

**TERMS, CONDITIONS FOR
SUPPLY OF DRUGS AND CONSUMABLES FOR DBCS
2022-23**

Name of the District / Health Institution: CDM&PHO, Sambalpur
(HEALTH & F.W. DEPTT., GOVT. OF ODISHA)

E-mail: cdmosambalpur@gmail.com, smosambalpur@yahoo.com

Retender Bid Reference No. DMC/DBCS/ 372 /2022-23/dtd. 25.01.2023

LAST DATE & TIME OF RECEIPT OF BID DOCUMENTS : 07.02.2023 up to 05 PM

DATE & TIME OF OPENING OF COVER-A (Technical Bid) : 08.02.2023 at 12.00 Noon

DATE OF OPENING OF COVER-B (Price Bid) : -----do-----

PLACE OF OPENING OF BID DOCUMENTS
AND

ADDRESS FOR COMMUNICATION: O/o Chief District Medical & Public Health Officer,
AND Sambalpur

RECEIPT OF BID DOCUMENTS

Email: cdmosambalpur@gmail.com
smosambalpur@yahoo.com

Bur
24/1/23

OFFICE OF THE CDM&PHO SAMBALPUR

SECTION -I

SALE OF RETENDER / BID DOCUMENT

The Bidders may download the Tender Documents directly from the district website www.sambalpur.nic.in The Tender paper cost fee of Rs.1000/-(One Thousand only) Plus GST @ 18% (Non-refundable) by way of separate Demand Draft drawn in favour of ZSS(MISC) Sambalpur, payable at Sambalpur from any nationalized/Scheduled bank. The Bidders should superscribe, **“Tender of Drugs and Medical Consumables under DBCS 2022-23”(DOWNLOADED FROM WEBSITE) Last Date of submission up to 05.00 PM”** on the top of the outer envelope containing Technical Bid and Price Bid separately. The Tender cost fee in shape of demand drafts in the technical bid. CDM&PHO, Sambalpur shall have no responsibility for any delay / omission on part of the bidder.

- a) Price of bid document Rs. 1180.00 (Rs.1000 plus GST @ 18%)
(Non-refundable)

The short tender paper will be rejected if the bidder changes any clause or Annexure of the bid document. The authority reserves the right to accept/reject any or all the tenders without assigning any reason thereof.

SECTION -II

IMPORTANT INSTRUCTIONS TO BE NOTED CAREFULLY BY THE TENDERERS

1.	Purchaser	Health & F.W. Department
2.	Indenter	Chief District Medical & Public Health Officer, Sambalpur
3.	Consignee	DHH Sambalpur
4.	Delivery Period	Within 15 days from issue of the work order.
5.	Mode of Delivery	By Air / Road / Rail/by Hand
6.	Bank Guarantee	Rs. 10000/- (Rupees Ten Thousand only) in favour of Chief District Medical & Public Health Officer, Sambalpur from any nationalized/ Scheduled bank.

SECTION -III

TERMS AND CONDITIONS FOR SUPPLY OF DRUGS & CONSUMABLES FOR DBCS

- 1.1 Sealed tenders will be received by Dated 07.02.2023 for Supply of Drugs & Consumables under DBCS for the year 2022-23 up to 05.00 PM (On working days only) by the CDM&PHO, Sambalpur in the office of the Chief District Medical & Public Health Officer, Sambalpur. Any tender received after the due date & time will be rejected & returned to the sender unopened. **The tender paper will be received through Regd. Post / Speed Post/ Courier services only.**
- 1.2 The bidder(s) are to submit their tenders in **separate** sealed covered envelopes for **technical bid** and **commercial bid** by superscribing **Cover "A" (Technical Bid) & Cover "B" (Price Bid)** and both the sealed covers should be put into a **third outer Cover**, which should be superscribed as **"Tender of Drugs and Consumables under DBCS 2022-2023"(DOWNLOADED FROM WEBSITE) Last Date of submission 07.02.2023 up to 05.00 PM"**
- 1.3 The Sealed tenders "Cover A" (Technical Bid) submitted by the tenderers will be opened by the CDM&PHO, Sambalpur in the office chamber of the CDM&PHO, Sambalpur at 12.00 Noon on 08.02.2023 The tenderer or their duly authorized representatives are allowed to be present during the opening of the tenders if they so like.

