

DISTRICT CULTURE OFFICE, SAMBALPUR

(E-mail:-dco**sambalpur@gmail.com**)

Notice No: 225 Dated. 19.12.2022

TENDER CALL NOTICE FOR SUPPLY OF FOOD IN LOK MOHASTAV 2023, SAMBALPUR

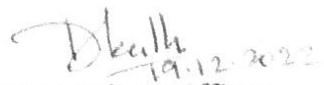
Sealed tender are invited from the reputed firm/organization/sole proprietor/agency for supply of food in LokMostav2023,Sambalpur.

The Tender Paper along with details specifications and eligibility criteria of the above works can be downloaded from website **www.sambalpur.nic.in**. The bidders are required to submit the proposal complete in all respect which should reach on or before **29/12/2022 by 05.00pm**(by Speed Post/ Regd. Post / Currier / dropped in Tender Box placed at Culture Office, SBP) at the office of the District Culture Officer,SanskrutiBhawan, Collectorate,Sambalpur-768001 in a sealed envelope super scribed as 'Tender for supply of food for Lok Mohastav-2023'.

The tender document should be enclosed with non-refundable tender document fee of Rs.590/- (rupees five hundred ninety only) as demand draft in favour of "District Council of Culture,LokMahostav" payable at Sambalpur. The tender will be opened on dt: **30/12/2022 at 11.00AM** in the office chamber of District Culture Officer, Sambalpur. All the bidders are requested to remain present personally during tender opening or send their authorised representative.

The undersigned reserves the right to accept or reject any or all the tender without assigning any reason thereof.

By order of Collector


19.12.2022
District Culture Officer
Sambalpur
District Culture Officer
Sambalpur

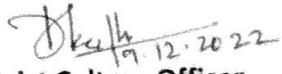
Memo No. 226 /Dt. 19/12/2022

Copy submitted to the DIO, NIC, Sambalpur for favour of information and necessary action with a request to upload the attached tender call notice in the District website.


District Culture Officer
Sambalpur

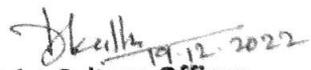
Memo no. 227 /Dt. 19/12/2022

Copy submitted to the Commissioner, SMC, Sambalpur / Chief Development Officer-Cum-EO, Zilla Parishad, Sambalpur / Sub-Collector, Sadar / Chief District Medical Officer, Sambalpur / Superintending Engineer, R&B Division No-I & II Sambalpur / OSD, Tourism, Sambalpur for favour of information with a request to publish in the office notice board for wide publicity.


District Culture Officer
Sambalpur

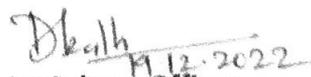
Memo No. 228 /Dt. 19/12/2022

Copy submitted to the Deputy Collector (Nizarat), Collectorate, Sambalpur for favour of information and necessary action with a request to publish in the office notice board for wide publicity


District Culture Officer
Sambalpur

Memo No. 229 /Dt. 19/12/2022

Copy to the DIPRO, Collectorate, Sambalpur for of information and necessary action with a request to publish the advertisement in two reputed daily News Paper for wide publicity


District Culture Officer
Sambalpur

**Tender call
notice for supply
of**

**Food in Lok Mahotsav-
2023**

**Organized by
District Council of Culture &
District Administration, Sambalpur**

1. ABOUT SAMBALPUR:

Sambalpur is famous for its Sambalpuri Saree, the Sambalpur District is the western part of state of Odisha. The District is surrounded by Deogarh District in the East, Bargarh Districts in the West, Jharsuguda District in the North and Sonepur and Angul Districts in the South. The District of Sambalpur has a history full of events including Indian freedom struggle representing the different section of the society. Sambalpur is mentioned in the book of Ptolemy as Sambalaka on the river Manada. Sambalpur District was subsequently divided into four separate Districts. Bargarh District was separated in 1993, and Jharsuguda and Deogarh Districts were separated in 1994.

The District covering a geographical area of 6702 sq km lies between 20 degree 40' to 22 degree 11' North Latitude and 82 degree 39' to 85 degree 15' East Longitude. Total population of the District as per 2011 census is 10,41,099. Total male population of the District is 5,26,877 whereas total female population is 5,14,222. The District has got total 1,91,827 SC population and 3,55,261 ST population.

