



**OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER-CUM
DMD, SAMBALPUR, DISTRICT HEALTH SOCIETY, SAMBALPUR /
NATIONAL HEALTH MISSION SAMBALPUR**

Advt. No- 267/DPMU,SBP

Date- 01/08/2019



Walk-in-interview for filling up of the following category of the post will be held as per the below mentioned schedule which is purely on contractual basis under RNTCP, NHM Sambalpur for a period of 11 months or completion of the project whichever is earlier in Sambalpur District. Candidates selected shall be paid monthly remuneration & such other allowance/incentive as admissible under the norm of the society.

| Sl. No | Name of the post | No of Vacancies | Consolidated remuneration | Eligibility (Qualification) | Date & Time of the Walk-in-interview |
|--------|--|-----------------|--|--|---|
| 1 | Senior Treatment Supervisor (STS) | 5 | 17,420/-per month + other allowances as per NHM norm | Essential Qualification: the candidate must have Bachelor's degree or recognized Sanitary Inspector's course. Minimum computer knowledge of PGDCA/one year course from a recognized institution. Permanent two wheeler driving license & should be able to drive two wheeler. Preferential Qualification: 1. Tuberculosis Health Visitor's recognized course. 2. Govt. recognized degree/diploma in social work or medical social work. 3. Successful completion of basic training course (Govt. recognized) for multi-purpose health workers. | 20/08/2019 10.30 AM at CDM&PHO Office Sambalpur |
| 2 | Senior Tuberculosis Laboratory Supervisor (STLS) | 1 | 17,420/-per month + other allowances as per NHM norm | Essential Qualification: Graduate from any university. Diploma in Medical Laboratory Technology or equivalent from a govt. recognized institution. . Minimum computer knowledge of PGDCA/one year course from a recognized institution. Permanent two wheeler driving license & should be able to drive two wheeler. Preferential Qualification: Minimum one year experience RNTCP. | 21/08/2019 10.30 AM at CDM&PHO Office Sambalpur |
| 3 | Tuberculosis Health Visitor (TBHV) | 1 | 12,789/-per month + other allowances as per NHM norm | Essential Qualification: Graduate or intermediate (10+2) and experience of working as MPW/ LHV/ ANM/ Health Worker/ Certificate or Higher course in Health Education/Counselling or Tuberculosis Health Visitor's recognized course. Minimum computer knowledge of PGDCA/one year course from a recognized institution. Preferential Qualification: Training course for MPW or recognized sanitary inspector's course. | 22/08/2019 10.30 AM at CDM&PHO Office Sambalpur |

Interested candidate fulfilling the eligibility criteria mentioned above and having age limit minimum 21 years and maximum 65 years as on the date of advertisement are requested to attend the walk in interview in the office of CDM&PHO Sambalpur as per the date & time mentioned against the post. The candidate failed to register their name in due time should not be considered. **The candidates are required to bring the filled in application form as per prescribed format along with all their original certificates in support of their educational qualification, age, experience, photograph & one set of self-attested photocopies of the same.** The candidate should not be disengaged from the society on administrative ground such as disobedience, misbehavior, poor performance, criminal activity prior to applying for the post. **The application form and the eligibility along with selection criteria are available at district website www.sambalpur.nic.in.** The vacancy shown in advt. is provisional & subject to change as per requirement. The panel of above advertised position can be utilized for same/other position the society having same educational qualification, selection criteria and remuneration for one year. Till the finalization of selection if any revised guideline will be received from the state NHM office regarding the selection of the said post then the selection will be done as per the revised guideline. For further communication in future, candidates are requested to log on to www.sambalpur.nic.in. No personal communication/correspondent will be entertained by the office. The undersigned reserve the right to cancel any or all the process without any reason thereof.

Sd/-CDM&PHO-cum-DMD, Sambalpur

(Handwritten Signature)
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OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER,
DIST. HEADQUARTER HOSPITAL, MODIPADA, SAMBALPUR.

Phone No. – 0663-2400312

E-Mail - ddoorsbp@rntcp.org



Letter no. 269 /DTC, Sambalpur

Date: 06/08/2019

To, **The Joint Director (Advertisement)**
I&PR Department, Govt. of Odisha, Bhubaneswar
Sub: Publication of Advertisement for walk in interview.

