patient will be maintained in the institution
10	Reporting	Medical Officer of the UPHC- Poly Clinic / UPHC / UHWC
11	No. of vacancy	07



ELIGIBILITY CRITERIA FOR ENT SPECIALIST

Sl. No.	Criteria	Details
1.	Qualification	The person should have MBSS with MS in ENT or MBSS with Diploma in ENT The doctor should have valid registration from Odisha State Medical Council.
2.	Age limit	No age bar
3.	Days & time of service	Fixed day assured specialist service will be provided in the UPHC OPD/ Outreach services (when required). OPD will be opened once in a week from 8 A.M. to 11 A.M. and 5 P.M. to 8 P.M. (6 hours a day). Separate OPD register will be maintained for specialist service.
4	Job description of specialist	The specialist will treat the patients at the institution and in case need, the patient will be referred to the referral institutions. Separate register will be maintained for the respective department.
5	Specialist remuneration	Remuneration/fees will be paid to the specialist @3000/- per morning & evening session.(Rs.1500/ per single session)
6	Selection procedure	The CHS/DHS will engage the specialist available from the panel. The candidate will apply as per the standard prescribed format. In case need, the CHS/DHS may conduct the interview of the candidate.
7	Name of the – UPHC- Poly Clinic / UPHC/UHWC	Urban Primary Health Centres (UPHC)- Poly Clinic / UPHC shall be allotted by City Health Society/District Health Society.
8	Attendance and payment procedure	Bio metric machine available in the institutions will be used for attendance of specialist. In case of non availability of bio metric machine, manual attendance to be maintained in the facility. The total amount as per the sessions held during the month will be transferred to the bank account of the specialist.
9	Records	Separate OPD register for the patient will be maintained in the institution
10	Reporting	Medical Officer of the UPHC- Poly Clinic
11	No. of vacancy	07



ELIGIBILITY CRITERIA FOR SKIN,VD

Sl. No.	Criteria	Details
1.	Qualification	The person should have MBBS with post graduation in dermatology The doctor should have valid registration from Odisha State Medical Council.
2.	Age limit	No age bar
3.	Days & time of service	Fixed day assured specialist service will be provided in the UPHC OPD/ Outreach services (when required). OPD will be opened once in a week from 8 A.M. to 11 A.M. and 5 P.M. to 8 P.M. (6 hours a day). Separate OPD register will be maintained for specialist service.
4	Job description of specialist	The specialist will treat the patients at the institution and in case need, the patient will be referred to the referral institutions. Separate register will be maintained for the respective department.
5	Specialist remuneration	Remuneration/fees will be paid to the specialist @3000/- per morning & evening session.(Rs.1500/ per single session)
6	Selection procedure	The CHS/DHS will engage the specialist available from the panel. The candidate will apply as per the standard prescribed format. In case need, the CHS/DHS may conduct the interview of the candidate.
7	Name of the – UPHC- Poly Clinic/UHWC / UPHC	Urban Primary Health Centres (UPHC)- Poly Clinic shall be allotted by City Health Society/District Health Society.
8	Attendance and payment procedure	Bio metric machine available in the institutions will be used for attendance of specialist. In case of non availability of bio metric machine, manual attendance to be maintained in the facility. The total amount as per the sessions held during the month will be transferred to the bank account of the specialist.
9	Records	Separate OPD register for the patient will be maintained in the institution
10	Reporting	Medical Officer of the UPHC- Poly Clinic / UPHC/UHWC
11	No. of vacancy	07