As per the administration of the District is concerned, the District of Sambalpur has got 3 sub divisions namely Sambalpur, Kuchinda and Rairakhol. There are 9 Tahasils, 9 Blocks, 24 Police stations, 1349 Revenue Villages and 138 Gram panchayats functioning in the District.

Sambalpur District experiences extreme type of climate with 66 rainy days and 153 centimeters rainfall on an average per annum. Most of the rainfall is confined to the months from June to October visited by south west monsoon. Mercury rises upto 47 degree C during May with intolerable heat wave and falls as low as 11.8 degree C during December with extreme cold. The rainfall is highly uneven and irregular.

The economy of Sambalpur District is basically dependent on agriculture and secondly on forests. Forests play an important role in the economy in terms of contribution to revenue, Domestic Product as well as dependence of people for livelihood. In the past Sambalpur has been a great centre of diamond trade. Kendu leaf (*Diospyros Melanoxylon*) is also produced in Sambalpur. Kendu leaf is one of the most important non-wood forest products of Sambalpur and is also

called as green gold of Odisha. Lately industrialization has started in the district and the prime industries of power, alumina and steel have been established. The place is famous for its globally renowned textile bounded patterns and fabrics locally known as Baandha. Sambalpur is famous for its Hand loom textile works, popularly known as Sambalpuri Textile. It has earned international fame for its unique pattern, design and texture. Apart from textiles, Sambalpur has a rich tribal heritage and fabulous forestlands.

The important crops grown in the District are rice, gram, tuar, arhar, sesame, groundnut, mustard, castor, linseed. Sugarcane is the most important cash crop grown in the District.

The literacy rate of Sambalpur District is 76.91 percent. Indian Institute of Management, Sambalpur University, Gangadhar Meher University, Veer Surendra Sai University of Technology (VSSUT), VSS Institute of Medical Science and Research (VIMSAR), Gayatri College of Pharmacy, Dr P.M Institute of Advanced studies in Education, Gayatri College of Management, Gayatri College of Pharmacy, Lajpat Rai Law College, Sambalpur Nursing college are the famous educational institutes in the District.

The District experiences many beautiful festivals round the year. Sital Sasthi is observed in the month of June. This festival is the marriage ceremony of Lord Shiva and Parvati. Nuakhai is the most important social festival of the District. Bhaijuntia festival is celebrated on the Mahastami Day of Durga Puja. The Puajuntia festival is observed by mothers to invoke the grace of Lord Duttibahana for the long life and prosperity of their sons. Other religious festivals which are observed include Shiva Ratri, Dola Yatra, Durga Puja, Janmanstami, Diwali, Ganesh Puja and Saraswati Puja.

Many eminent personalities have taken birth on the soil of the Sambalpur District. Bir Surendra Sai (freedom fighter), Gangadhar Meher (Poet of nature), Bhama Bhoi (celebrated religious and poet), Satya Narayan Bohidar (Pioneer of Sambalpuri language and grammar), Swapneswar Das (accomplished poet and eminent journalist), Gokulanand Panda (Poet of extraordinary caliber), Sunil Mishra (renowned writer of humour and social satire), Braja Mohan Panda (Educationist of repute) and Laxmi Narayan Mishra (Eminent freedom fighter) are the famous personalities of this soil.

2. BACK GROUND OF LOK MOHASTAV

LokMohastav is an initiative to showcase local culture to the citizen of district, state as well country. It is being organized by District Council of Culture, Sambalpur and District Administration, Sambalpur for years. It aims to strengthen the rural economy, thereby generating confidence and accelerating the development of rural crafts. The exposure to the urban market helps the rural artisans to taint their product portfolio to suit needs of urban customers. It creates ample space for cross-learning increases the bargaining power of the rural poor and enabling them to get better price realization for their products.