Madam/Sir,

With reference to above cited subject and letter No-267/dt-01/08/2019, I am to request you to kindly published the below advertisement in two leading Odia daily News Paper and a confirmation in this matter may be sent to this office for further action at this end.

| NATIONAL RURAL HEALTH MISSION | | OFFICE OF THE CHIEF DISTRICT MEDICAL & PUBLIC HEALTH OFFICER-CUM DMD, SAMBALPUR, DISTRICT HEALTH SOCIETY, SAMBALPUR/NATIONAL HEALTH MISSION SAMBALPUR | | | GOVT. OF ODISHA | |
|--|--|--|--|--|---|--------------------------------|
| | | Advt. No- <u>267/DPMU,SBP</u> | | <u>Walk-In Interview</u> | | Date- 01/08/2019 |
| Walk-in-interview for filling up of the following category of the post will be held as per the bellow mentioned schedule which is purely on contractual basis under RNTCP,NHM Sambalpur for a period of 11months or completion of the project whichever is earlier in Sambalpur District. Candidates selected shall be paid monthly remuneration & such other allowance/incentive as admissible under the norm of the society. | | | | | | |
| Sl. No | Name of the post | No of Vacancies | Consolidated remuneration | Eligibility (Qualification) | Date & Time of the Walk-in-interview | |
| 1 | Senior Treatment Supervisor (STS) | 5 | 17,420/-per month + other allowances as per NHM norm | Essential Qualification: the candidate must have Bachelor's degree or recognized Sanitary Inspector's course. Minimum computer knowledge of PGDCA/one year course from a recognized institution. Permanent two wheeler driving license & should be able to drive two wheeler. Preferential Qualification: 1. Tuberculosis Health Visitor's recognized course. 2. Govt. recognized degree/diploma in social work or medical social work. 3. Successful completion of basic training course (Govt. recognized) for multi-purpose health workers. | 20/08/2019 10.30 AM at CDM&PHO Office Sambalpur | |
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| 3 | Tuberculosis Health Visitor (TBHV) | 1 | 12,789/per month + other allowances as per NHM norm | Essential Qualification: Graduate or intermediate (10+2) and experience of working as MPW/ LHV/ ANM/ Health Worker/ Certificate or Higher course in Health Education/Counselling or Tuberculosis Health Visitor's recognized course. Minimum computer knowledge of PGDCA/one year course from a recognized institution. Preferential Qualification: Training course for MPW or recognized sanitary inspector's course. | 22/08/2019 10.30 AM at CDM&PHO Office Sambalpur | |
| Interested candidate fulfilling the eligibility criteria mentioned above and having age limit minimum 21 years and maximum 65 years as on the date of advertisement are requested to attend the walk in interview in the office of CDM&PHO Sambalpur as per the date & time mentioned against the post. The candidate failed to register their name in due time should not be considered. The candidates are required to bring the filled in application form as per prescribed format along with all their original certificates in support of their educational qualification, age, experience, photograph & one set of self-attested photocopies of the same. The candidate should not be disengaged from the society on administrative ground such as disobedience, misbehavior, poor performance, criminal activity prior to applying for the post. The application form and the eligibility along with selection criteria are available at district website www.sambalpur.nic.in . The vacancy shown in advt. is provisional & subject to change as per requirement. The panel of above advertised position can be utilized for same/other position the society having same educational qualification, selection criteria and remuneration for one year. Till the finalization of selection if any revised guideline will be received from the state NHM office regarding the selection of the said post then the selection will be done as per the revised guideline. For further communication in future, candidates are requested to log on to www.sambalpur.nic.in . No personal communication/correspondent will be entertained by the office. The undersigned reserve the right to cancel any or all the process without any reason thereof. | | | | | | |
| | | | | | | Sd/-CDM&PHO-cum-DMD, Sambalpur |

This is for favour of your kind information and necessary action.

Yours faithfully

Chief District Medical & Public Health Officer-cum-DMD
Sambalpur



APPLICATION FORM

| Post Applied for | | Photograph | | | | | |
|---|--|---|------|-----------|---------------|---|--------------------------------------|
| Name of the District (District Domicile) | | | | | | | |
| 1. First Name: _____ | | Last Name: _____ | | | | | |
| 2 (i). Date of Birth: _____ | 2 (ii). Age as on (date of Advertisement) _____ | 3. Gender: _____ | | | | | |
| 4. District of Domicile: _____ | 5. Please mention Category (SC/ST/OBC/UR): _____ | | | | | | |
| 6. Present Contact Address: _____ | | 7. Permanent Telephone No: (STD Code) Number _____ | | | | | |
| Permanent Contact Address: _____ | | 8. Present Telephone No: (STD code) _____ | | | | | |
| | | Office number - _____ | | | | | |
| 9. Email Address: _____ | | 10. Mobile No.: _____ | | | | | |
| 11. Languages spoken/written: _____ | | | | | | | |
| 12. Computer Literacy: _____ | | | | | | | |
| 13. Education: High school onwards, please list all your qualifications | | | | | | | |
| Sl. No. | Degree | Institute/Board & Location | Year | Marks | | | Full/Part Time/ Distance Learning |
| | | | | Full Mark | Marks Secured | % | |
| 1 | | | | | | | |
| 2 | | | | | | | |
| 3 | | | | | | | |
| 4 | | | | | | | |
| 5 | | | | | | | |
| 14. Employment Record: _____ | | | | | | | |
| Total years of post qualification experience : | | | | | | | |

