

Child Development Project Office, Maneswar, Sambalpur

Introduction

MANUAL 1

Particulars of Organization, Functions & Duties

[Section- 4(1) (b) (i)]

- 1- **Objective of the Public Authority** :- To reduce mal- nutrition in children & to reduce Infant mortality rate & overall wellbeing of Mother and children below 6 yrs.
- 2- **Mission/ Vision Statement of the Public Authority**:- To reduce maternal mortality and infant mortality and to improve nutritional status of children below six years. And to ensure all round development of children 0-6 yrs by providing six packages of services of ICDS.
- 3- **Brief History of the Public Authority and Context of its Formation**: The CDPO, Maneswar is the public authority of this institution. This institution is functioning since 1999.
- 4- **Address of the Main Office and other offices at different Levels**:
CDPO, Maneswar
At/Po/ Ps:- Malti Guncerpur
Dist – Sambalpur
PIN:- 768005
- 5- **Working hours of the Office**:-
Morning Hour of the Office 10.00 AM
Lunch Hour of the Office 1.30PM to 2.00 PM
Closing Hour of the Office 5.30PM

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MANUAL 2

POWER & Duties Officers & Employee

[Section-4(1) (b) (ii)]

Sl No	Name	
1	Name	Meeta Sarma
	Designation	Child Development Project Officer
	Power & Duties	i- Collect report of the projects & sending reports to higher Authorities. li- She is connecting link between ICDS Project and District Administration as well as State Administration
2	Name	Priyanka Bhoi
	Designation	Statistical Asst.
	Power & Duties	Collect report of the project & sending reports to higher Authority etc.
3	Name	Vacant(Ghanalata Dehury, Incharge)
	Designation	Lady Supervisor, Themra Sector
	Power & Duties	Supervise AWCs & other Govt. Works.
4	Name	Smt Rajashri Parida
	Designation	Lady Supervisor, Parmanpur Sector
	Power & Duties	Supervise AWCs & other Govt. Works.
5	Name	Smt Minati Dash
	Designation	Lady Supervisor, Maneswar Sector
	Power & Duties	Supervise AWCs & other Govt. Works.
6	Name	Ghanalata Dehury
	Designation	Lady Supervisor, Huma Sector
	Power & Duties	Supervise AWCs & other Govt. Works.
7	Name	Smt Anjali Pradhan
	Designation	Lady Supervisor, Gunderpur Sector
	Power & Duties	Supervise AWCs & other Govt. Works.
8	Name	Usha Sundari Pani
	Designation	Lady Supervisor, Dhama Sector
	Power & Duties	Supervise AWCs & other Govt. Works.
9	Name	Smt Amrita Sahu
	Designation	Senior Revenue Assistant
	Power & Duties	Bill, Budget, Accounts & establishment
10	Name	Vacant
	Designation	Junior Revenue Assistant
	Power & Duties	Not applicable

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11	Name	Sri Sitaram Bhoi
	Designation	Peon
	Power & Duties	Assist in all Official work
12	Name	Smt Rosyshree Panda
	Designation	Programme Assistant, Mamata Scheme
	Power & Duties	Dealing all work related to MAMATA Scheme
13	Name	Vacant
	Designation	Block Programme Co-ordinator, Mission Shakti
	Power & Duties	Co-ordinate all programme related to Mission Shakti
14	Name	Smt Jyotsna Naik
	Designation	Block Programme Assistant- cum- Accountant
	Power & Duties	To assist Block Programme Co-ordinate, Mission Shakti


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MANUAL 3

Procedure Followed in Decision Making Process

[Section- 4(1) (b) (iii)]

Sl No	Subject on which the Decision is to be taken	Guideline/ Direction, if any	Process of Execuion	Designation of the officers Involved in Decision Making	Contact Information of above Mentioned Officers	If not Satisfied by the Decision, where and how to Appeal
1	Functioning OF AWCs	As per guideline set by W & CD and Mission Shakti Department	By the CDPO in consultation with DSWO and Lady supervisor	CDPO	CDPO, Maneswar At/Po/ Ps:- Malti Guncerpur Dist – Sambalpur PIN:- 768005 Email ID:- cdpomaneswar@gmail.com	Collector, Sambalpur

