



OFFICE OF THE CHIEF DISTRICT VETERINARY OFFICER, SAMBALPUR

Tel. Ph. No.- 0663-2548571//E-mail ID: [cdvosambalpur2020@gmail.com](mailto:cdvosambalpur2020@gmail.com)



Tender Notice No., 295 ..... Date: 1/2/2023

**OPEN TENDER INVITATION FOR PROCUREMENT OF VETERINARY MEDICINES, FEED ADDITIVES & MEDICAL CONSUMABLES**

Tenders are invited in sealed cover in two bid system from wholesalers/ Distributors/ C & F agencies and suppliers approved by manufacturers dealing with Veterinary Medicines, Feed additives and Medical consumables to participate in competitive bidding for supply of the same during the year 2022-23 on tender basis. Bidders have to submit bids for three category of items, viz: Veterinary Medicines (In category 'A'), Feed additives (In category "B" and Medical Consumables (in category "C"). They have to submit technical bids in one envelop for all categories and price bid/ s separately for the above categories if they need to participate in three categories of items. The technical bid and price bids packed in a separate envelop can be submitted to the under signed through Regd. Post/Speed Post or can be dropped in Sealed drop box kept for the purpose at office of the under signed by Dated 27.02.2023, 4 PM. The tenders can be submitted from 11 AM of 01.02.2023. The Technical & Financial bids of the tender will be opened on Dated 28.02.2023 at 11 AM by Tender evaluation committee in presence of Bidder or his authorized representative at the office of the under signed. Tender papers can be down loaded from Collectorate Sambalpur website <https://sambalpur.nic.in>. Other details information about this tender is available on this website. Tender processing fee as required by this tender can be remitted in shape of demand draft only, drawn from any Schedule Commercial Bank, in favour of "Chief District Veterinary Officer, Sambalpur". The bidder has to submit all the required documents mentioned in Section VI. Non submission of any document and tender submitted in any inappropriate manner may be liable for rejection.

  
Chief District Veterinary Officer  
Sambalpur. ...

OFFICE OF THE CHIEF DISTRICT VETERINARY OFFICER, SAMBALPUR  
Tel. Ph. No.- 0663-2548571//E-mail ID: [cdvosambalpur2020@gmail.com](mailto:cdvosambalpur2020@gmail.com)

Bid Reference No.     /Dated.

TENDER DOCUMENTS  
FOR SUPPLY OF VETERINARY DRUGS, FEED ADDITIVES AND  
MEDICAL CONSUMABLES ON RATE CONTRACT BASIS FOR A  
PERIOD OF ONE YEAR FROM THE DATE OF APPROVAL

Name & Address of the tender inviting authority:

Chief District Veterinary Officer, Sambalpur, Sakhipara,  
Sambalpur, 768001  
Tel:0663-2548571  
E-Mail-[cdvosambalpur2020@gmail.com](mailto:cdvosambalpur2020@gmail.com)

**SECTION I**  
**IMPORTANT EVENTS OF THE TENDER**

Sl. No.	Particulars of important events	Date	Time
1	Date and Time of Expression of Bid	01.02.2023	11 AM
2	Date of start of submission of tender papers	01.02.2023	11 AM
3	Date and Time of end of sale of tender documents	27.02.2023	4.00 P.M.
4	End time of submission of tender documents	27.02.2023	4PM
5	Date and time of opening of Technical & Financial Bid	28.02.2023	11 AM

**SECTION II**

**General Definitions & Scope of Contract**

**1. General Definitions**

*1.1 Department means-* Fisheries & Animal Resources Development Department, Government of Odisha.

*Government* means Government of Odisha. *Bid / Tender Inviting Authority* is the CDVO, Sambalpur, who on behalf of the User Institution/Government or the funding agencies calls and finalize bids and ensure supply, procured under this bid document.

*Tender Evaluation Committee & Technical Committee* are Committees so constituted by CDVO, Sambalpur to decide on the purchase of the drugs/Medicines & consumables to be procured.

*User Institutions* are the Govt. animal health care institutions of Sambalpur district under F&ARD Dept., Government of Odisha.