ELIGIBILITY CRITERIA FOR OPHTHALMOLOGIST

Sl. No.	Criteria	Details
1.	Qualification	The person should have MBSS with MD/MS in Ophthalmology The doctor should have valid registration from Odisha State Medical Council.
2.	Age limit	No age bar
3.	Days & time of service	Fixed day assured specialist service will be provided in the UPHC OPD/ Outreach services (when required). OPD will be opened once in a week from 8 A.M. to 11 A.M. and 5 P.M. to 8 P.M. (6 hours a day). Separate OPD register will be maintained for specialist service.
4	Job description of specialist	The specialist will treat the patients at the institution and in case need, the patient will be referred to the referral institutions. Separate register will be maintained for the respective department.
5	Specialist remuneration	Remuneration/fees will be paid to the specialist @3000/- per morning & evening session.(Rs.1500/ per single session)
6	Selection procedure	The CHS/DHS will engage the specialist available from the panel. The candidate will apply as per the standard prescribed format. In case need, the CHS/DHS may conduct the interview of the candidate.
7	Name of the – UPHC- Poly Clinic / UPHC/UHWC	Urban Primary Health Centres (UPHC)- Poly Clinic / UPHC shall be allotted by City Health Society/District Health Society.
8	Attendance and payment procedure	Bio metric machine available in the institutions will be used for attendance of specialist. In case of non availability of bio metric machine, manual attendance to be maintained in the facility. The total amount as per the sessions held during the month will be transferred to the bank account of the specialist.
9	Records	Separate OPD register for the patient will be maintained in the institution
10	Reporting	Medical Officer of the UPHC- Poly Clinic / UPHC/UHWC
11	No. of vacancy	07

ELIGIBILITY CRITERIA FOR PHYSIOTHERAPIST

Sl. No.	Criteria	Details
1.	Qualification	Eligibility : Bachelor's degree in Physiotherapy(BPT) from recognised institution Reporting : Medical Officer of the UPHC/UHWC
2.	Age limit	<u>21-50</u> years as on date of advertisement
3.	Days & time of service	Fixed day assured service will be provided in the UPHC/UHWC OPD. OPD will be opened from 8 A.M. to 11 A.M. and 5 P.M. to 8 P. M. (6 hours a day/3 days for UPHC & 6 days for UHWC). Separate OPD register will be maintained for specialist service. Weekly 05 days in a week at facility & one day at community level under UHWC.
4	Job description of physiotherapist	The physiotherapist will treat the patients at the institution as per guideline and in case need, the patient will be referred to the referral institutions. Separate register will be maintained for the respective department.
5	Specialist remuneration	Remuneration/fees will be paid to the specialist @1200/- per both session (Each Session Rs.600/-).
6	Selection procedure	The CHS/DHS will engage the specialist available from the panel. The candidate will apply as per the standard prescribed format. In case need, the CHS/DHS may conduct the interview of the candidate.
7	Name of the – UPHC/UHWC	Urban Primary Health Centres (UPHC)/UHWC shall be allotted by City Health Society/District Health Society.
8	Attendance and payment procedure	Bio metric machine available in the institutions will be used for attendance of specialist. In case of non availability of bio metric machine, manual attendance to be maintained in the facility. The total amount as per the sessions held during the month will be transferred to the bank account of the specialist.
9	Records	Separate OPD register for the patient will be maintained in the institution
10	Reporting	Medical Officer of the UPHC/UHWC
11	No. of vacancy	08



ELIGIBILITY CRITERIA FOR YOGA TEACHER

Sl. No.	Criteria	Details
1.	Qualification	Eligibility : PG Diploma in Yoga/MA in Human conscious & Yoga Science /MA in Yoga and Naturopathy/MA in yoga science /Certificate course in yoga.
2.	Age limit	Age – The age should be between <u>21-50</u> years by the date of advertisement .
3.	Days & time of service	Fixed day assured service will be provided in the UPHC/UHWC(2 Days in a week/ Each Day having two sessions for UPHC and 6 days in UHWC). The timing will be decided by the UPHC/UHWC/CHS. Separate register will be maintained for specialist service.
4	Job description of Yoga teacher	The yoga teacher will conduct the classes in the facility/out-reach to create awareness among the patient.
5	Specialist remuneration	Remuneration/fees will be paid to the specialist @500/- per session
6	Selection procedure	The candidate will apply as per the standard prescribed format. In case need, the CHS/DHS may conduct the interview of the candidate.
7	Name of the – UPHC/UHWC	Urban Primary Health Centres (UPHC)/UHWC shall be allotted by City Health Society/District Health Society.
8	Attendance and payment procedure	Bio metric machine available in the institutions will be used for attendance of specialist. In case of non availability of bio metric machine, manual attendance to be maintained in the facility. The total amount as per the sessions held during the month will be transferred to the bank account of the specialist.
9	Records	Separate OPD register for the patient will be maintained in the institution
10	Reporting	Medical Officer of the UPHC/UHWC
11	No. of vacancy	10