[Handwritten Signature]

Years of experience in the Development Sector /NGO :

Years of experience in Government(RNTCP) :

15. Details of Employment: (Use separate sheets if required).

Starting with your present employment, list in reverse order all the employments you have had.

15 A. Current Employment

| From Month / Year | To Month / Year | Name of Employer: | Nature of job: |
|----------------------|--------------------|-------------------|----------------|
| | | | |

Designation: Reporting to (Designation of supervisor):

Location of Employment:

15 B. Previous Employment

| From Month / Year | To Month / Year | Name of Employer: | Nature of job: |
|----------------------|--------------------|-------------------|----------------|
| | | | |

Designation: Reporting to (Designation of supervisor):

Location of Employment:

15 C. Previous Employment

| From Month / Year | To Month / Year | Name of Employer: | Nature of job: |
|----------------------|--------------------|-------------------|----------------|
| | | | |

Designation: Reporting to (Designation of supervisor):

Location of Employment:

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|---|--|
| 16. Reference: List two persons, not related to you, who are familiar with your experience and qualifications | |
| 1. | 2. |
| Full Name, Address and Telephone numbers. | Designation, Organization & professional relationship |
| | |
| Any other relevant information: | |
| I do hereby declare that the information furnished by me are true to the best of my knowledge and belief and that, if at any stage, it is found that any of the above material or information is false/ incorrect or suppressed by me, my candidature / appointment is liable to be rejected/ terminated. I also declare that I have never been disengaged from service previously on administrative ground such as disobedience/ poor performance/ misbehavior/ criminal activity etc. | |
| Signature of the Applicant | |

Note:

The following self-attested documents are to be enclosed with application

1. Attested photo copies of all Marks sheets & Certificate in proof of the claim made by the candidate relating to his/her educational qualification, age & experience.
2. Post qualification experience certificate.
3. Two copies of passport size color photograph to be submitted along with the application.
4. Valid cast certificate issued by the competent Authority.
5. Two numbers of self-address envelop with stamp of Rs.25/- (twenty five)
6. Odia pass certificate of minimum 7th standard.
7. No Objection certificate from the appointing authority in case of employed.
8. Residential certificate issued by the competent Authority. Not older than six month from the date of publication of this advertisement.
9. Conventional certificate in case of BPUT / Other engineering board candidate.

In case of incomplete application, including non-attachment of one or more of the above document the candidate is liable to be rejected.

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Eligibility Criteria

| Sl.No. | Name of the Post | Eligibility (Qualification) | Mode of selection |
|--------|--|--|---|
| 1 | Senior Treatment Supervisor (STS) | <p>Essential Qualification: the candidate must have Bachelor's degree or recognized Sanitary Inspector's course. Minimum computer knowledge of PGDCA/one year course from a recognized institution. Permanent two wheeler driving license & should be able to drive two wheeler.</p> <p>Preferential Qualification:</p> <ol style="list-style-type: none"> 1. Tuberculosis Health Visitor's recognized course. 2. Govt. recognized degree/diploma in social work or medical social work. 3. Successful completion of basic training course (Govt. recognized) for multi-purpose health workers. | <ol style="list-style-type: none"> 1. HSC =>10 Marks 2. 10+2 =>20 Marks 3. Graduate/ Sanitary Inspector's course =>20 Marks 4. Written & Computer test =>20 Marks 5. Personal Interview =>20 Marks 6. Preferential Qualification =>10 Marks |
| 2 | Senior Tuberculosis Laboratory Supervisor (STLS) | <p>Essential Qualification: Graduate from any university. Diploma in Medical Laboratory Technology or equivalent from a govt. recognized institution. . Minimum computer knowledge of PGDCA/one year course from a recognized institution. Permanent two wheeler driving license & should be able to drive two wheeler.</p> <p>Preferential Qualification: Minimum one year experience RNTCP.</p> | <ol style="list-style-type: none"> 1. HSC =>10 Marks 2. DMLT =>20 Marks 3. Graduation =>20 Marks 4. Written & Computer test =>20 Marks 5. Personal Interview =>20 Marks 6. Preferential Qualification =>10 Marks |
| 3 | Tuberculosis Health Visitor (TBHV) | <p>Essential Qualification: Graduate or intermediate (10+2) and experience of working as MPW/ LHV/ ANM/ Health Worker/ Certificate or Higher course in Health Education/Counselling or Tuberculosis Health Visitor's recognized course. Minimum computer knowledge of PGDCA/one year course from a recognized institution.</p> <p>Preferential Qualification: Training course for MPW or recognized sanitary inspector's course.</p> | <ol style="list-style-type: none"> 1. HSC=>10 Marks 2. 10+2 =>20 Marks 3. Graduate or technical course as specified in essential qualification =>20 Marks 4. Written & Computer test =>20 Marks 5. Personal Interview =>20 Marks 6. Preferential Qualification =>10 Marks |