*De-recognition/ Debarment* - the event occurring by the operation of the conditions under which the bidders will be prevented/debarred for a period of 3 years from participating in the future bids of Tender Inviting Authority, more specifically mentioned in the Specific Conditions of Contract and General Conditions of Contract of this bid document, the period being decided on the basis of number of violations in the bid conditions and the loss/hardship caused to the Tender Inviting Authority on account of such violations. Withdrawal or non-compliance of bid terms and conditions after the issuance of Supply Order will lead to de-recognition/ debarment of the successful bidder.

## 2. Scope

The bids are invited for the supply of the items, the details of which are mentioned in Annexure I and Annexure-II, needed for the Govt. animal health care institutions of Sambalpur.

The bidders can't withdraw their bid after opening of technical bid, within the minimum bid validity period of 180 days& also after accepting the Letter of Indent.

Withdrawal or non-compliance of agreed terms and conditions after the execution of agreement will lead to invoking of penal provisions and may also lead to de-recognition/ debarment.

### SECTION III

#### General instructions to bidders

This tender is floated in 2 Bid system for 3 (Three) category of items i.e.:

- A. **Veterinary Drugs**
- B. **Feed additives**
- C. **Medical Consumables**

- ▶ **Hence, bidders who are participating in different categories of items shall have to submit sealed price bid for each category of items and one technical bid.**
- ▶ For example, if a bidder is participating in category A,B and C, then the bidder Shall have to submit three separate sealed price bids.
- ▶ If bidder is participating in different category of items and submits price bids of different categories in one sealed envelope(Price Bid),the whole bid of the bidder shall be rejected for further evaluation.
- ▶ EMD/Bid security deposit has been exempted vide Finance Deptt. Office Memorandum No. 8484/F Dated 05.04.2022 up to 31<sup>st</sup> December 2022. Instead the bidder has to submit" Bid Security Declaration" in prescribed format.
- ▶ At any point of time, the Tender Inviting Authority reserves the right to reject the tender for all items or for any one or more of the items tendered without assigning any reasons thereof.

## SECTION IV

### GENERAL TERMS AND CONDITIONS

- 1. The Chief District Veterinary officer, Sambalpur , Odisha** (Tender Inviting Authority) working under Fisheries & Animal Resources Development Department, Govt. of Odisha for providing Animal health care services, requires various Veterinary Medicinal, Feed additives & medical consumable items to be used by various Subordinate health care institutions(hereinafter referred to as user institutions).
- Sealed tenders will be received by **Dated.27.02.2023 up to 4 PM.** by the Authorized officer at Office of the Chief District Veterinary officer, Sambalpur through Courier/Speed Post/ Regd. Post/Drop box only (not by hand) for the purchase and participation in the open tender for supply of "Veterinary Drugs, Feed additives and Medical Consumables" for a period of one year. The bidder can tender the Bid documents by dropping in the "Drop Box" kept at office of the CDVO, Sambalpur by **Dated. 27.02.2023up to 4 PM.** Any tender received after the due date & time will be rejected / returned to the sender unopened.
- The bidder(s) shall have to submit their tender in separate sealed envelopes, i.e. one for technical bid by super scribing Cover "A" (Technical Bid) & Cover "B" (Price Bids)(separate sealed covers for each category).The Technical Bid and Price Bids should be put into a third Cover, which should be super scribed as "**Veterinary Drugs, Feed Additives & Medical Consumables**". On this cover the address of sender and Receiver need to be clearly mentioned.
- The Sealed tenders "Cover A" (Technical Bid) submitted by the bidders will be opened at the Office of the CDVO,Sambalpur by the Tender Evaluation Committee in presence of Bidders or their authorized representative. In situation of absence of participation of Bidder/ authorized representative during the process of opening of Technical bid cannot be stopped. The bidder will have no right to claim any sort of imposition to make the process null and void. But due to any unexpected untoward situation, if the process of opening of technical bid has to be stopped, the notice for next date of opening the technical bid will be displayed in the office notice board and also it will appear in the official website of Collectorate, Sambalpur. The Technical Bids will be opened on **Dated.28.02.23** at 11 AM.
- No tender documents shall be accepted after the expiry of scheduled date and time.
- The details of items and specification which one can appreciate to submit bid are mentioned at Annexure -I for category A, Annexure-II for category B and in Annexure-III for category C items.
- Rate should be quoted in Indian Currency (with paisa in two decimals only), both in words and figures against each item as the payments will be made in Indian currencies only (Annexure-IIIA, Annexure-IIIB, Annexure-IIIC).The tenderer shall not quote the rate for any item other than the item specified in the list.