ELIGIBILITY CRITERIA

2.1 Manufacturing units / Importers/ Suppliers are eligible to participate in the tender provided, they have

- (i) The tenderer must submit GST Certificate along with the upto date GST Return certificate up to September 2022
- (ii) Photo copy of PAN must be submitted by the tenderer
- (iii) An under taking must be submitted by the tenderer that items will be supplied to the consignee along with the test report within 15 days from the issue of the purchase order.
- (iv) Should submit valid Drug License Certificate where clearly mentioned the validity period. **[No applied treasury challan copy will be entertained.] If the bidder has applied for renewal he should submit the retention copy of the DL from the Drug Inspector of his range.**
- (vi) Should submit the Authorization Certificate from the manufacturer (If Bidder is not a manufacturer)
- (vii) Should submit the proof of supply to Govt. Hospitals/ any health institutions of the state for last three financial years, at least minimum three order copy for each year.
- (viii) Should submit the Proof of Average annual turnover of the bidder of Rs.50 Lakh or more in last three (3) financial years should be submitted duly prepared and certified by a chartered accountant.
- (ix) Should submit the bank guarantee of Rs.10000/- (Rupees Ten Thousand only) in favour of Chief District Medical & Public Health Officer, Sambalpur from any Nationalized/ Scheduled Bank.
- *(x) At the time of tender opening the bidder should come with the sample of Dark Glass, IOL(Different Power), Crescent Blade, Sharp Keratome, Blunt Tip Keratome, Extension**

The following documents should be enclosed in Cover "A" (Technical Bid) by the tenderer. All the photocopies are to be attested by self with official seal.

TECHNICAL BID :

- 3.1 Checklist with detail of the documents enclosed in Cover "A" (as per Annexure – I)
- 3.2 **Bank Guarantee of Rs. 10000/- (Rupees Ten Thousand only) in favour of Chief District Medical & Public Health Officer, Sambalpur from any nationalized/ scheduled bank.**

- 3.3 Details name, address, telephone no., Fax, e-mail of the manufacturer / authorized distributor /Supplier/ contract person / office in Odisha (**Annexure - II**).
- 3.4 Copy of GST Certificate along with up to date GST return certificate upto September 2022
- 3.5 Declaration Form (**Annexure – III**)
- 3.6 Undertaking regarding items should be supplied to the FOR destination within 15 day.
- 3.7 Photo copy of valid Drug License Certificate
- 3.8 Tender Paper Cost Rs.1180/- in shape of Demand Draft.
- 3.9 Photo Copy of manufacturer's Authorization Certificate.
- 3.10 Photo copy of PAN
- 3.11 Proof of supply to Govt. Hospitals/ any health institution of the state for last three financial year (2021-22, 2020-21, 2019-20), at least minimum three order copies for each year.
- 3.13 Certificate duly filled by the Auditor / Chartered Accountant that the average Annual turnover of the bidder is Rs.50 Lakhs or more in the last 3 (three) Financial years (2021-22, 2020-21, 2019-20).

COVER – B (PRICE BID)

4. The tender format giving the quoted rate for Drugs should be sent in a separate sealed cover hereafter called **Cover “B” (Price Bid)**.

Cover –B (Price Bid) will be opened only of the tenderers who qualify in Technical Bid (Cover – A) and product is as per tender specification.

- 4.1 The tender format (Price Schedule) in the prescribed form (as per **Annexure – IV**), hard copy must be submitted in Cover-B. **The price of the item should be quoted with FOR Destination and exclusive of GST.**
- 4.2 The Cover “B” of successful tenderers who qualifies in their technical bid, will be opened at the office chamber of the C.D.M.& P.H.O, Sambalpur by the C.D.M.& P.H.O, Sambalpur on the same day/ decided by the purchase committee members in the presence of the tenderers or their authorized representatives
- 4.3 To ensure sustained supply without any interruption the tender inviting authority reserves the right to split orders for supplying the requirements among more than one tenderer if the lowest eligible bidder fails to supply in scheduled time the L₂ / L₃ firms are eligible for supply the same.
- 4.4 The rate is valid for Two year from the date of approval of the committee.

NB: At the time of supply the Drugs the

1. Price should be omitted from the Primary and secondary packing
2. Odisha Govt. Supply Not for Sale should be printed on Primary and secondary packing.
3. Analytical Test report of each batch should be submitted at the time of the supply.

CHECK LIST(To be submitted in **Technical Bid**)**Note : The documents has to be arranged serially as per the order mentioned in the check list***Please put **✓** in the respective box***COVER – A (TECHNICAL BID)****DOCUMENTS : SUBMITTED OR NOT**

		Yes	No	Page No
1	Tender paper cost in shape of DD			
2	Bank Guarantee Rs. 10000/- in favour of CDM & PHO Sambalpur			
3	Details Name, address, telephone No., Fax, email of the manufacturer/authorised distributor/bidder/supplier/contact person Annexure -II			
4	Photo copy of PAN			
5	Photo copy of GST			
6	Photo copy of up to date GST return certificate up to September 2022			
7	Photo copy of Drug License			
8	Declaration form (Annexure – III)			
9	Under taking for supply of the item within 15 days			
10	Authorization certificate from the manufacturer (if bidder is not a manufacturer)			
11	Proof of supply only drugs and medical consumables to Government Hospitals/ any health institution of the state for last 3 financial year (three order copy of each year)			
12	Annual average turnover of Rs. 50 Lakhs for the last three financial year prepared by a chartered accountant (2021-22, 2020-21, 2019-20)			
13	Audited balance sheet for the last three financial year (2021-22, 2020-21, 2019-20)			
14	Original Tender paper			