Manual 4

Norms for Discharge of Functions

[Section 4(1) (b) (iv)]

Sl No	Activity	Time Frame/ Norms	Remarks
1	Diary of letter	5minutes per letter	Registered documents including
2	Despatch of letter	10 minutes pser letter	
3	Typed job(Computer typing)	30 pages per day	

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MANUAL 5

Rules, Regulation, Introductions, Manuals & Records for Discharging Functions

[Section-4(1) (b) (V)]

Sl No	Name of Schemes	Types of Document
1	ICDS	Guidelines for Monitoring and Evaluation Mechanism(E & EM)
2	ICDS	Guidelines for selection of AWWs & AWHs for AWCs
3	ICDS	Guidelines for supply of AW Medicine Kits for use in AWCs under ICDS
4	ICDS	Guidelines for Pre- School Education Kit of AWC.
5	ICDS	Guidelines for Information, Education Kit of AWC.
6	ICDS	Guidelines for provision of Equipment/ Furniture (nonrecurring) under centrally sponsored ICDS(General) Scheme.
7	ICDS	Revision of guideline for provision of POL petrol, Oil and Lubricants under ICDS (general) scheme.
8	ICDS	Revision of financial norms for contingencies at various levels under the ICDS Scheme
9	ICDS	Guidelines for implementation of Adolescent Girls i.e KSY scheme as a component under centrally sponsored ICDS Scheme.
10	ICDS	Guideline of Non- engagement / disengagement of AWWs Modification of guidelines
11	ICDS	Implementation of Aame Bi Paribu.
12	ICDS	Recommendation of Names of Anganwadi workers for National/ State Level Award.
13	ICDS	Training of Trainers Manual of AWWs under KSY.
14	ICDS	Guidelines for Monitoring and Evaluation Mechanism(E & EM)
15	ICDS	Guidelines for selection of AWW & AWH for AWCs.
16	ICDS	Guidelines on prohibition of Child Marriage.
	Mission Shakti	Guideline on SHG formation, SHG linkage, financial support to SHG and Digital empowerment of SHG.
	MAMATA	Guidelines on conditional cash transfer for maternal benefit.
	ICDS	Guidelines on " Beti Padhao Beti Bachao".
	Mobile Phone	Distribution, Repair and Recharge
	POSHAN	Guideline on CBE and ILA. (POSHAN)

MANUAL 6

Categories of Documents Under Control

[Section -4 (1) (b)(vi)]

Sl No	Name/ Category of the Documents and its Introduction in on line	Procedure/ time to obtain the Documents	Held by/ under control of
1	Service records of the field functionaries of women & child development department non gazetted	Through application within 30days	Senior Revenue Assistant/ CDPO Maneswar
2	Office Estt. Records	Through application within 30days	Senior Revenue Assistant/ CDPO Maneswar
3	Record relating to salary and other financial claims of the Departmental Employee	Through application within 30days	Senior Revenue Assistant/ CDPO Maneswar
4	Scheme Related documents	Through application within 30days	Statistical Assistant Priyanka Bhoi
5	Mission Shakti related documents	Through application within 30days	BPA, Mission Shakti
6	Mamata related documents	Through application within 30days	PA, MAMATA

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Particulars of Arrangement in Formulation of Policy

[Section-4(1)(b) (vii)]

Data not available

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Boards, Councils, Committees & Other Bodies Constituted

[Section-4(1)(b) (viii)]