8. The OST shall be charged as per the guide lines given by the Finance Dept., Govt. of Odisha/India from time to time. TDS of 2% of GST will be made as per rule.
9. The interested bidder can download the Entire Tender Document from the [website https://sambalpur.nic.in](https://sambalpur.nic.in). He has to deposit a DD of Rs. 1000/- along with submission of tender paper towards processing fees. He can have the tender documents from office of the CDVO, Sambalpur from accounts section by making Govt. deposit of Rs.1000/- (One thousand only) towards the tender processing fee.
10. All the sheets of technical Bid along with bid document shall be serially numbered and dully attested by the bidder. Any deviation will liable for rejection of bid.

#### **11. Tender processing fee and EMD**

The firms desirous to participate in the bid process shall have to submit Tender Processing fee in shape of Demand draft of Rs.1000/- (Rs. One thousand only) drawn at any Nationalized bank in favor of "Chief District Veterinary Officer, Sambalpur". The demand draft or Govt. money receipt of Rs.1000/- is to be attached with the Technical bid documents.

#### **12. ELIGIBILITY CRITERIA**

Veterinary drug Distributors /Wholesalers / C&F Agents/ Veterinary drug Manufacturers authorized supplier for Category -A and Firms dealing with Medical consumables are eligible to participate in the tender provided, they have:

- (i) Valid Wholesale/ Distributor Drug License/ Trade License from the Drug Controller (0)/ competent authority.
- (ii) Firm should be authorized by Manufacturer for sale/ distribution of particular products/items incorporated in this tender.
- (iii) Bidder shall have the capacity to supply at least 50% of the ordered item within 7 days and rest of the items within 15 days of placement of supply order. Failure of supply within stipulated period may result in cancellation of order followed by forfeiture of performance security deposit.
- (iv) Valid ISVCE/US FDA/ WHO GMP/ GMP Certificate of the products from manufacturer end as per the specifications mentioned against each item is necessary. (For items enlisted in (Annexure- I, Category-A).

- (v) Valid ISO certificate of Manufacturer whose products bidders are offering.(For **items enlisted in Annexure- I, Category-A**).
- (vi) Bidders need to have experience for one year in supplying Veterinary medicines (for item/s under Category A) to State Govt/Central Govt/State or central Govt. PSUs. In support of experience the bidder has to submit experience certificate or copy of the bills of the product supplied along with documents submitted for technical bid.
- (vii) Annual turnover  
The bidder should have annual average turnover of Rs.10 Lakh in per year for the last three years i.e during 2019-20, 2020-21& 2021-22. Bidder shall have to produce turn over certificate from Chartered accountant.
- (viii) Shall have PAN Card & valid GST registration.
- (ix) Valid/up-to-date TAX (I.T&GST) return certificate. GST should be cleared up to financial year 2021-22. ( 31<sup>st</sup> March 2022)
- (x) Non-Conviction Certificate from the competent authority.
- (xi) Bidder who have been blacklisted either by the Tender inviting authority or by any State Govt. or Central Govt. organization OR PSU is not eligible to participate in the tender for that item.

### **13. Submission of Samples for verification:**

- (i) Bidders shall have to submit samples of their quoted items being packed in a sealed packet as non-refundable. The samples will be verified for visual quality by the tender evaluation committee. In case of any doubt on quality and quantity the product may be sent to higher laboratory as per the decision of the team headed by the tender inviting authority. The details of the list of item(s) for which samples have to be submitted are mentioned in Annexure-I, Annexure-II & Annexure-III.
- (ii) The samples may be sent through courier or handed over physically to the authorized officer from office of the tender inviting authority on receiving necessary acknowledged slip from the officer. The samples need to reach the office before Dated.27.02.2023 by 4 PM.
- (iii) The bidders shall not claim any payment towards verification / consumption/ use of such samples for quality, user friendliness etc. for evaluation purpose. The samples which becomes lowest responsive bidder after price comparison will be kept at the O/O undersigned as Master Sample (even if not consumed/utilized).
- (iv) The Tender Inviting Authority's contractual right to inspect, test and, if necessary, reject the goods after the goods' arrival at the final destination shall have no bearing of the fact that the goods have previously been inspected and cleared by Tender Inviting Authority's inspector during sample verification as mentioned above.