3. DATA SHEET

1	Name of the Work	Selection of a Registered Agency/ Registered Firm /Proprietor for supply of Foods to the participants and dignitaries in LokMahostav 2023 from Dt.12.01.2023 to 19.01.2023
2	Name of the issuer of this tender	District Culture Officer, Sambalpur
3	Availability of Bid Documents in website: www.sambalpur.nic.in	19 th December. 2022
4	Last Date for Submission and Receiving of Bid	29 th December. 2022 up to 5.00 P.M.
5	Date of Bid Opening	30 th December.22 (11.00 A.M.)
6	Place of Bid Opening	Conference hall of District Culture Office, Sambalpur
7	Address of Communication	District Culture office, SaskrutiBhawan, Collectorate, Sambalpur -761001
9	Tender Fee / Bid Cost	Tender Document fee in shape of Demand Draft from any scheduled commercial bank in favour of "District Council of Culture,LokMahostav," payable at Sambalpur for Rs. 590/- (Rs.500+ GST 18%) (Rupees five hundred ninety only) towards cost of tender document is to be furnished by the bidder along with the Proposal. Proposals Without the requisite Document Fee shall be treated as non-responsive and rejected out rightly.
10	Validity of Proposal	Proposals must remain valid 30 days after the submission of Bid Document
11	Bid Document Submission	Bid document will be submitted through Speed Post or Registered Post or Courier only.

Note:

1. District Culture Officer, Sambalpur has reserves the right to change all /any schedule of bidding process. Please visit www.sambalpur.nic.in irregularly for the same.

2. The Tender/ Bid document must be submitted on or before the prescribed date, time and venue mentioned in the data sheet. Proposals received after cut – off date will be summarily rejected.

4. CHECK LIST OF DOCUMENT TO BE SUBMITTED BY THE BIDDERS ALONG BID DOCUMENT:

1. Agency/Firms / Organization Name & Status
2. Permanent Account Number (PAN)
3. Details of Goods & Service Tax Registration (GST)
4. Valid trade license by local Authority
5. Valid Food license from the competent authority.
6. Catering experience with Govt. Dept.
7. Catering experience in District/State level festival
8. Application Form (Annexure-I)
9. Certificate for downloading tender document (Annexure-II)
10. Declaration for not being blacklisted (Annexure - III).
11. Undertaking (Annexure-IV)
12. Proforma for undertaking for supply of Food (Annexure-VI)
13. Particulars of Registration / Clearance (if any) from the appropriate Authorities for running the Catering service.
14. Bid Document Cost:Rs.590/-(Five hundred Ninety only)
15. ITR field for F.Y. 2019 -20 / 2020 -21 / 2021 -22.
16. Average turnover certificate from a Chartered Accountant. The average turnover for last three year ending Dt.31.03.2022 not less than 30 lakhs.

5. DETAILED TENDER CALL NOTICE:

In order to provide the service/supply of foods to the Participants, Artists, Committee member, Volunteer and Dignitaries in Lok Mostav-2023, Sambalpur from Dt.12.01.2023 to Dt.19.01.2023.

Detail Description of Work/ Activity

Date	Activity	Menu
12.01.2023	Dinner	Rice, Roti, Dal, AluMatarSabji, Papad, TamatoKhata, Achar,
13.01.2023	Break Fast	Puri, AluMatarSabji, Jilbi, Tea,
	Lunch	Rice, Dal, Roti, Mix-Veg, Chicken/Fish, Dahibundi, Bhaja, papad, Achar, salad,
	Snacks (at evening)	Pakudi, Chutni, Tea,
	Dinner	Rice, Roti, Dal fry, AluFulkubTarkari, Bhaja, TamatoKhata, Papad, Achar
14.01.2023	Break Fast	UpmaChanaTarkari, Jilbi, Tea,
	Lunch	Rice, Dal, Roti, MutterPaneer/Mushroom, Curry, Fulkubi, AluTarkari, Bhaja, Papad, Achar, Salad
	Snacks (at evening)	Aluchup, Chutni, Tea,