ANNEXURE – II

(To be submitted in Cover A -Technical Bid)

DETAILS OF THE TENDERER & LOCAL CONTACT PERSON

	Corporate Office (The address in which the purchase orders and payment details will be communicated)	Local Contact Person / Branch Office / Zonal Office / Service Centre if any, in Odisha.
Name & Full Address		
Telephone Nos., landline		
Mobile		
Fax		
E – Mail		
License valid up to		

**Signature of the Tenderer :
with seal**

Date :

Official Seal :

(To be submitted in Cover A -Technical Bid)

DECLARATION FORM

I / Wehaving My /
 ouroffice
 at.....do declare that I / We have carefully
 read all the terms & conditions of tender of the _____, Odisha for the supply of
 Drugs & Medical Consumables. The approved rate will remain valid for a period of two year from
 the date of approval. I will abide with **all the terms & conditions** set forth in the **Tender**
Reference no. _____

I/We do hereby declare I/We have not been de-recognised / black listed by any State Govt. /
 Union Territory / Govt. of India / Govt. Organization / Govt. Health Institutions for supply of Not
 of Standard Quality (NSQ) items / non-supply.

I/We agree that the Tender Inviting Authority can forfeit the Earnest Money Deposit and or
 Security Deposit and blacklist me/us for a period of 5 years if, any information furnished by us
 proved to be false at the time of inspection / verification and not complying with the Tender terms
 & conditions.

Seal

Signature of the bidder :

Date :

Name & Address of the Firm:

Affidavit before Executive Magistrate / Notary Public.

PRICE BID

Sl No	Name of the Item	Specification	Unit	Name of the Manufacturer	Price (Exclusive of GST)
01	360 degree Squareedge, P.C. IOL	Power 5.0 to 28.0			
02	Kelman A.C. IOL	Different Powers			
03	S F IOL	Different Powers 20.5D , 21D			
04	Foldable IOL	Different Powers 20D, 20.5D, 21D, 21.5D, 22D, 22.5D, 23D, 23.5D, 24D			
05	Crescent Blade	Size 2.6			
06	Lancetip (Sideport)	15			
07	Sharp Keratome	2.8mm			
08	Blunt Tip Keratome	5.1mm			
09	Extension	5.1			
10	Sideport				
11	Dark shaded glass for post cataract surgery				
12	Swab stick (Hicks Budd/ Johnson's Ear budd)	100 Nos/ Pkt			
13	Surgical Eye Drapes	75cm x 75cm			
14	Proparacaine Topical Eye Drop (Paracaine)	USP 0.5%			
15	Tropicamid + Phenylephrine Eye Drop	5ml (1% +0.5%)			
16	Timolol Maleate Eye Drop	0.5%			
17	Cyclopentolate Eye Drop	1% W/v			
18	Gatifloxacin + Prednisolone Eye Drop (Gate-P)	10ml (0.3% + 1% W/V)			
19	Prednisolone Acetate Eye Drop	1% W/V			
20	Brimodine Eye Drop	0.2%			
21	Povidone Eye Drop	5%			
22	Inj Viscolon (HPMC2%) with Canula				
23	Inj Trypan Blue	1ml/2ml			
24	Inj Pilocarpine (Intracameral)	1ml/2ml			
25	Inj Facidase				
26	Inj Adrenalin (Intracameral)	1ml/2ml			
27	Inj Bupivacaine	5% 20ml/Vial			
28	Inj Hyluronidase (Hyalidase/ Omnidase)	1500 Unit			
29	Inj Oculone (Intracameral Xylocaine)	1%			
30	Tab Acetazolamide (Diamox)	250mg			
31	Cap Omeprazole + Domperidone	20mg+30mg			

Sl No	Name of the Item	Specification	Unit	Name of the Manufacturer	Price (Exclusive of GST)
32	Disposable Needle	No 26			
33	Disposable Needle	No 24			
34	Irrigating Solution (Contasol)	500ml			
35	Irrigating Solution (Contasol)	250ml			
36	Intravenous Set with Micro filter				
37	Disposable Trephine	Size 7			
38	Disposable Trephine	Size 7.5			
39	Disposable Trephine	Size 8			
40	Disposable Trephine	Size 8.5			
41	Disposable Trephine	Size 9			
42	Roller Bandage				
43	Disposable MVR Blade	20G			
44	Cutting edge suture (Silk)	8-0			
45	Cutting edge suture (Silk)	10-0			
46	Prolene Suture	10-0			
47	Suture Silk cutting needle for superior rectum	5-0			
48	Disposable Endo Laser Probe	25 Gauge			
49	25 Gauge Vitrecomy Kit compatible with Alcon constillation				

Seal & Signature of the Bidder

B.S.
24/01/23