#### **14. COVER-B (PRICEBID)**

- (i) The price bid format giving the quoted rate for Veterinary drugs /feed additives/ medical consumables should be sent in a separate sealed covers here after called **Cover "Bs" (Price Bids)**.
- (ii) The bidder shall have to submit separate sealed price bids for each category of items quoted. If bidder is participating in different categories and submits one sealed price bid for different category of items, the whole bid of said bidder shall be rejected outright. Cover-B (Price Bid) will be opened only of the bidders who qualify in evaluation of Technical Bid (Cover-A) and/or items qualified in sample evaluation (of asked items) as per tender specification.
- (iii) The price of the item should be quoted inclusive of insurance, packing, forwarding, freight (door delivery) and inclusive of GST if any. The rate should be quoted for each item both *in* figures and words. Only two decimal points (paise) will be taken into consideration ignoring the rest digits. In case of difference in words and figures, words will be taken into consideration for evaluation.
- (iv) The quoted rates should be final and shall not be subject to any escalation during the validity of rate contract. The bidder should submit/furnish a certificate in the tender to the effect that the price quoted by them is not more than the open market price. However, in circumstances when the price decreases during the contract period, the approved supplier should ethically intimate the same to the purchasing authority and decrease the price accordingly.
- (v) The Cover "B" of the bidder whose tender qualified technically in Cover-A will only be opened and the date and time will be intimated later through e-mail.

#### **15. Rejection of the tender:**

The tender paper (whole / part) will be rejected, if any of the following documents are wanting/not found with the tender bid:

- (i) Non submission of relevant documents/ samples as mentioned in Section VI.
- (ii) Sealed Price bid (quoted rate) without signature and seal.
- (iii) Any pre-condition by the bidder contradicting to the tender terms & conditions or non-compliance to product specification.

#### **16. Evaluation:**

- (i) Tenders will be evaluated as per the requirement of the bid and the price bid (Cover-B) shall be opened only for those bidders who will qualify in the technical & sample evaluation.
- (ii) The cost of the unit item including Taxes/ GST will be evaluated.
- (iii) If the approved lowest eligible supplier fails to supply items within the stipulated period of rate contract, to meet the need, the tender inviting authority reserves right to procure the same from the L2/ L3 suppliers at L1 rate, if they agree to supply at L1 approved rate or negotiated rate.

### **17. Performance Security:**

The bidder shall have to submit performance security @3% of the supply order value of approved items within 7 days of issue of letter of indent (LOI) in form of Demand Draft drawn in favour of Chief District Veterinary Officer, Sambalpur payable at Sambalpur/ Irrevocable Bank Guarantee from any Nationalized / Scheduled Bank in favour of the Chief District Veterinary Officer, Sambalpur in the format as given in Document No. D.21 with validity for a period of **24 months** from the date of execution of it.

### **18. Notification of Award/Letter of Intent (LOI)**

- (i) Within the bid validity period, the Tender Inviting Authority will notify the list of successful bidder(s) in tender before issuing the Letter of indent (LOI).
- (ii) The successful bidder(s), upon receipt of the LOI, shall deposit the prescribed performance security within 10 (ten) days.
- (iii) User Institutions like District Cooperative Milk Union Ltd., District Society for prevention of cruelty to animals (SPCA), Sambalpur and BBR & BM, Farm, Chipilima will have the right place LOI directly with LI, from the approved list and make direct payment to approved supplier.

### **19. Delivery:**

Supply shall be completed within 15 days from the date of issue of purchase order or as mentioned in the purchase order. Delivery shall be made at Central-store of CDVO, Sambalpur.