	Dinner	Rice, Roti, Dal Fry, Mix Veg, Bhaja, TamatoKhajurKhata, Papad, Achar,
15.01.2023	Break Fast	IdliSambarChatni, Jilibi, Tea,
	Lunch	Rice, Black Dal, Roti, Mushroom Curry/ Mutter Paneer, BandhaKubiTarkari, Ambil, Papad, Achar, Salad
	Snacks (at evening)	Bread Chap, Chutni, Tea,
	Dinner	Rice, Dal Fry, Chana Masala, Mix Veg. Bhaja, Papad, Achar, Khiri,
16.01.2023	Break Fast	Dosa, Sambar, Chatni, Jilbi, Tewa, water
	Lunch	Rice, Dal, Roti, Mutter Paneer, Chicken /Fish Curry, FulkubiAluTarkari, Khiri, Bhaja, Papad, Achar, Salad,
	Snacks (at evening)	BiriBada, Chatni, Tea,
	Dinner	Rice, Roti, Dal, BandhaKubiSabji, Papad, TamatoKhata, Achar,
17.01.2023	Break Fast	Puri, AluMatarSabji, Tea,
	Lunch	Rice, Dal, Roti, Mutter Paneer/Mushroom Curry, FulkubiAluTarkari, Bhaja, Papad, Achar, salad,
	Snacks (at evening)	Aluchup, Chutni, Tea
	Dinner	Rice, Roti, Dal Fry, Mix Veg, Bhaja, TamatoKhajurKhata, Papad, Achar,
18.01.2023	Break Fast	IdliSambarChatni, Jilibi, Tea,
	Lunch	Rice, Black Dal, Roti, Mushroom Curry/ Mutter Paneer, BandhaKubiTarkari, Ambil, Papad, Achar, Salad,
	Snacks (at evening)	Bread Chap, Chutni, Tea, Water
	Dinner	Rice, Dal, Roti, Mutter Paneer, Chicken /Fish Curry, FulkubiAluTarkari, Khiri, Bhaja, Papad, Achar, Salad,
19.01.2023	Break Fast	Puri, AluMatarSabji, Jilbi, Tea,
	Lunch	Rice, Dal, Roti, Mutter Paneer, Chicken /Fish Curry, FulkubiAluTarkari, Khiri, Bhaja, Papad, Achar, Salad,
All Day (From 12.01.23 to 19.01.23)	Drinking Water	20ltr Jar
All Day (From 12.01.23 to 19.01.23)	Disposable paper Glass (200ML)	Packet (100 Pcs)

6. APPROXIMATE DATE WISE FOOD SUPPLY FOR THE PARTICIPANTS

Date	Activity	Menu
12.01.2023	Dinner	200
3.01.2023	Break Fast	400
	Lunch	800
	Snacks (at evening)	400
	Dinner	400
14.01.2023	Break Fast	400
	Lunch	500
	Snacks (at evening)	400
	Dinner	400
15.01.2023	Break Fast	400
	Lunch	500
	Snacks (at evening)	400
	Dinner	400
16.01.2023	Break Fast	400
	Lunch	500
	Snacks (at evening)	400
	Dinner	400
17.01.2023	Break Fast	400
	Lunch	500
	Snacks (at evening)	400
	Dinner	400
18.01.2023	Break Fast	400
	Lunch	500
	Snacks (at evening)	500
	Dinner	600
19.01.2023	Break Fast	200
	Lunch	200
All Day (From 12.01.22 to 19.01.22)	Drinking Water	As per requirement
All Day (From 12.01.22 to 19.01.22)	Disposable paper Glass (200ML)	As per requirement

7. ISSUE OF TENDER DOCUMENTS:

Tender documents can be downloaded from the website: www.sambalpur.nic.in as per the dates mentioned below:

(i)	OPEN ON	19 th December, 2022
(ii)	CLOSES ON	29 th December, 2022 up to 5.00 P.M.

8. TENDER DOCUMENT FEE

Tender Document fee in shape of Demand Draft from any scheduled commercial bank in favour of "District Council of Culture, LokMahostav," payable at Sambalpur for Rs590/- (Five hundred ninety only) towards cost of tender document is to be furnished by the bidder along with the Technical Proposal.

9. DATE OF SUBMISSION OF TENDER:

The last date of receiving of tender documents is up to 5.00 P.M. of 29th December, 2022. The bidders are required to submit their filled bids along with other required enclosures with the Bid by Registered Post / Speed Post / Courier / dropped at Tender box placed at District Office Culture, SBP only. The documents submitted by bidders in other means will not be considered and accordingly rejected.

10. THE ELIGIBLE BIDDERS:

The bidder should have specialized in preparation and serving of food can participate singly and no consortium of bidder is allowed. Appropriate valid documents to establish the status of the bidder must be submitted along with the bid documents by the bidder.

11. QUALIFYING CRITERIA FOR THE WORK:

Sl. No.	Eligibility Criteria	Remarks / Comments
1.	The Bidders' must be registered with appropriate statutory authority of the States/ Government of India as on the date of submission of Bid.	Eligible Bidders are required to submit a copy of the appropriate registration document wherein the instant desired information about their status shall be indicated /available.

- Besides, documents mentioned in point no. – 4 (Check List) shall be added to qualifying criteria.