APPLICATION FORM FOR EMPANELMENT OF PART TIME SPECIALIST (O & G ,Paediatric, Skin & VD, Ophthalmology,

ENT, Medicine/ Geriatric):-



Name of the Candidate :

Specialisation :

Father's Name :

City Name:

Sex :

Nationality :

Communication Address :

Permanent Address :

Telephone Number :

Email ID :

Date of Birth (Copy of Proof) :

Age as on 01-09-2022

Qualification(Copy of Proof) :

(HSC / +2 / MBBS / PG / Registration No. And Photo ID Proof Photocopy to be Enclosed.)

Present Position :

Signature & Date

APPLICATION FORM FOR MEDICAL OFFICER/PHYSIOTHERAPIS/YOGA TEACHER

APPLICATION FORM

Advertisement No.		Photograph
Name of the Post		
		Identity Proof No.

1. Applicant Name:

2. Father's Name:

3. Date of Birth:	4. District of Domicile:	5. Sex:
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6. Age as on 19.09.2022	
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7. Present Contact Address: Permanent Contact Address:	8. Contact Telephone No. :- Mobile No:-
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9. Email Address:

10. Languages spoken/written:

11. Professional Qualification details:

Sl. No.	Exam Passed	Name of Board / University	Year of passing	Marks (excluding 4th optional)			Duration of Course
				Full Mark	Marks Secured	% of Marks	

12. Employment Record:-

Total years of post qualification experience:-

13. Experience Details (starting from present / last employment):-

Name of the Employer	Post Held	From Date	To Date	Total	
				Year	Month

Declaration: I do hereby declare that the information furnished above are true to the best of my knowledge and belief and that, if at any stage, it is found that any of the above material information is false / incorrect or is suppressed by me, my candidature / appointment under City Health Society, NUHM, Rourkela, OSH&FWS, Odisha is liable to be rejected / terminated. I also declare that I have never been disengaged from service under the OSH&FWS, Odisha on administrative ground such as disobedience / poor performances/ misbehavior/ criminal activity etc.

Date:

Place:

Full Signature of the Applicant

List of enclosure(s):-

Note:

1. The following documents are to be enclosed along with the application:
 - a. Two copies of passport size colour self attested photographs. One copy of self attested photograph will however to affixed at the position in the application form.
 - b. Self attested photocopies of documents in support of age, qualification, experience etc.
 - c. Self attested photocopy of Identity Proof (Voter ID card / PAN card / Driving License / Adhar card / Passport).

