

OFFICE OF THE DISTRICT MAGISTRATE & COLLECTOR, SAMBALPUR

SHORT QUOTATION CALL NOTICE

No. 63/2468 /Dev. Dated 13.03.2023

Sealed quotations are hereby invited from the different firms/suppliers for procurement of Hoardings and Flex Banners for Survey of Social and Economic condition of the people belonging to Backward Classes in Sambalpur District. The details of items, terms and conditions are mentioned below. The last date of receipt of the sealed quotations is on or before **17.03.2023, 1:00 PM** which will be opened at **5.00 PM** on the same date in the **Office Chamber of the A.D.M, Sambalpur** in presence of members of the Purchase Committee and the tenderers or their authorized representatives. The District Magistrate and Collector, Sambalpur reserves the right to reject any or all quotations/ supply order without assigning any reasons thereof.

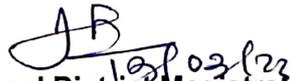

Additional District Magistrate
Sambalpur

Memo No 64/2469 Date 13.03.2023

Copy to the D.I.O., NIC, Sambalpur for information. He is requested to hoist the quotation in the District Website.

Copy forwarded to all Sub Collectors/ All BDOs/ All Tahasildars/ Commissioner, SMC/ EO, NAC, Kuchinda/ Rairakhol for information and necessary action. They are requested to display it on their notice board for wide publication.

Copy to all Members of District Level Purchase Committee for information and necessary action.


Additional District Magistrate
Sambalpur

TERMS AND CONDITIONS

1. The last date of receipt of the sealed quotation up to **1:00 PM of 17.03.2023** in the Tender Box in the O/o District Magistrate & Collector, Sambalpur.
2. Quotation shall be opened at **5.00 PM on 17.03.2023** in presence of Members of Purchase Committee and Quotationers.
3. EMD amounting Rs.5,000/- (Rupees Five Thousand) only in shape of Bank Draft in favour of District Magistrate & Collector, Sambalpur is required to deposit along with the Quotation.
4. The Bidder should mention the (a) Name of the Firm/ Individual in Block Capital Letters (b) Address of the Firm/Individual (c) Name of the Proprietor of the Firm (d) Permanent Residential Address (e) Contact No.
5. List of Materials to be supplied is noted below. The quantity of each item required will be mentioned during issue of Work order.
6. Firms will be approved who quotes the lowest price with good quality of material as per requirement.
7. Firms should have valid GST and PAN Numbers.
8. Approved firms shall supply the materials within 7 days of receipt of the order, failing which supply order will be cancelled and earnest money will be forfeited.
9. Committee reserves the rights to reject any or all quotations/ supply order without assigning any reason thereof.
10. Tenderers should present with sample of materials to be supplied at the time of opening of sealed quotation.
11. The Rates quoted must include Taxes and other Taxes payable. The Suppliers shall be solely responsible to make such payments to the appropriate authority.
12. No extra cost of any type to be charged at any point of time after finalization of the Bid.
13. The Rates quoted shall be valid for one year from the date of issue of Work Order.
14. The Bidder must submit the following declaration as:

I, Shri _____ Proprietor of _____ (mention the name of the Firm with address) do hereby declare that,

(i) Information given by me are correct.

(ii) I have read the terms and conditions mentioned above and agree to abide by the same.

I have enclosed security deposit of Rs. 5,000/- (Rupees Five Thousand) only in favour of District Magistrate & Collector, Sambalpur and the Bank Demand Draft No. is _____ issued by (mention Name of the Bank) _____ on (mention date) _____ .

(Name and full signature of the Bidder)



MATERIALS TO BE PRINTED AND SUPPLIED

Sl. No.	Name of the Materials	Size
01	Hoardings	150 Sq. ft (15 ft X 10 ft)
02	Hoardings	100 Sq. (12 ft. X 8 ft)
03	Flex Banner	18 Sq. ft. (6 ft. X 3 ft.)

AB
13/10/22
**Additional District Magistrate
Sambalpur**