12. Award of contract

The DCO will award the contract to the successful bidder whose quotation will be determined to be substantially responsive and who will offer the lowest quotation price.

- a) Notwithstanding the above, the DCO reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract without assigning any reasons thereof.
- b) The successful bidder should supply and serve the food within the time span as desired by the undersigned. The work of emergency nature has to be dealt with sincerely.
- c) The successful bidder deploys sufficient manpower for serving of food. The place of supply will be intimated to the bidder before three hours.
- d) The Bidder will bear the transportation cost of foods from kitchen to serving area.

- e) The successful bidder will provide the food with disposable paper plate and also provide the packaged food material for parcel if required.
- f) The payment will be made on successful delivery and receiving acknowledgment and certification from the Concerned officer and Food Convener.
- g) The undersigned reserves the right to accept or reject any or all the tenders without assigning reason thereof. In case the service delivered not satisfactory, penalty up to 20% shall be levied from the bill amount.
- h) The successful bidder will make ensure the good quality and quantity of the food.
- i) The successful bidder will make the Kitchen clean and Hygiene.
- j) The concerned officer and food convener will issue the order to the successful bidder before 24 hours. If any subsequent change the concerned officer and convener will intimate to the bidder before sufficient time for preparation of food.
- k) In case more than one bidder quoted with same quoted price for same item & category and the quoted price of them become lowest, then the tender committee will finalize the tender through a transparent lottery system in presence of authorized representatives of the bidder.

13. ADDRESS OF COMMUNICATION FOR SUBMISSION OF TENDERS:

Completed and sealed tender documents should be submitted **through Registered Post/ Speed Post / Courier / dropped in Tender box** only in given office Address, and in no other means to:

District Culture officer,
Saskruti Bhawan,
Collectorate, Sambalpur -768001

14. TAXES AND DUTIES:

The rates quoted in price bid shall be inclusive of all duties, taxes, service tax / GST, incidental, overheads, etc. and other levies payable by for execution of the Contract or for any other cause as applicable on the last date of submission of Tender and shall remain firm during the entire period of contract.

15. CANCELLATION OF WORK ORDER:

The successful bidder shall have to supply the foods as per the work order issued by the District Culture Officer, work order as applicable and also maintain good quality of foods failing which the work order may be cancelled and legal action will be initiated as deemed fit.

16. SIGNING OF AGREEMENT (AS PER ANNEXURE – VI):

An Agreement is to be executed by the successful bidder for supply of foods as per the enclosed format of bid document immediately after finalization bidder.

17. TECHNICAL & FINANCIAL / COMMERCIAL TERMS AND CONDITIONS:

Bidders are requested to read carefully the terms and conditions. It is essential for the bidder to accept un-conditionally all the terms and conditions indicated in the bid document and submit their confirmation / compliance at relevant annexure enclosed.

18. CORRECTION / OVER WRITING: Corrections where unavoidable, shall be made by crossing out and rewriting duly authenticated with full signature and date by the Bidder. Erasing or over – writing in the tender documents may disqualify the tender.

19. COST OF BIDDING: The bidder shall bear all costs associated with the preparation and submission of his bid and the issuing authority will in no way be responsible and liable

for those costs. The Bidder shall closely study scope, all conditions & specification in detail, which govern the rates for which he is tendering.

- 20. PERIOD OF WORK:** District Culture officer, will sign an agreement with the successful bidder for a period of 30 (Thirty) days.
- 21. BID VALIDITY:** The validity period of the tenders shall be 30 days from the date of submission of Tender. Further extension of Bid validity may be requested if situation warrants. However, conditional extension of bid validity or any change /modification in the offer submitted by the bidder while extending the bid validity shall not be agreeable. The tenderer shall not, during the said period or within the period extended by mutual consent, revoke or cancel his tender or alter the tender or any terms / conditions thereof without consent in writing of the company. In case if the tenderer fails to abide by the above stipulation, the District Culture officer, Sambalpur, will be entitled to forfeit the Earnest Money and reject the tender.
- 22. EXTENSION OF DATES:** The District Culture officer, Sambalpur reserves the right to postpone the date of receipt and opening of tenders or to cancel the tenders without assigning any reason whatsoever.
- 23. SUBLETTING:** No subletting of work as a whole or partially by the bidder is permissible. Neither consortium or joint venture is allowed.
- 24. LITIGATION:** In case the selected bidder enters into any litigation, such action should have to be taken in a court of law within the jurisdiction of the Sambalpur, District.
- 25. ONE BID PER BIDDER:** Each Bidder shall submit only one Bid, either as a partner in a partnership firm or a public limited firm / company or a proprietorship firm or Trust or NGO.
- 26. LANGUAGE OF BID:** All documents relating to the Bid shall be in the English language. In case, if any document is submitted which is written in any language other than English, an appropriate translation in English of the same to be submitted along with the bid document.
- 27. CURRENCY OF BID AND PAYMENT:** The unit rates and prices shall be quoted by the Bidder entirely in Indian Rupees.