SI No	Subject	Strength of Member	Aimed at
1	Mother Committee	7 to 8	To review the SNP programme of ICDS
2	Janch Committee	6	To review the SNP programme of ICDS
3	Gaon Kalyan Samiti	10	To provide better health and environment of emergency
4	Block Level Child Protection Committee	6	To deal with issue relating to women trafficking
5	AWW selection Committee	5	For engagement of AWW
6	AWH Selection Committee	3	For engagement of AWH
7	Block Level Federation Shakti	10 to 20	To assist & Support GPLF & SHG

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Directory of Officers & Employees

[Section-4(1)(b) (ix)]

Sl No	Name	Designation	Mobile No	Email ID	Address
1	Meeta Sarma	CDPO	7327801285	cdpomaneswar@gmail.com	CDPO Office, Maneswar
2	Priyanka Bhoi	Statistical Asst.	9348068926	cdpomaneswar@gmail.com	CDPO Office, Maneswar
3	Smt Rajashri Parida	Lady Supervisor	9437949733	cdpomaneswar@gmail.com	CDPO Office, Maneswar
4	Smt Minati Dash	Lady Supervisor	7008155628	cdpomaneswar@gmail.com	CDPO Office, Maneswar
5	Ghanalata Dehury	Lady Supervisor	7894235351	cdpomaneswar@gmail.com	CDPO Office, Maneswar
6	Smt Anjali Pradhan	Lady Supervisor	7978625231	cdpomaneswar@gmail.com	CDPO Office, Maneswar
7	Usha Sundari Pani	Lady Supervisor	8144388595	cdpomaneswar@gmail.com	CDPO Office, Maneswar
8	Smt Amrita Sahu	Lady Supervisor	8763772221	cdpomaneswar@gmail.com	CDPO Office, Maneswar
9	Sri Sitaram Bhoi	Peon		cdpomaneswar@gmail.com	CDPO Office, Maneswar
10	Smt Rosyshree Panda	Programme Assistant, Mamata Scheme	9438529765	cdpomaneswar@gmail.com	CDPO Office, Maneswar
11	Smt Jyotsna Naik	Block Programme Assistant - cum- Accountant	8328922924	cdpomaneswar@gmail.com	CDPO Office, Maneswar

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Furthermore the strength of Anganwadi Workers, Mini Anganwadi Workers, Anganwadi Helpers is described as follows.

SI No	Designation of the Employees	Sanction Strength	Men in position
1	Anganwadi Workers	135	134
2	Mini Anganwadi Workers	16	16
3	Anganwadi Helpers	135	134

AWC wise list of Anganwadi Workers

Sl. No.	Name of Sector	Name of Centre	Name of the AWWs
1	Dhama	Ainlapali	Anusaya Bhoi
2	Dhama	Banpur	Ritarani Pati
3	Dhama	Bargaon-I	Sucheta Panigrahi
4	Dhama	Bargaon-II	Padmini Behera
5	Dhama	Baunsara	Narayani Panda
6	Dhama	Chhachanpali	Reena Panigrahi
7	Dhama	Deogaon	Bhagyalaxmi Sethi
8	Dhama	Dhama-1	Nirupama Mishra
9	Dhama	Dhama-II	Sephali Sith
10	Dhama	Gainpura	Alladini Jhankar
11	Dhama	Gourgoth	Anupama Deep
12	Dhama	Haldi	Saraswati Pati
13	Dhama	Hotapal	Nibedita Panda
14	Dhama	Khinda	Pankajini Majhi
15	Dhama	Larasara	Kabita Pati
16	Dhama	Nuagaon	Diptimayee Panda
17	Dhama	Radhiapali	Mina Kumari Seth
18	Dhama	Salesingh	Radharani Bhoi
19	Dhama	Tabloi	Ugraseni Bhoi
20	Dhama	Tentelkurla	Sudesna Jhankar
21	Dhama	Khasuapali	Satyabati Mirdha
22	Huma	Amkuni	Sabitri Purohit
23	Huma	Badmal	Puspanjali Nag
24	Huma	Balpur	Jashobanti Seth
25	Huma	Birghat	Subhadra Padhan
26	Huma	Bisidera	Jayanti Mirdha