### **20. Payment:**

100% payment shall be made after submission of stock entry certificate(s) from the concerned authority and as per the availability of funds. Under no circumstances the supply should be interrupted as regards to payment.

### **21. Penalties:**

If any product after use found to be "Not of Satisfactory Quality"/Not as per the parameter/ gives adverse reaction upon consumption", such item will be declared as "Not of Satisfactory Quality" on the basis of the report of the concerned user institutions. The said product shall be freezed. The supplier has to replace fresh stock equal to the purchased quantity and take back the freezed stock at his own cost. In case the supplier fails to replace the stocks, the Performance Security shall be forfeited.

## 22. Miscellaneous Conditions:

- (i) The tender documents should be clearly written/typed without any correction, interpolations, and overwriting. Each page of the tender should be page numbered with the dated signature of the bidder. If any information or documents furnished by the bidder found to be misleading/incorrect at any stage, their tender will be rejected.
- (ii) The approved rate and supplier will be valid for one year from the date of approval. In case of any unavoidable situation, the tender inviting authority may extend the rate contract till finalization of new rate contract for greater interest of public at large.

All legal disputes, if any relating to purchase etc. are subject to jurisdiction in the courts of law situated at Sambalpur, Odisha or High Court of Odisha.

All legal disputes, if any relating to purchase etc. are subject to jurisdiction in the courts of law situated at Sambalpur, Odisha or High Court of Odisha.

  
1.2.23

Chief District Veterinary Officer  
Sambalpur

**SECTION-V**  
**SCHEDULE OF REQUIREMENT**

Items Tendered with Specification / Strength, Unit Pack, Tentative Quantity to be submitted as mentioned in the list of medicines to be procured. Hence, the price in the BOQ to be quoted as per the pack size (strip/Vial/ Amp./ Inj./ Bottle/ Pkt./ Unit/Piece).

**Note:**

1. Drugs which are official in monograph of IP / BP /USP/ EP shall be accepted.
2. The pack size mentioned in column no. - 5 of the list of medicines to be procured is Preferable Pack Size.
3. The items which are light / photo / moisture sensitive should be supplied with good quality Amber coloured packing material as per IP/ BP/ USP/ EP grade.
4. The Approx. quantity mentioned at column No. - 6 may substantially vary from order quantity.
5. Unit packs/ carrying packet shall be marked with the words in CAPITAL AND BOLD LETTERS, 'FOR SUPPLY TO GOVT. OF ODISHA, NOT FOR SALE'. MRP should not be printed. Such packing shall clearly indicate the description, quantity, name and address of manufacturer, contact No. and date manufacture, date of expiry and Batch Number of manufacture. The medicinal item should have sufficient gap between date of supply and date of expiry (Not less than 1 year).
6. Damaged items will not be received under any circumstances.
7. Supply of drugs without the prescribed labeling will not be accepted.

  
7.2-23

Chief District Veterinary Officer

Sambalpur

## ANNEXURE- I; DOCUMENT NO. D1

### Tender application form

Sl. No.	Details of the bidder			
1	Name of the Bidder			
2	Bidder Type(Please Tick)   Distributor/ Wholesaler/ C&F Agent-			
3	Participated for category:	<b>A</b>	<b>B</b>	<b>C</b>
	Separate Price bid submitted	Yes/No	Yes/No	Yes/No
4	Address with Phone No.& email ID			
5	Contact Person:			
6	Mobile No./ Landline No.			
7	Email ID			

### DOCUMENTS SUBMITTED

Sl. No.	Document details	Submitted (Yes/No)	If Yes Page No.	Remarks if any
1	Tender Processing fees details: Transaction No.: Date: Amount:			
2	EMD Details:			
3	List of items quoted Category A(Annexure II(A))			
4	List of items quoted Category B(Annexure II(B))			
5	List of items quoted Category C(Annexure II(C))			
4	Valid license from competent authority: (Manufacturing/ wholesale/ retail etc.)			
5	Annual Turnover statement:			
6	Copy of PAN card			
7	Copy of GST registration certificate			
8	Copy of latest I.T return & GST payment certificate:			
9	Proof of supply:			
10	Other supporting documents regarding quality of manufacturer(s)/product(s).			
11	Brochures of products			

Date:

Office Seal

Signature of the bidder/  
Authorized signatory

**DOCUMENTS TO BE SUBMITTED IN SEALED  
COVER 'B' (FOR PRICE BID)**

22	D22	Price BID FOR CATEGORY "A" (For veterinary drugs)(Annexure III(A))	
23	D23	Price BID for CATEGORY "B" (For Feed additives in separate envelop) (Annexure III(B)).	
24	D24	Price BID for CATEGORY "C" (For Medical consumables in separate envelop) (Annexure III(C)).	