28. CONFIDENTIALITY:

The successful bidder shall maintain all the confidentiality of their records & workings and shall not disclose to any agency without prior permission of District Culture officer, Sambalpur.

29. FORCE MAJEURE:

Any Non-Performance of the provision due to Natural Calamities, Prohibition by Statutory Strikes shall be excused for non-performance.

30. **NOTICE:** Any notice, request, demand, approval, consent of other communication provided or permitted shall be in writing and given by personal delivery or registered post or Courier.

31. CAUSES FOR TERMINATION OF AGREEMENT / CONTRACT:

District Culture officer, Sambalpur by written notice, suspend the agreement if the Bidder fails to perform any of his obligations as per the terms & conditions of the contract / agreement including carrying out the services, such notice of suspension shall:

- a) specify the nature of failure
- b) District Culture officer, Sambalpur, may terminate the contract by not less than 3 days' written notice of termination to the Successful bidder on occurrence of any of the events specified below and / or as specified in Terms & Conditions / Agreement. The decision of the District Culture officer, Sambalpur shall be final and binding on the Supplier/ service provider.
- c) If the Bidder becomes insolvent or bankrupt.
- e) If, the service provider/ supplier is found to be engaged in corrupt or fraudulent practices in competing for or in implementation of the project.
 - Failure to comply with the statutory requirements and applicable Acts / Rules / Regulations.
 - Criminal indictment of the promoters, member/s of the Board of Directors, chief functionaries for operation and management of the services.

Application Form:

Name of Work: Supply of Foods for Lok Mohastav-2023 Sambalpur

32. I/We do hereby offer to execute the above work/ service for different wards under District Culture officer, Sambalpur as per the specified scope of work in the tender document, at rate / offered in the price bid for the period and the terms & conditions as detailed in the Bid Document.

Sl. No.	Particulars	To be filled by the Bidder (Along with the supporting documents , if any to prove / justify the eligibility , wherever applicable)
1	Name of the Bidder	
2	Status of the Organization	Copy to be Attached
3	Nature of Business / Activities of the Bidder	
4	Complete Office Address	
5	Phone & Fax Number	
6	E – mail ID	
7	Income Tax - PAN	Copy to be Attached
8	Service Tax Registration Details (GSTN)	Copy to be Attached
9	Trade License	Copy to be Attached
10	Food Licence	Copy to be Attached
11	IT return (2019-20,2020-21 & 2021-22)	Copy to be Attached
12	Average Turnover Certificate Certified by Chartered Accountant	Copy to be Attached
13	Certificate of downloading tender document (Annexure-II)	Copy to be Attached
14	Declaration for not black listed (Annexure-III)	Copy to be Attached
15	Performa for under taking (Annexure-IV)	Copy to be Attached
16	Power of Attorney (in case the tender is signed by an authorized representative of the tenderer)	Copy to be Attached
17	Details of Bid Document Fees	
19	Any award and recognition from govt. agencies for implementation of execution of projects of similar nature	Copy to be Attached
20	Work Experience	Work order/ Supply order/Completion certificate to be attached
21	Work Experience with Govt.	Work order/ Supply order/Completion certificate to be attached
22	Work experience in District Festival	Work order/ Supply order/Completion certificate to be attached

Signature of applicant with official seal:

Name in full:

Designation:

CERTIFICATE

(Only for tenderer using downloaded tender document from Website)

I / We undertake that the tender submitted by me / us, is downloaded from website www.sambalpur.nic.in and is same in content and form (verbatim), and any deviation, if detected, at any state, would entitle District Culture officer, Sambalpur to reject our bid / offer without assigning any reason or recourse to any penal action and would be legally binding on us.

1. I / We undertake that I / we will accept the tender document as available in web site and my / our tender will be rejected if any tampering in the tender document is found to be done at time of opening of tender.