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27	Huma	Bolbanga	Madhumita Bhoi
28	Huma	Dakra	Pravasini Barik
29	Huma	Daspur	Japaswini Jagdala
30	Huma	Goudpali	Susama Kar
31	Huma	Huma	Saudamini Pandey
32	Huma	J.luisingh	Hemabati Behera
33	Huma	Kanbar	Mamata Deep
34	Huma	Karanjola	Lalita Mishra
35	Huma	Panchput	Atulya Singh
36	Huma	Pudapada	Suryakanti Seth
37	Huma	Subanpur	Haripriya Pradhan
38	Huma	Tangarpali	Binodini Nayak
39	Maneswar	Ainlapali	Dharitri Pardhia
40	Maneswar	Baduapali	Nalini Seth
41	Maneswar	Bhoipali	Sulachana Dila
42	Maneswar	Brahminipali	Muni Guru
43	Maneswar	Chandamunda	Hemanchali Patel
44	Maneswar	Dungiripada	Khulana Mahananda
45	Maneswar	Gurupali	Biswalata Mallik
46	Maneswar	Halipali	Itirani Singh
47	Maneswar	Jhankarbahali	Susmita Naik
48	Maneswar	Kanteipali	Kabita Mahakud
49	Maneswar	Khairpali	Latikarani Pujari
50	Maneswar	Khaliabandh	Sarita Babi Khuntia
51	Maneswar	Khandual	Subarna Behera
52	Maneswar	Mahulpali	Pinki Patel
53	Maneswar	Maneswar	Sulochana Dixit
54	Maneswar	Mathapali	Kamalini Satpathy
55	Maneswar	Mendalipali	Salila Pradhan
56	Maneswar	Mirgamunda	Minati Bhoi
57	Maneswar	Naxapali	Suniti Behera
58	Maneswar	Putibandha	Padmini Mishra
59	Maneswar	Rasanpur	Bishnupriya Padhee
60	Maneswar	Rathipada	Raseswari Bagarti
61	Maneswar	Saapali	Kalpana Kumari Das
62	Maneswar	Sudunga	Sukantilata Behera
63	Maneswar	Talpali	Sibani Dixit
64	Maneswar	Turipada	Lipsamayee Guru
65	Parmanpur	Barat	Janani Nath


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66	Parmanpur	Bijadihi	Juktasini Chhatar
67	Parmanpur	Chitkel	Arati Malgo
68	Parmanpur	Haldi	Saraswati Sahu
69	Parmanpur	Jampali	Anjali Dash
70	Parmanpur	Jharmunda	Rita Behera
71	Parmanpur	Kalmi	Shantilata Dharua
72	Parmanpur	Kudopada	Saudamini Barik
73	Parmanpur	Kudopali	Sandhyarani Barik
74	Parmanpur	Mura	Surubali Sahu
75	Parmanpur	Nuabasti	Bimala Saraswati Bhoi
76	Parmanpur	Nuatihura	Susmita Sahu
77	Parmanpur	Parmanpur	Umasundari Nath
78	Parmanpur	Rasiapali	Padmasini Barik
79	Parmanpur	Samleipadar	Banita Dash
80	Parmanpur	Solpali	Subhadra Sahu
81	Parmanpur	Vikampur	Pramodini Nath
82	Parmanpur	Nuamunda	Vacant
83	Themra	Badipali	Brajeswari Mirdha
84	Themra	Bahalpada	Sujata Oram
85	Themra	Bahidarkata	Kumodini Padhan
86	Themra	Dandeipali	Satyabhama Rana
87	Themra	Dunguripada	Lalita Sahu
88	Themra	G.Kata	Sabita Badhai
89	Themra	Gudesingha	Jayanti Purohit
90	Themra	Hutuma	Padmini Badhei
91	Themra	K. Nuapali	Meena Bagarty
92	Themra	Kenalpada	Sabita Bagh
93	Themra	Khulia	Sukanti Munda
94	Themra	Kisanpada	Tanumati Sahu
95	Themra	Kolpali	Siromani Badhei
96	Themra	Kudopali	Premasila Barik
97	themra	Kuthel	Padmabati Barik
98	Themra	Madrasipada	Ahalya Tripathy
99	Themra	Padarpada	Kamalini Pradhan
100	Themra	Pilakandeipada	Bandita Satpathy
101	Themra	Pualiburei	Annapurna Badhai
102	Themra	Ramedega	Gayatri Sahu
103	Themra	Sindurpank-I	Sujata Nath
104	Themra	Sindurpank-II	Sabita Dhar