**ANNEXURE-IV: DOCUMENT NO.D4**

**MANUFACTURER'S AUTHORISATION FORMAT**

(IN ORIGINAL)

To

The Chief District Veterinary Officer, Sambalpur, Odisha

Sub: Letter of authorization.

Ref: Tender No.....Dated.....

Dear Sir,

.....  
I/We ..... who are established  
and ..... reputed manufacturer's/ Importer  
o.f..... (Name and description of  
items offered) having factories at.....  
.....  
(Address of Factory/Corporate office) do here by authorize  
M.i.s.....  
.....

(Name and address of Distributor/Whole seller/ C& F Agent) to submit the bid and sign the contract with you against the above referred tender for **the products manufactured/ imported by us**. The products authorized by us to the above agency is as follows:

- 1.
- 2.
- 3.
- 4.
- 5.

Authorized Seal and signature of Manufacturing Co.

**DOCUMENT No .D8**

**PERFORMANCE STATEMENT**

(For the period of last three years)

(Please furnish order copies of the client serially, the names of which are mentioned below)

Name of Bidder:

Name

Name of Manufacturer:

of the Item:

SI No.	Order placed by	Order no.& Date	Item Name	Specificati on &Qty	Total Value of product	Bill No Dt. Of supply

(Attach copy of bills of supply)

Signature and seal of the Bidder

**DOCUMENT D 9**  
**ANNUAL TURNOVER STATEMENT**

The annual turnover of MIS ..... who  
is a wholesaler/ distributor/C & F Agent for the last three years are given below and  
certified that the statement is true and correct.

<i>Sl.No.</i>	<i>Year</i>	<i>Turnover in Rupees(Rs.)</i>	<i>Annual Average Turnover Rs.</i>
1.	2019-2020		
2.	2020-2021		
3.	2021-2022		
Date:			
Signature of Auditor			
Place:			
Chartered Accountant			
(Name in Capital)			
Registration No.			
Seal			

NB: This certificate should be supported by figures in PL Account & Income Tax Return

**DOCUMENT NO:D15**  
**(RUPEES 20 STAMP PAPER)**  
**DECLARATIONFORM**

I/We.....  
(NAME& DESIGNATION) having My/our firm at.....

Do hereby declare that I/We have carefully read all the terms & conditions of tender of the Chief District Veterinary Officer.....,Odisha, for the supply of Veterinary drugs/Feed additives/m\Medical consumables. I will abide with all the terms& conditions set for in the tender paper Reference no .....

I/We do hereby declare that, I/We have not been de-recognized / debarred/ blacklisted by any State Govt. / Union Territory / Govt. of India / Govt. organization / Govt. Veterinary Institutions for supply of Not of Standard Quality(NSQ) items/ part-supply/ non-supply.

That, I am not a defaulter in supply of any item to Chief District Veterinary Officer....., or any other indenting officers of the State of Odisha after being Lowest responsive bidder in past three years.

I/We further declare that I/ We possess valid Manufacturing Drug License/ Import license bearing No .....Valid Up to.....I/We do hereby declare that I/we will supply the approved items as per the terms, conditions & specifications of the tender document. I/ we further declare that my/ our performance deposit will be forfeited if I /we fail to supply any item after getting order from the purchaser. I /we further declare that we will supply the ordered items manufactured only by the manufacturers as mentioned in the bid document.

Further, I/ We also declare that we have quoted the products duly authorized by the manufacturer / importer for sale/supply.

I/We agree that the Tender Inviting Authority can debar / blacklist me/us for a period of 3years if, any information furnished by us proved to be false at the time of inspection / verification and not complying with the Tender terms & conditions.