2. In case of any discrepancy between the tender document downloaded from web site & the master copy available in the office, the later shall prevail and will be binding on me / us. I / We will not claim on this account.

Signature: _____
of tenderer)
Seal: _____

DECLARATION FOR NOT BLACK LISTED

Date.....

To,

The District Culture Officer,
Sambalpur

Ref.: Tender No.

Dear Sir,

I / We hereby confirm that our firm has not been banned or blacklisted by any government organization/ financial institution/Court/ Public sector Unit/ Central Government till date.

Signature of Bidder.....

Place:

Name.....

Date:

Designation.....

Seal

ANNEXURE – IV

PROFORMA FOR UNDER TAKING TO BE SUBMITTED BY THE TENDERER
UNDERTAKING

I, _____, Partner / Legal Attorney / Accredited
Representative of M/s. _____, solemnly declare that:

1. I / We am / are submitting Tender for the work
.....
.....against Tender Notice
No.....dated.
.....

2 a. None of the Partners of our firm is relative of the employee of **District Culture Officer, Sambalpur**

3 All information furnished by my / us in respect of the fulfilment of eligibility criteria and qualification information of this Tender is complete, correct and true.

4. All documents /credentials submitted along with this Tender are genuine, authentic, true and valid.

5. If any information and document submitted is found to be false / incorrect any time, department may cancel my / our Tender and action as deemed fit may be taken against me / us, including termination of the contract, forfeiture of all dues including Earnest Money Deposit and banning / delisting of my / our firm and all partners of the firm etc.

Signature of the Tenderer

Dated.

*** Strike out whichever is not applicable.**

SPECIMEN AGREEMENT FORM

This agreement made the Day of 2022 between(Name and address of the firm/organization) (hereinafter called “ the Employer”)and(name and address of contractor) (hereinafter called “ the Contractor “ of the other part).

Whereas the Employer is desirous that the Contractor execute

.....(name and identification number of Contract) (hereinafter called “ The Works”) and the Employer has accepted the Bid by the Contractor for the execution and completion of such works and the remedying of any defects therein.

NOW THIS AGREEMENT WITNESSETH as follows:

1. In this agreement, works and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract hereinafter referred to, and they shall be deemed to form and be read and construed as part of this agreement.
2. In consideration of the payment to be made by the Employer to the Contractor as hereinafter mentioned, the Contractor hereby covenants with the Employer to execute and complete the Works and remedy any defects therein conformity in all respects with the provisions of the Contract.
3. The Employer hereby covenants to pay the Contractor in consideration of the execution and completion of the Works and the remedying of the defects wherein the Contract price or such other sum as may become payable under the provisions of the Contract at the times and in the manner prescribed by the Contract.
4. The following documents shall be deemed to form and be read and construed as part of this Agreement Viz.

- Work Order
- Contractor 's Bid.
- Conditions of Contract.

* IN witness whereof the parties have caused this Agreement to be executed the day and year first before written.

The common seal of

Was hereunto affixed in the presence of

Signed, Sealed and delivered by the said

In presence of

Binding Signature of Employer

Binding signature of the Contractor.....

Note: The format is subject to modification as per decision/suggestion of Bid Evaluation Committee as per requirement.

PROFORMA FOR UNDERTAKING TO BE SUBMITTED BY THE BIDDER

(To be submitted along with the bid document that, a bidder chooses to bid in cases where the bidder desires to supply foods, as per the scope of work, from their own resources or from some outside Agency.)

I / We, -----, Partner / Legal Attorney / Accredited
Representative of M/s -----, solemnly declare that:

1. I / We am / are submitting Tender for the Work -----
-----for Foods vide Bid

No.:.....dated.....

2. I/We confirm that I / We will provide the service / Supply of food for the instant work which are either of my own or have been acquired by way of purchase or hire or lease on rent from different companies / concerns and I would be responsible for deployment of the same for performing the work under the contract.

Signature of the Bidder

Dated:

FINANCIAL BID

(1) GENERAL INFORMATION TO THE BIDDER FOR QUOTING OF PRICE BID:

IMPORTANT NOTE

1. Service Tax (GST) & Toll Tax (if applicable) shall be paid separately as per prevailing norms.
2. No conditional offer shall be accepted.
3. TDS will be deducted as per applicable rate of income tax.