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105	Themra	Takba	Tapaswini Sahu
106	Themra	Themra	Santosini Dash
107	Themra	Tumesingha	Suchita Pattanaik
108	Themra	Tabla	Lalita Ranbida
109	Gunderpur	Arda	Tarabati Panigrahi
110	Gunderpur	Balaranga	Suna Dharua
111	Gunderpur	Bandanapali	Rukmani Panigrahi
112	Gunderpur	Batemura	Dileswari Rana
113	Gunderpur	Bausenmura	Arati Panigrahi
114	Gunderpur	Beterapada	Jyosna Sahu
115	Gunderpur	Chakuli	Sanjukta Majhi
116	Gunderpur	Chhatabar	Nirodini Pati
117	Gunderpur	Gulabandh	Sanjukta Debta
118	Gunderpur	Gulunda	Sabita Padhee
119	Gunderpur	Gunderpur	Anita Naik
120	Gunderpur	Jayghanta	Manorama Mishra
121	Gunderpur	Kakudipali	Basanti Mirdha
122	Gunderpur	Kesapali	Nirupama Panda
123	Gunderpur	Khunti	Sabitri Rout
124	Gunderpur	Kiritpur	Bhujeswari Bhoi
125	Gunderpur	Matikhai	Gopeswari Panda
126	Gunderpur	Putiapali	Sapura Kheti
127	Gunderpur	Sankhala	Sanjukta Mishra
128	Gunderpur	Sargipali	Snehalata Seth
129	Gunderpur	Sahaspur-I	Minati Mendali
130	Gunderpur	Sahaspur-II	Leenarani Deheri
131	Gunderpur	Subanpur	Shanti Gardia
132	Gunderpur	Surda	Sarmistha Sandha
133	Gunderpur	Tenteltikra	Pramila Singh
134	Gunderpur	Veluatikira	Kalyani Podh
135	Gunderpur	Sardhapali	Nirada Gopal

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AWCwise list of Mini Anganwadi Workers

Sl. No.	Name of Sector	Name of Centre	Name of the Mini AWWs
1	Dhama	Harijanpada Mini	Sushmita Chhuria
2	Dhama	Charpali Mini	Girish Nandini Muduli
3	Huma	Dharuakhaman Mini	Helena Dungdung
4	Huma	Sitlenpali Mini	Meera Sandha
5	Huma	Purnapani Mini	Shantilata Dila
6	Huma	Grindolapali Mini	Rasmita Mishra
7	Maneswar	Ganesh Nagar Mini	Rinki Das
8	Maneswar	Khaprapada Mini	Manjulata Sarkar
9	Maneswar	Tangarjuri Mini	Nandini Bag
10	Parmanpur	Salepali Mini	Mini Pandey
11	Parmanpur	Gondpada Mini	Tribenee Padhan
12	Themra	Harijanpada Mini	Pratibha Rani Suna
13	Gunderpur	Bishnutikra Mini	Bebita Padhan
14	Gunderpur	Chamarpada Mini	Kuntala Munda
15	Gunderpur	Kenalpada(Mini)	Tilottama Bhoi
16	Gunderpur	Badtikra Mini	Seema Biswal

AWCwise list of Anganwadi Helpers

Sl. No.	Name of Sector	Name of Centre	Name of the AWWs/AWHs
1	Dhama	Ainlapali	Purnami Rout
2	Dhama	Banpur	Tarabati Patel