DETAILS OF DELIVERABLES AND QUALIFICATION OF SPECIALISTS

Sl. No	Name of the posts	Deliverables /TOR	Qualification	Age bar
01	Part-time Specialist (O & G)	The specialist will treat the patients at the institution and in case need, the patient will be referred to the referral institutions. The specialist will treat the sick children having obstetrics and Gynaecological problems, the patient referred from UHND in the OPD. She/he will provide ANC, PNC to the patients.	The person should have MBSS with post graduation in O & G The doctor should have valid registration from Odisha State Medical Council	No age bar
02	Part-time Specialist (Paediatric)	The specialist will treat the patients at the institution and in case need, the patient will be referred to the referral institutions. H/She will be in OPD to treat the sick children, the children referred from UHND, UPHC or the child is directly coming to the hospital. Attend OPD hour in the hospital or shift duty be allotted by the MO (I/C) of the UCHC.	The person should have MBSS with post graduation in Paediatric The doctor should have valid registration from Odisha State Medical Council.	No age bar
03	Part-time Specialist (Medicine)	Attend OPD hour in the hospital or shift duty will be allotted by the MO(I/C) Provide consultation support to patients coming to the hospital	MBBS and PG in Medicine and valid registration from Odisha State Medical Council.	No age bar
06	Part-time Specialist (ENT)	The specialist will treat the patients at the institution and in case need, the patient will be referred to the referral institutions.	The person should have MBSS with MS in ENT or MBSS with Diploma in ENT The doctor should have valid registration from Odisha State Medical Council.	No age bar
07	Part-time Specialist (Skin VD)	The specialist will treat the patients at the institution and in case need, the patient will be referred to the referral institutions.	The person should have MBSS with post graduation in dermatology The doctor should	No age bar

			have valid registration from Odisha State Medical Council.	
08	Part-time Specialist (Ophthalmologist)	The specialist will treat the patients at the institution and in case need, the patient will be referred to the referral institutions.	The person should have MBSS with MD/MS in Ophthalmology. The doctor should have valid registration from Odisha State Medical Council.	No age bar

General information and Instructions:

- i. The above positions are purely temporary and co-terminus with the scheme. Canvassing in any form will render the candidate disqualified for the position.
- ii. Details of vacancy, eligibility, age, ToR, selection procedure etc. can be downloaded from the official website (www.sambalpur.nic.in).
- iii. The applications received for the posts will be scrutinized and the database will be uploaded in the above official website for invitation of objection. Candidates are required to visit official website: - www.sambalpur.nic.in at regular intervals for any notification, updates (objection invitation / different tests notices), results etc. relating to recruitment.
- iv. Candidates will be selected on the basis of selection process as applicable i.e. Interview.

Interested candidates fulfilling the eligibility criteria are to apply in the Prescribed format given above duly signed by the candidate along with self attested copies of all supportive documents shall however be sent to the "Office of the ADUPHO, SAMBALPUR, at UPHC Ainthapali (UFWC) near Ainthapali police station, Sambalpur-768004" so as to reach us on or before 12.10.22 (by 5.00 P.M.) through Regd. Post / Speed Post / Courier only and the envelope containing the application should be super scribed clearly name of the post applied for.

- v. In case the marks obtained are in the form of CGPA, OGPA, DGPA, GPA, CPI etc., a certificate for conversion as applicable to percentage of marks shall be submitted at the time of submission of application form. Certification towards AICTE recognition of institutions shall also be submitted at the time of submission of application form, wherever applicable.
- vi. Over aged, under qualification, short of requisite percentage of marks in the prescribed age and educational qualification shall be rejected.
- ix. Incomplete application in any form will be rejected. Non submission of certificate/documents along with the application shall be liable for rejection.
- x. If any candidate is found to have suppressed any material information or furnished false information / documents, his/her case shall not be considered for the post applied for and in case already engaged on the basis of the said information / documents, his / her service shall be terminated from the Society forthwith. Candidates who have been disengaged earlier from the OSH&FW Society on administrative ground such as disobedience / poor performances / misbehaviour / criminal activity etc. are not eligible to apply.
- xi. This office will not be held responsible for any postal delay. **No application will be entertained after dt 12.10.22 (5.00 P.M.).** No personal correspondence / queries will be entertained. All communication will be made through E-mail / official website / SMS.
- xii. The panel for above positions shall also remain valid for 12 months as decided by the Society.
- xiii. Number of vacancies as mentioned under this advertisement may vary at the time of actual engagement.
- xiv. The undersigned reserves the right to cancel any or all the applications / positions at any stage of recruitment process without assigning any reason thereof.