INSTRUCTION TO BIDDERS FOR QUOTING THE RATES

1. Rates is to be quoted in figure, quoted rate should be Indian Rupees only.
2. It is to be noted that irrespective of type or hand written, the correction should be avoided.
(Corrections where unavoidable, shall be made by crossing out & re - writing, attested with full signature and date by the tenderer. Erasing or overwriting in the tender documents may disqualify the tender)
3. In case of any discrepancies found between figure & words quoted by the bidder, the rate mentioned (quoted) in words will be accepted.
4. Bidders should quote their rate including all applicable Taxes. Quoted rate shall be firm during the entire period of contract.

Part - II
ANNEXURE – VIII

(2) THE BIDDERS ARE REQUIRED TO QUOTE THEIR PRICE IN THE FORMAT GIVEN BELOW:

Rate should be quoted per person/per day

Date	Activity	Menu	Rate (Per person/Per Day)
12.01.2023	Dinner	Rice, Roti, Dal, AluMatarSabji,Papad, TamatoKhata, Aachar	
13.01.2023	Break Fast	Puri, AluMatarSabji, Jilbi, Tea,	
	Lunch	Rice, Dal, Roti, Mix-Veg, Chicken/Fish, Dahibundi, Bhaja, papad, Achar, salad	
	Snacks (at evening)	Pakudi, Chutni, Tea	
	Dinner	Rice, Roti, Dal fry, AluFulkubTarkari, Bhaja, TamatoKhata, Papad, Achar	
14.01.2023	Break Fast	UpmaChanaTarkari, Jilbi, Tea	
	Lunch	Rice, Dal, Roti,MutterPaneer/Mushroom, Curry, Fulkubi, AluTarkari,Bhaja, Papad, Achar,Salad	
	Snacks (at evening)	Aluchup,Chutni, Tea,	
	Dinner	Rice,Roti, Dal Fry, Mix Veg, Bhaja, TamatoKhajurKhata, Papad,Achar	
15.01.2023	Break Fast	IdliSambarChatni, Jilibi, Tea,	
	Lunch	Rice, Black Dal, Roti, Mushroom Curry/ Mutter Paneer, BandhaKubiTarkari, Ambil, Papad, Achar, Salad	
	Snacks (at evening)	Bread Chap, Chutni, Tea	
	Dinner	Rice, Dal Fry, Chana Masala, Mix Veg. Bhaja, Papad, Achar, Khiri,	
16.01.2023	Break Fast	Dosa, Sambar, Chatni, Jilbi, Tewa, water	

	Lunch	Rice, Dal, Roti, Mutter Paneer, Chicken /Fish Curry, Fulkubi Alu Tarkari, Khiri, Bhaja, Papad, Achar, Salad,	
	Snacks (at evening)	Biri Bada, Chatni, Tea,	
	Dinner	Rice, Roti, Dal, Bandha Kubi Sabji, Papad, Tamato Khata, Achar,	
17.01.2023	Break Fast	Puri, Alu Matar Sabji, Tea,	
	Lunch	Rice, Dal, Roti, Mutter Paneer/Mushroom Curry, Fulkubi Alu Tarkari, Bhaja, Papad, Achar, salad,	
	Snacks (at evening)	Aluchup, Chutni, Tea	
	Dinner	Rice, Roti, Dal Fry, Mix Veg, Bhaja, Tamato Khajur Khata, Papad, Achar	
18.01.2023	Break Fast	Idli Sambar Chatni, Jilibi, Tea,	
	Lunch	Rice, Black Dal, Roti, Mushroom Curry/ Mutter Paneer, Bandha Kubi Tarkari, Ambil, Papad, Achar, Salad,	
	Snacks (at evening)	Bread Chap, Chutni, Tea,	
	Dinner	Rice, Dal Fry, Chana Masala, Mix Veg. Bhaja, Papad, Achar, Khiri	
19.01.2023	Break Fast	Dosa, Sambar, Chatni, Jilbi, Tea,	
	Lunch	Rice, Dal, Roti, Mutter Paneer, Chicken /Fish Curry, Fulkubi Alu Tarkari, Khiri, Bhaja, Papad, Achar, Salad,	
	Drinking Water for all day with food	20ltr Jar /Per Pcs	
	Disposable Paper Glass for Drinking water (200ml)	Per Packet (100 Nos)	
	Total		

Total in words rupees:

Stamp and signature of the bidder