Selection Procedure:

1. The Chief District Medical-cum-District Mission Director, NHM Sambalpur will conduct the contractual recruitment as per prevailing National Health Mission, Odisha guideline regarding recruitment after due approval of ZSS of respective district.
2. Age limit is minimum 21 years and maximum 65 years as per NHM, Govt. of Odisha Contractual norm/guideline including application for retired employee of Odisha/Govt. of India.
3. ORV Act will be not applicable as per NHM Govt. of Odisha norm.
4. Selection of the candidate will be made on the basis of merit. **Candidate securing 50% and above marks in the graduation shall be shortlisted.** After the mark assessment the shortlisted candidates shall be called for **written test (out of 20 marks, 12 marks Tuberculosis related & 8 marks for computer related on MS Office i.e. MS Word, MS Excel & Power point).** Then Candidate 3 times the number of vacancies on the basis of merit list, candidate securing 50% and above marks in the written computer test shall be called for Viva-voce. The final merit list shall be prepared for all the candidates, who appeared for the interview by compiling marks secured in all the three stages, will also include marks secured in experience/preferential qualification (**Only for RNTCP experience maximum 10 mark, for each year 2 marks to be given**).
5. **Mark Assessment:**
 - (a) No marks to be given to +2 (intermediate) for the post of STLS, as earlier minimum qualification for admission to diploma course is 10th pass.
 - (b) For computation of Score of a candidate out of 50 marked for marks Assessment the following procedure to be followed-

$$\frac{\text{Marks secured in HSC} \times 10}{\text{Total Marks}} + \frac{\text{Marks secured in +2/DMLT} \times 20}{\text{Total Marks}} + \frac{\text{Marks secured in Graduation/Technical Qualification} \times 20}{\text{Total Marks}}$$

6. Conventional Certificate of BPUT and other board/Engineering candidate needed and mark Assessment done as per Conventional Certificate.
7. Appointment will be made purely on contractual for a period of 11 months or till the end of the Programme period whichever is earlier.
8. Contractual appointment will be done with due approval by respective ZSS as per prevailing NHM, Odisha norm/ guideline. Renewal subject to satisfactory performance with approval of renewal committee.
9. The waiting list is valid for one year.
10. The undersigned reserve the right to cancel any or all the process without any reason thereof.
11. The selection board committee decision will be considered as final decision.



**Revised National Tuberculosis Control Program (RNTCP)
Terms of Reference (TOR) for Appointment of Individual Consultants and Contractual Staff**