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3	Dhama	Bargaon	Bisaya Bhoi
4	Dhama	Bargaon-II	Surita Biswal
5	Dhama	Baunsara	Sabitri Badi
6	Dhama	Chhachanpali	Kuni Rout
7	Dhama	Deogaon	Joshana Malik
8	Dhama	Dhama I	Khata Bhoi
9	Dhama	Dhama-II	Karuna Mayee Seth
10	Dhama	Gainpura	Puspanjali Naik
11	Dhama	Gourgoth	Jyosna Majhi
12	Dhama	Haldi	Banalata Juria
13	Dhama	Hotapal	Bila Munda
14	Dhama	Khasuapali	Rukmani Mirdha
15	Dhama	Khinda	Padmini Seth
16	Dhama	Larasara	Sanjukta Barik
17	Dhama	Nuagaon	Anupama Mishra
18	Dhama	Radhiapali	Uttara Podh
19	Dhama	Salesingh	Askuri Bhoi
20	Dhama	Tablei	Radha Podh
21	Dhama	Tenteltikurla	Sabista Jhankar
22	Huma	Amkuni	Rajani Pradhan
23	Huma	Badmal	Dhanamati Bagarti
24	Huma	Balpur	Soudamini Kanda
25	Huma	Birghat	Haripriya Bagh
26	Huma	Bisidera	Swarna Kanti Mirdha
27	Huma	Bolbanga	Manikya bhoi
28	Huma	Subanpur	Janani Padhan
29	Huma	Dakra	Sarojini Kudei
30	Huma	Daspur	Sibapriya Pandey
31	Huma	Goudpali	Surubue Bhoi
32	Huma	Huma	Hemalata Sahu
33	Huma	J.luisingh	Saraswati Majhi
34	Huma	Kanbar	Parvati Bhoi
35	Huma	Karanjola	Haripriya Rana
36	Huma	Panchaphut	Kamalini Behera
37	Huma	Pudapada	Ratra Bag
38	Huma	Tangarpali	Jasoda Bagarti
39	Maneswar	Ainlapali	Bilasini Bhoi
40	Maneswar	Baduapali	Puspanjali Ray
41	Maneswar	Brahmanipali	Usha Majhi

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42	Maneswar	Chandamunda	Ushabati Barik
43	Maneswar	Dunguripada	Sauki Pradhan
44	Maneswar	Gurupali	Sabyarani Kumbhar
45	Maneswar	Hallipali	Sati Bhoi
46	Maneswar	Jhankarbahali	Kalyani Bhoi
47	Maneswar	Kanteipali	Raseswari Bhoi
48	Maneswar	Khairpali	Sairendri Swain
49	Maneswar	Khaliabandh	Kasturi Behera
50	Maneswar	Khandual	Satyabati Bag
51	Maneswar	Mahulpali	Santosini Bhoi
52	Maneswar	Maneswar	Subasini Meher
53	Maneswar	Mathapali	Basanti Chhatar
54	Maneswar	Mendalipali	Kausalya Bhoi
55	Maneswar	Mirgamunda	Sidheswari Bhoi
56	Maneswar	Naxapali	SushilaSanbad
57	Maneswar	Putibandh	Kumudini Behera
58	Maneswar	Rasanpur	Supari Beriha
59	Maneswar	Rathipada	Mina Majhi
60	Maneswar	Saapali	Pana Munda
61	Maneswar	Sudunga	Reena Pradhan
62	Maneswar	Talpali	Jayanti Faskudia
63	Maneswar	Turipada	Puspanjali Naik
64	Parmanpur	Barat	Susmita Rana
65	Parmanpur	Bijadihi	Subasini Nath
66	Parmanpur	Chitkela	Tapaswini Sandha
67	Parmanpur	Haldi	Radharani sahu
68	Parmanpur	Jampali	Laxmipriya Pradhan
69	Parmanpur	Jharmunda	Bisakha Mirdha
70	Parmanpur	Kalmi	Ambika Bhue
71	Parmanpur	Kudopada	Dasmati Mirdha
72	Parmanpur	Kudopali	Snehalata Pradhan
73	Parmanpur	Mura	Maithili Pradhan
74	Parmanpur	Nuabasti	Jyotsna Dash
75	Parmanpur	Nuamunda	Rambhabati Mirdha
76	Parmanpur	Nuatihura	Subasini Bhoi
77	Parmanpur	Parmanpur	Labanga Barik
78	Parmanpur	Rasiapali	Chandrakanti Khamari
79	Parmanpur	Samleipadar	Sumati Nath
80	Parmanpur	Solpali	Nalini Pandey

