

**OFFICE OF THE DEPUTY DIRECTOR,
INFORMATION & PUBLIC RELATIONS (NORTHERN DIVISION),
SAMBALPUR**

Quotation Call Notice

Notice No. 86 /IPR Date. 02.06.2023

Sealed quotation are invited from interested reputed Travel Agencies/ Tour operator or Private individuals for providing one no of Non AC/AC Petrol vehicle having sitting capacity not more than five including driver, which shall confirm to the following Terms and conditions for official use in the office of Deputy Director, I&PR(N.D), Sambalpur on monthly rent basis .

1. The vehicle in must be Road Worthy condition , shall not be more than 3 years old from the date of initial registration and must have valid Registration Certificate, Insurance Certificate, Fitness Certificate, Valid Carriage permit, proof of up-to date tax payment etc. which are mandatory for playing of vehicle.
2. The Driver or the vehicle must have a valid driving license for driving light transport passenger vehicle and should be sufficient experienced in driving transport passenger vehicle. The salary of driver shall be borne by the owner.
3. The Driver should be well behaved, gentle and obedient in nature and should not have any criminal record against him.
4. A sum of Rs.5000/- shall be deposited by the intending bidder in shape of Account payee Bank Draft drawn in favour of Deputy Director ,I&PR(N.D), Sambalpur submitted along with the tender as security deposit. After completion of tender process the amount will be refunded to unsuccessful bidders.
5. The monthly rate of hire charge be quoted separately in the general bid information. (excluding fuel and lubricants). The maximum hire charges excluding (Taxes) must not exceed Rs.20, 000/- per month.
6. The vehicle must achieve a fuel efficiency of 17 KMs per liter.
7. The details of the make and year of manufacture of the vehicle. Registration No. mileage (KMs per Liter) and name of the driver with driving license no. and period of validity should be specifically provided in the general bid information to be furnished with the quotation.
8. The quotation completed in all respects should reach the undersigned through Registered Post/ Speed Post/ Courier or can also be dropped in the quotation box placed in the office of the undersigned for the purpose on or before 08.06.2023 by 1.00 PM and shall be opened on 09.06.2023 at 10.00 AM in presence of the bidders or their authorized representatives in this office. The postal address is Deputy Director, I&PR(Northern Division), Sambalpur At- Bhutapada Chowk (Old Red Cross Building), Sambalpur.

9. The application form of quotation containing general bid information & Terms and conditions for hiring of vehicle etc. will be available in the O/o the Deputy Director, I&PR(N.D), Sambalpur.
10. The Vehicle shall not be more than 3 years old from the initial registration and also in good running condition during the period of contact. Vehicle older than five years should be replaced by the service provider.
11. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
12. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
13. The vehicles shall report for duty for minimum of 25 days in a month.
14. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
15. In case the service provider intends to withdraw the service of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
16. If the bidder violates any of the terms of contact, Government shall forfeit the entire amount of security deposit.
17. The quotation inviting authority reserves the right to modify/ cancel the quotation notice at any point of time without assigning any reason thereof.


Deputy Director, 02/06/23
Information & Public Relations
(N.D.)Sambalpur

Memo No. 87 /IPR, Date. 02.06.2023

Copy to Office Notice Board / Collectorate, Sambalpur/ RTO, Sambalpur/ DIO, NIC,
Sambalpur with a request to upload the notice in the District Website for wide publication.


Deputy Director, 02/06/23
Information & Public Relations
(N.D.)Sambalpur