



ZILLA PARISHAD: SAMBALPUR



Dist. Sambalpur, Odisha-768001

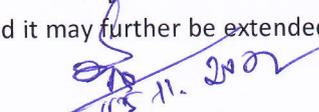
Phone : (0663) 2410992/2410158, Email : ori-dsambalpur@nic.in

Letter No. 169 /ZP./Date. 05.11.2022

TENDER CALL NOTICE

Sealed tender is invited from GST registered reputed Travel Agencies/Tour Operators/Vehicle Owners for providing one **Zest /Tigor/Swift Dzire/Xcent/Etios (Petrol)** vehicle with driver, which shall conform to the Terms and Conditions (Annexure-I) for official use of President, Zilla Parishad, Sambalpur on monthly rent basis :-

1. The vehicle must be in a Road Worthy condition, shall not be more than three years old from the date of initial registration and must have valid commercial Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up-to-date tax payment etc. which are mandatory for applying of vehicle.
2. A sum of ₹ 1,000/- shall be deposited by the intending bidders in shape of Account Payee Bank Draft drawn in favour of **CDO-cum-Executive Officer ,Zilla Parishad, SAMBALPUR** payable at **SBI, Main Branch, Sambalpur** and submitted along with the tender as security deposit. After completion of tender process, the amount will be refunded to unsuccessful bidders.
3. The monthly rate of hire charge be quoted separately in the general bid information (excluding fuel and lubricants).
4. The vehicle must achieve a fuel efficiency of **17 Kms.** Per litre.
5. The details of the make and year of manufacture of the vehicle, registration no., mileage (Kms. covered per litre) to be furnished with the Quotation/Tender(Annexure-II)
6. The Quotation completed in all respect superscribing " Tender for Hire of Vehicle for ZP" should reach the undersigned by Speed /Registered Post or in the Accounts Section of Zilla Parishad on or before dt. **24 11/2022** by **1.00 P.M.** and shall be opened on the same day at **4.00 P.M.** in presence of the bidders or their authorized representatives.
7. The application form of quotation/tender containing General Bid Information & Terms and conditions for Hiring of Vehicles etc. will be available at Office of the **CDO-cum-Executive Officer,Zilla Parishad, Sambalpur** on payment of ₹ 100/- from dt.07/11/2022 to dt.24/11/2022. towards the cost of application .The Tenderer shall enclose the Demand Draft of Rs.100/-towards Tender cost along with the downloaded application also.
8. The eligible bidder shall commence the services from the date of placement of the order and shall continue to provide the services up to one year and it may further be extended subject to fulfilment of conditions .


CDO-cum-Executive Officer,
Zilla Parishad,Sambalpur

Memo No. 170 ZP/Dt. 05.11.2022

Copy to Office Notice Board, Collectorate, Sambalpur for wide publication.


05.11.2022
CDO-cum-Executive Officer,
Zilla Parishad, Sambalpur

Memo No. 171 ZP/ Dt. 05.11.2022

Copy to DIO, NIC, Sambalpur for information and necessary action with a request to web hoist the tender call notice in the District website.

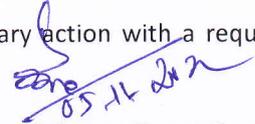

05.11.2022
CDO-cum-Executive Officer,
Zilla Parishad, Sambalpur

Photo Copy of Documents to be submitted along with the Tender

- 1 Registration Certificate
- 2 Fitness Certificate
- 3 Permit Validity Certificate
- 4 Insurance Validity Certificate
- 5 PAN Card
- 6 GST Registration Certificate
- 7 Driving License of the Driver
- 8 Bank Account details
(Photo copy of Pass Book/Statement)

TERMS & CONDITIONS FOR HIRING OF VEHICLES

The following terms and conditions must be fulfilled by the successful bidder for providing a vehicle on hire on monthly rent basis.

1. The hired vehicles, during period of contract, shall have all necessary valid MV documents such as :- valid Registration Certificate, Insurance Certificate, Fitness Certificate, valid Contract Carriage Permit, proof of up to date tax payment etc. The Department hiring the vehicle shall not be responsible for any damage/loss caused to hired vehicles or loss of life/injury made to any person or damages to any property on account of use of hired vehicle any manner whatsoever. The hirer shall be responsible for all such litigation.
2. The hire charges to be paid for monthly basis is final but does not include cost of diesel, which is to be paid separately basing on actual consumption and lubricants as per existing Government norms (Ref. OM No.30464/F Dt.06.09.2019) under reference to Letter no.4318 dt.17.02.2020 and Letter no.8620 dt.21.05.2020. All the expenditure of the vehicle towards repair, replacement of spare parts, lubricating oil of Engine, Gear Box & differential Coolant, Tyres and Tubes, Battery etc. will be borne by the bidder.
3. In case of breakdown for reasons whatsoever the replacement of a vehicle of the same or better model shall be provided by the owner of the vehicle/bidder.
4. In case of the vehicle do not report regularly, the authority will be at liberty to reject the agreement and may engage vehicle from other source.
5. Monthly hire charges and reimbursements towards cost of diesel (as per actual) and lubricants (as per Govt. Norms) of selected bidder will be paid in every succeeding month, as far as possible within fifteen days of the submission of bills by the service provider and no advance payment will be made.
6. The vehicle shall not be more than 2 years old from the initial registration and also in good running conditions during the period of contract.
7. If the services are found to be unsatisfactory, the client shall give one month notice and terminate the agreement.
8. In case the service provider intends to withdraw the services of his vehicle and terminate the agreement, it shall be mandatory upon him to grant one month notice before such withdrawal of service and termination of agreement.
9. If the bidder violates any of the terms of contract, Government shall forfeit the entire amount of security deposit.
10. The authority reserve the right to cancel the tender process without assigning any reason thereof.

**CDO-cum-Executive Officer,
Zilla Parishad, Sambalpur**

Quotation Format

1	Registration No. of Vehicle	:	
2	Type of Vehicle (AC/Non-AC)	:	
3	Year of Manufacture	:	
4	Model	:	
5	Date of Registration	:	
6	Name & complete address of the owner of the vehicle	:	
7	Fitness Certificate Validity	:	
8	Permit Validity	:	
9	Insurance Validity	:	
10	Proposed hire charge of the vehicle per month excluding fuel cost	:	₹. Rupees
11	Rate of fuel consumption/Mileage per litre	:	
12	Contact Number of the Service Provider (Tenderer)	:	
13	Mobile No.	:	
14	Alternate Mobile No.	:	
15	Email ID	:	
16	PAN No	:	
17	GST No. (if Any)	:	
18	Name & Address of Driver	:	
19	D.L. No.& validity of the D.L of the Driver	:	
20	Bank Account number along with photo copy of first page of passbook:- Name of Bank and Branch:- Account Name:- IFSC Code:- (For refund of EMD)	:	

Certified that the information submitted above is true to the best of my knowledge and belief. Photocopies of documents of vehicle, PAN Card, GST Registration certificate are attached .

 Seal & Signature of the Tenderer