Signature of the bidder

**Date**

Name &Address of the Firm:

Affidavit before Executive Magistrate/Notary Public.

**Annexure-II(A): Document No.- D16**

**List of items for which bidder desires to participate from Category-A  
(Veterinary Drugs)**

SI No.	Name of the item (In Generic/Composition)	Manufactured by	Brand Name If Any	Specification & Strength	Unit pack size

Seal and Signature of Bidder

**Aonexure-II(B) : Document No.- DI 7**

**List of items for which bidder desires to participate from Category-B  
(Feed Additives)**

<b>Sl No.</b>	<b>Name of the item (In Generic/Composition)</b>	<b>Manufactured by</b>	<b>Brand Name If Any</b>	<b>Specification &amp; Strength</b>	<b>Unit pack size</b>

Seal and Signature of Bidder

**Annexure-II(C): Document No.- D18**

**List of items for which bidder desires to participate from Category-C**

**(Medical Consumable)**

S1 No.	Name of the item	Manufactured by	Brand Name If Any	Specification & Strength	Unit pack size

Seal and Signature of Bidder

## Format for submission of sample: Document D19

SI No.	Name of the item	Manufactured by	Brand Name If Any	Specification & Strength	Unit pack size

**N.B:**

Each Sample shall be wrapped with plastic cover and stickered with following information:

- i. Item serial Number
- ii. Name of the bidder
- iii. Name of the item
- iv. Category
- v. Quantity

Submitted by

Date:

Mobile:

Received by

Date:

Mobile:

**ANNEXUTRE- III(A) : DOCUMENT NO. - D22**

**PRICE BID FOR CATEGORY "A"**

**(For veterinary drugs)**

Sl No	Sl. No. in list	Name of the item (In Generic/ Composition)	Manufactured by	Brand Name If Any	Specification & Strength	Unit pack size	Cost quoted per unit including GST	Remark

Seal and Signature of Bidder

**ANNEXUTRE- III (B) : DOCUMENT NO. - D23**  
**PRICE BID FOR CATEGORY "B"**  
**(Feed additives)**

Sl No	SL No. in list	Name of the item (In Generic/ Composition)	Manufactured by	Brand Name If Any	Specification & Strength	Unit pack size	Cost quoted per unit including GST	Remark

Seal and Signature of Bidder

Seal and Signature of Bidder



## SECTION VI

### CHECK LIST OF DOCUMENTS TO BE SUBMITTED WITH THE TECHNICAL BID (COVER-A) sequentially

Sl. No.	Doc. No.	Name of The Document	Page No.
1	D1	Dully filled Tender application form in (Annexure-1) with authentic signature of bidder of authorized person with check list	
2	D2	BD /Money receipt towards Tender processing fee	
3	D3	BD towards Earnest Money Deposit (EMD) for Category A & B	
4	D4	Manufacturer's/ Importer's authorization (as per Annexure--IV).	
5	D5	Copy of PAN CARD & GST registration certificate	
6	D6	Copy of I.T Return for last three years.	
7	D7	Copy of proof of GST cleared up to financial year 2021-22.(31 <sup>st</sup> March 2022)	
8	D8	Proof of experience/Performance for supplying Veterinary Medicine	
9	D9	Copies of the annual audited statement/ Annual Report for 2019-20, 2020-21 and 2021-22 (Provisional statement of account shall not be considered).	
10	D10	Annual turnover certificate at least for Rs. 10 lakh per year from 2019-20, 2020-21, 2021-22. From Chartered Accountant.	
11	D11	Authorization certificate <i>in</i> favor of bidder from concerned Manufacturer for sale/distribution of particular products/items incorporated in this tender.	
12	D12	Copy of valid Wholesale/ Distributor license/ C&F agent (as the case may be) from the Drug Controller (To participate in tender for Category A items)	
13	D13	Valid !SI/CE/US FDA/ WHO GMP / GMP Certificate of the products from manufacturer end as per the specifications mentioned against each item.(Only for items under Category A)	
14	D14	Valid ISO certificate of Manufacturer whose products bidders are offering. (Only for items under Category A)	
15	D15	Declaration from bidder for not being Derecognized, debarred or Black listed in the Format in Annexure.....	
16	D16	List of items quoted for Category-A in the format in Annexure-II(A)	
17	017	List of items quoted for Category-B in the format in Annexure-II(B)	
18	D18	List of items quoted for Category-C in the format in Annexure-II(C)	
19	D19	Document Format for submission of sample	
20	D20	Bid Security Declaration	
21	D21	Bank Guarantee Format for performance security	