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81	Parmanpur	Vikampur	Dileswari Barik
82	Themra	Badipali	Niladri Mirdha
83	Themra	Bahalpada	Lalita Oram
84	Themra	Bahidarkanta	Sibani Dharua
85	Themra	Dandeipali	Shanti Bag
86	Themra	Dunguripada	Minati Bag
87	Themra	Gambharkanta	Nalini Sahu
88	Themra	Gudesingha	Kumudini Behera
89	Themra	Hutuma	Usha Padhan
90	Themra	K.Nuapali	Geetanjali Sahu
91	Themra	Kenalpada	Nalini Bhoi
92	Themra	Khulia	Kishori Bag
93	Themra	Kisanpada	Mamata Badhei
94	Themra	kolpali	Surabhi Badhei
95	Themra	Kudopali	Binapani Bhoi
96	Themra	Kuthel	Sanyasini Munda
97	Themra	Madrasipada	Tapaswini Majhi
98	Themra	Padarpada	Laxmi Seth
99	Themra	Pualiburei	Janhabi Saraf
100	Themra	Pilakandaipada	Sibiria Kerketa
101	Themra	Ramedega	Janhabi Dharua
102	Themra	Sindurpank-I	Bishnupriya Pandey
103	Themra	Sindurpank-II	Manorama Bhoi
104	Themra	Tabla	Nisha Pradhan
105	Themra	Takba	Basanti Bhoi
106	Themra	Themra	Sushila sahu
107	Themra	Tumelsingh	Godabari Bhoi
108	Gunderpur	Arda	Baidehi Bhoi
109	Gunderpur	Balaranga	Kaushlya Naik
110	Gunderpur	Bandanapali	Laxmi Bhoi
111	Gunderpur	Batemura	Basanti Behera
112	Gunderpur	Bausenmura	Sandhyarani Majhi
113	Gunderpur	Betrapada	Dipika Bag
114	Gunderpur	Chhatabar	Sanju Dharai
115	Gunderpur	Golabandh	Subasini Behera
116	Gunderpur	Gulunda	Bharati Bag
117	Gunderpur	Gunderpur	Dutika Bag
118	Gunderpur	Jayghanta	Brundabati Bhoi
119	Gunderpur	K.Chakuli	Sanjukta Dansana

120	Gunderpur	Kakudipali	Sabitri Mirdha
121	Gunderpur	Kesapali	Upasana Badhei
122	Gunderpur	Khunti	Kalyani Behera
123	Gunderpur	Kiritpur	Malati Sandha
124	Gunderpur	Matikhai	Mahima Tripathy
125	Gunderpur	Putiapali	Kalyani Kheti
126	Gunderpur	Sahaspur	Alladini Panda
127	Gunderpur	Sahaspur-II	Sudha Dhara Behera
128	Gunderpur	Sankhala	Santi Seth
129	Gunderpur	Sardhapali	Gopeswari Bhoi
130	Gunderpur	Sargipali	Usha Bhoi
131	Gunderpur	Subanpur	Narattama Banchhor
132	Gunderpur	Surda	Parbati Bhoi
133	Gunderpur	Tenteltikra	Maunabati Bhoi
134	Gunderpur	Veluatikra	Bilasini Biswal