| | | | | |
|---|--|---|---|---|
| 6 | Senior Treatment Supervisor (STS) | <ol style="list-style-type: none"> Bachelor's Degree OR Recognized sanitary inspector's course Certificate course in computer operation (minimum 2 months) Permanent two wheeler driving license & should be able to drive two wheeler | <ol style="list-style-type: none"> Tuberculosis health visitor's recognized course Govt. recognized degree/ diploma in Social work or Medical Social work Successful completion of basic training course (Govt. recognized) for Multi-purpose health workers | <ol style="list-style-type: none"> Assist DTO and MOTC to carry out all TB control activities under RNTCP including PMDT, TB/HIV coordination and PPM. Coordinate with all concerned to ensure that all contacts of sputum positive patients are screened for TB Assist the MO-PHI in organizing DOT services for TB patients in his/her assigned TU Ensure retrieval of defaulters as per schedule. Maintain the TB Register, incorporating required information with respect to all cases diagnosed in the Block/TB Unit; ensure notification of TB Cases in his/her assigned TB Unit Supervise referral and feedback/transfer-in & out activities for TB patients in assigned TB Unit In close coordination with STLS, assist MOTC in preparation of Quarterly Reports on case finding, sputum conversion & treatment outcome, Programme Management and submission to the DTO. Supervise each PHI in the area at least once every month, on a systematic schedule. Assist DTO and MOTC in ensuring regular supply of drugs and other logistics to all PHIs in the Block/TB Unit. Ensure maintenance of RNTCP Drug Stock Register at all stocking points; Monitoring of consumption of drugs with respect to their shelf life and ensure that no drugs get expired. Retrieve unconsumed medicine boxes of patients who have defaulted/died/transfer out etc.and assist in reconstitution of medicine boxes at the district level Visit all patients at home before registration and provide health education and counseling to the patients and family. Facilitate organizing patient provider interaction meetings and community meetings. To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action Assist PMDT Coordinator by providing line-list of DR-TB suspects and updating the TT cards of MDR-TB patients on a fortnightly basis, in coordination with STLS Identify and facilitate the training of recognized DOT Providers Any other job assigned as per program need |
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Revised National Tuberculosis Control Program (RNTCP)
Terms of Reference (TOR) for Appointment of Individual Consultants and Contractual Staff

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| 7 | Senior Tuberculosis laboratory supervisor (STLS) | <ol style="list-style-type: none"> 1. Graduate 2. Diploma in Medical Laboratory technology or equivalent from a govt recognized institution 3. Permanent two wheeler driving license & should be able to drive two wheeler 4. Certificate course in computer operations (minimum two months) | Minimum one year experience in RNTCP | <ol style="list-style-type: none"> 1. Will be responsible for maintaining the quality of sputum microscopy and smooth functioning of laboratory services. 2. Organize smear examination at the designated microscopy centres of the sub-district, 3. Organize regular training and continuing education of the laboratory technicians. 4. Supervise all designated microscopy centres at least once a month. 5. Promote AFB microscopy as primary tool for diagnosis of TB. 6. Check the record-keeping pertaining to sputum microscopy services 7. Ensure Proper disposal of contaminated lab material in designated microscopy centres. 8. Implementation of all components of RNTCP lab Quality Assurance. 9. Coordinate with STS to ensure that all TB patient diagnosed are initiated on treatment. 10. Co-ordinate with STS and PMDT Coordinator in updation of relevant RNTCP records, line-list of DR-TB Suspects and preparation of Quarterly Reports 11. Ensure that diagnostic and follow up sputum specimens for Culture/DST of DRTB suspects/patients are sent from the DMCs to Culture/DST Laboratories as per RNTCP guidelines. 12. To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action 13. Any other job assigned as per program need |
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**Revised National Tuberculosis Control Program (RNTCP)
Terms of Reference (TOR) for Appointment of Individual Consultants and Contractual Staff**

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|---|-----------------------------------|--|--|--|
| 9 | Tuberculosis Health Visitor(TBHV) | <ol style="list-style-type: none"> 1. Graduate OR 2. Intermediate (10 + 2) and experience of working as MPW/LHV/ ANM/ Health worker / Certificate or higher course in Health Education / Counselling OR 3. Tuberculosis health visitor's recognized course 4. Certificate course in computer operations (minimum two months) | <ol style="list-style-type: none"> 1. Training course for MPW or recognized sanitary inspector's course | <ol style="list-style-type: none"> 1. Ensure regularity of DOT for all types of TB patients, as per RNTCP guidelines 2. Responsible for decentralization of DOT services and supervision of DOT Centres in the assigned geographic area 3. Verify address of all diagnosed TB patients and educate patients and their families on the plan of treatment. 4. Arrange time and place for DOT, according to the patient's convenience. 5. Ensure that follow-up smear/culture/DST examinations of sputum are carried out as per the stipulated schedule. 6. Maintain the Treatment Card and record information & transfer this information to the original Treatment Card at the CHC/PHC/DMC/treatment centre during periodic meetings. 7. Assist the DTO in establishing TB Surveillance systems(TB Case Notification activities, ICT) 8. Take steps for immediate retrieval of defaulters; During the intensive phase it should be no later than the day after the default, and during the continuation phase within a week of the default. 9. Assist STS in PMDT, TB/HIV collaborative activities and PPM activities 10. Maintain relevant records. 11. Line-listing of PP/NGO, one-to-one interactions/sensitization for involvement 12. To facilitate change management with respect to use of ICT & Nikshay tools for concerned data entry, validation & its use for public health action 13. Any other job assigned as per programme need |
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