**ANNEXUTRE- III (C): DOCUMENT NO. – D24**

**PRICE BID FOR CATEGORY “C”**

**(Medical consumables)**

Sl No	Sl. No. in list	Name of the item (In Generic/ Composition)	Manufactured by	Brand Name If Any	Specification & Strength	Unit pack size	Cost quoted per unit including GST	Remark

Seal and Signature of Bidder

**Document No. D-20**  
**(To be submitted with Technical Bid)**

**BID SECURITY DECLARATION FORM**  
**(Rule 170 of General Financial Rule 2017)**

**Bid Ref. No.** \_ \_ \_ \_ \_

**Date:** \_ \_ \_ \_ \_

**To**

The Chief District Veterinary Officer,

Sambalpur, Odisha I/We. The undersigned, declare

that:

I/We accept that I/We may be suspended to submit bids for contract(s) with you for a period of one year from the date of bid opening if I am /We are in a breach of any obligation under the bid conditions, because I/We

- a) have withdrawn/modified my/our bid during the period of bid validity specified in the form of bid;

or

b) having been notified of the acceptance of our bid by the purchaser during the period of bid validity, i. fail or refuse to execute the contract, or ii. fail or refuse to submit the Performance Security of the amount specified in the bid.

Signature of the bidder

Seal

Date:

Name & Address of the firm

**Document No. D-21**  
**Model Bank Guarantee Format for Performance Security**

**[Ref. Para 22(i)]**

**To**

The Chief District Veterinary Officer, Sambalpur, Odisha

WHEREAS.....(name and address of the supplier) (here in after called "the supplier") has undertaken, in pursuance of contact no.....dated..... to supply ..... (description of goods and services) (here in after called "the contract"). AND WHEREAS it has been stipulated by you in the said contract that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligation in accordance with the contract.

AND WHEREAS we have agreed to give the supplier such a bank guarantee; NOW THEREFORE we hereby affirm that we are guarantors and responsible to you on behalf of the supplier, up to a total of.....(amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show ground or reasons for your demand or the sum specified therein. We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand. We further agree that no change or addition to or other modification of the terms of the contract to be performed there under or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification. This guarantee shall be valid until the .....day of .....20.....

We the .....Branch.....undertake not to revoke the guarantee during its currency except with the previous consent of the CHIEF DISTRICT VETERINARY OFFICER, SAMBALPUR, in writing. We the .....Branch..... further agree that a mere demand by CHIEF DISTRICT VETERINARY OFFICER, SAMBALPUR, is sufficient for us ..... Branch at Sambalpur to pay the amount covered by the Bank Guarantee without reference to the Agency and protest by said Agency cannot be a valid ground for us ..... Branch to decline payment to CHIEF DISTRICT VETERINARY OFFICER, SAMBALPUR.

(Signature of the authorized officer of the Bank)

Name and designation of the officer

Seal, name & address of the Banks and address of the Branch

## ANNEXURE I

## LIST OF ITEMS AND TECHNICAL SPECIFICATIONS UNDER CATEGORY A: VETERINARY DRUGS

SI No	Name of the item	Unit pack size	Approximate quantity required
1	Heat inducing tablets	6,s/strip	1800 strips
2	Hormonal Prostaglandin(Lutalyse Natural)	2ml/vial	540vials
3	Hormone(Gonadotropine hormone)	2ml/vial	360vials
4	Phosphorus inj	30ml/vial	720vials
5	Intra uterine wash antibiotic including Lugol,s iodine	100ml/vial	360vials
6	Vit AD3Eh inj	10ml/vial	720vials

  
1.2.23  
Chief District Veterinary Officer  
Sambalpur