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Monthly Remuneration & Compensation of Officers & Employees

[Section-4(1)(b) (x)]

Sl No	Name	Designation	Monthly Remuneration(in Rs)	The Procedure to determine the remuneration as given in the Regulation
1	Meeta Sarma	CDPO	96855	-
2	Priyanka Bhoi	Statistical Asst.	13300	-
3	Smt Rajashri Parida	Lady Supervisor	87593	-
4	Smt Minati Dash	Lady Supervisor	88721	-
5	Ghanalata Dehury	Lady Supervisor	32100	-
6	Smt Anjali Pradhan	Lady Supervisor	29200	-
7	Usha Sundari Pani	Lady Supervisor	32100	-
8	Smt Amrita Sahu	SRA	37374	-
9	Sri Sitaram Bhoi	Peon	40147	-
10	Smt Rosyshree Panda	Programme Assistant, Mamata Scheme		Contractual by service
11	Smt Jyotsna Naik	Block Programme Assistant -cum- Accountant		Contractual by service

Further the Honorarium drawn by Anganwadi Workers, Mini Anganwadi Workers and Anganwadi Helpers is described as follows

Sl No	Designation of the employees	Honorarium(in Rs)
1	Anganwadi Workers	7500
2	Mini Anganwadi Workers	5375
3	Anganwadi Helpers	3750


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Budget Allocated to each Agency

[Section- 4 (1) (b) (xi)]

Sl No	HEAD	Amount Allotted
1	36-2235-02-102-3259-01003-136-21-1-2	NIL
2	36-2235-02-102-3259-01003-156-21-1-2	NIL
3	36-2235-02-102-3259-01003-403-21-1-2	NIL
4	36-2235-02-102-3259-01003-516-21-1-2	Rs 4000
5	36-2235-02-102-3259-08001-074-21-1-2	Rs 29000
6	36-2235-02-102-3259-08001-149-21-1-2	Rs 6520
7	36-2235-02-102-3259-08001-154-21-1-2	Rs 10800
8	36-2235-02-102-3259-08001-506-21-1-2	Rs 125000
9	36-2235-02-102-3259-06001-000-21-1-2	Rs 3814
10	36-2235-02-102-3259-01003-855-21-1-2	NIL
11	36-2235-02-102-3513-08001-943-23-1-2	Rs 250000

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Manner of Execution of Subsidy Programmes

[Section- 4 (1) (b) (xii)]

- 1- MAMATA YOJANA
- 2- KISHORI SHAKTI YOJANA

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Particulars of Concessions, Permits or Authorization Granted

[Section- 4 (1) (b) (xiii)]

Information not available

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Information Available in an Electronic Form

[Section- 4 (1) (b) (xiv)]

Information not available

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Particulars of Facilities Available to Citizens for Obtaining Information

[Section- 4 (1) (b) (xv)]

SI No	Facility Available	Nature of information Available	Working Hours
1	Notice Board	-	-
2	Wall Painting	-	-
3	Chart & Poster	-	-

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Names, Designation & Particulars of the Public Information Officers

[Section- 4 (1) (b) (xvi)]

Asst. Public Information Officer (APIO):-

Sl No	Name	Designation	Mobile No	E-mail ID	Address
1	Amrita Sahu	Senior Revenue	8763772221	cdpomaneswar@gmail.com	CDPO Office, Maneswar

Public Information Officer (PIO):-

Sl No	Name	Designation	Mobile No	E-mail ID	Address
1	Smt Rajashri Parida	Lady Supervisor	9437949733	cdpomaneswar@gmail.com	CDPO Office, Maneswar

First Appellate Authority (FAA):-

Sl No	Name	Designation	Mobile No	E-mail ID	Address
1	Smt Meeta Sarma	CDPO	7327801285	cdpomaneswar@gmail.com	CDPO Office, Maneswar

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Others Useful Information

[Section- 4 (1) (b) (xvii)]

Information not Available

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