

**OFFICE OF THE CHILDREN HOME DHANKAUDA BALIKASHRAM, DHANKAUDA**

**No**

**Dt**

Applications are invited from eligible candidates in prescribed application form for engagement of the following contractual posts for the Child Care Institution namely Children Home Dhankauda Balikashram, Dhankauda (registered under JJ(C & PC ) Act). The Engagement is purely contractual basis and the selection of candidate shall be made on the basis of mark. It is to inform that the Candidates who are engaged for said posts are not Government Staffs, the management of the CCI will be responsible for them in case the GIA is discontinued.

Sl no	Name of the Post	Remuneration	No. of Post	Eligibility Qualification	Age as on date of application
1	Superintendent	Rs 25,000/-	1	Master's Degree In Social Wok,Sociology,Anthropology,Psychologyor any other related field of Humanities or MBA (HR) or any other Master's Degree, and Familiarity with Computers	The candidates must not be less than 21 years and more than 35 years.
2	Counsellor	Rs 17,500/-	1	Post Graduate preferably in sociology/Psychology(child Psychology)/Social work or social science with computer skills.	
3	Probation Officer/Case Worker	Rs 13,000/-	1	Master Degree in social work, sociology, Anthropology, Psychology Or any other related field of Humanities. Or MBA(HR) or any other masters degree and familiarity with computers	
4	Store Keeper Cum Accountant	Rs 14,000/-	1	P.G Preferably in Commerce /MBA ( Finance)	
5	House Mother	Rs 11,000/-	1	Graduate in any discipline	
6	Paramedical Staff	Rs 9000/-	1	Compounder/pharmacist having Diploma in Ayurvedic/Homoeopathic/Unani from the institution recognized by Govt. Of India	
7	House keeper	Rs 6,000/-	1	Under Matric	
8	Helper	Rs 6,000/-	1	Under Matric	

The above engagement are purely temporary, time bound & co-terminus with the scheme and the selection of the candidate shall be made on basis of mark. Interested Candidates fulfilling the eligibility criteria mentioned above may apply in the Prescribed format to the District Child Protection Officer, 2<sup>nd</sup> Floor Collectorate, Sambalpur by mentioning the post registered post /Speed post only to be received during the office hours on or before 21.06.2018 by 5 P.M. The envelope containing the application should be super scribed in bold letters "**Application for the post of .....**( the name of the post for which you are applying) **in Children Home Dhankauda BalikaAshram, Dhankauda**" on the top of the envelope to distinguish it from common dak. Candidates applying for different posts should apply separately for each category of post. Incomplete application and application received after due date shall be rejected. The details of the eligibility & application format are available in the Sambalpur district official Website [www.sambalpur.nic.in](http://www.sambalpur.nic.in). The undersigned reserves the right to cancel any or all the application received/ under process without assigning any reason thereof. The undersigned will not be responsible for any postal delay.

## APPLICATION FORM

1. Applied for the post of ..... of CCI Children Home Dhankauda Bali ashram
2. Name of the Candidate ( In Block Letter).....
3. Father's/ Husbands Name.....
4. Permanent Address.....
5. Present Address.....
6. E-mail Address/ Telephone No/Mobile No .....
7. Nationality .....
8. Date of Birth ..... ( Age as on 01.01.2018 )
9. Sex( Male/ Female) .....
10. Caste
11. Martial Status ( Married/ Unmarried).....
12. Details of Educational qualifications.....

Exam Passed	Board/ University/ Institution	Year of Passing	Division/Grade	Full mark	Mark Secured	% of Marks obtained secured
H.S.C						
C.H.S.E						
Graduation						
Post Graduate						
Others						

13. Details of Working Experience if any :

Name of the Organization	Designation	Key responsibilities	Period	
			From	To

## DECLARATION

I do hereby declare that the information furnished above are true to the best of my knowledge and better. I will be liable for any false information, submission for forgery documents and suppression of facts if detected in future.

Place-----

**Full Signature of the Candidate**

Date-----

### Note :

The following Documents are to be enclosed with application.

- A. Self- attested Photocopy of Secondary, HSC, Graduation, Post Graduation or any other professional qualification certificate and mark sheet .
- B. One recent self-attested colour Photograph ( 3.5 X4.5 size) should be affixed to the application form.
- C. Certificate of experience issued from the previous / current employer.
- D. Character Certificate From a Gazetted Officer.

sd/-  
C.D.P.O cum-Office-In charge,  
Children Home Dhankaud Balikashram,  
Sambalpur

Memo No 2 /dt 4.6.18

Copy forwarded to the DIO,NIC, Sambalpur for information and necessary action. He is requested to hoist the detailed advertisement in the Official website of Sambalpur district.

sd/-  
C.D.P.O cum-Office-In charge,  
Children Home Dhankaud Balikashram,  
Sambalpur

Memo No /dt

Copy to the Advertisement Manger, Sambad,Sambalpur with a request to publish this advertisement in his daily edition.

sd/-  
C.D.P.O cum-Office-In charge,  
Children Home Dhankaud Balikashram,  
Sambalpur

Memo No /dt

Copy forwarded to the Collector,Sambalpur for Favour of kind information and necessary action.

sd/-  
C.D.P.O cum-Office-In charge,  
Children Home Dhankaud Balikashram,  
Sambalpur

Memo No /dt

Copy forwarded to the Director, OSCPS,W& CD & Missionshakti,BBSR for Favour of kind information and necessary action.

sd/-  
C.D.P.O cum-Office-In charge,  
Children Home Dhankaud Balikashram,  
Sambalpur