

OFFICE OF THE DEAN & PRINCIPAL,  
VEER SURENDRA SAI INSTITUTE OF MEDICAL SCIENCES & RESEARCH, BURLA  
DIST. SAMBALPUR (ODISHA) PIN-768017.  
Ph. No.0663-2430768, FAX-0663-2430767  
Email:vssmcburlaorissa@gmail.com; Website: www.vimsar.ac.in

TENDER CALL NOTICE NO. 6252 /VIMSAR Burla Dated the 19-10-2022

**SHORT TENDERCALL NOTICE**

Sealed tenders are invited from Reputed Suppliers / Subscription Agencies for supply of Medical Journals for the Central Library, VIMSAR, Burla as per the schedule dates given below. The details of Terms & Condition and other qualifying criteria etc. are available in the college website www.vimsar.ac.in and Sambalpur District website www.sambalpur.nic.in

Date of availability of the tender documents on website: 21.10.2022  
Last Date of Receipt of Tender: 14.11.2022 up to 5.00 PM  
Opening of Tender: 15.11.2022 at 12.30 PM

Dean & Principal,  
VIMSAR, Burla, 768017, Odisha

*Dev*  
18/10/2022  
Dean & Principal  
VIMSAR College, Burla  
Sambalpur, Odisha, 768017

TERMS & CONDITIONS FOR SUBSCRIPTION OF MEDICAL JOURNALS FOR THE YEAR 2023  
FOR THE CENTRAL LIBRARY, VIMSAR, BURLA

1. Tender are invited in Two bid system i.e. Technical Bid & Financial Bid. The Technical Bids must be submitted along with all required documents and Bank Drafts towards the Cost of Tender Paper and E.M.D. and the **Financial Bids** must be consisting of Flat Discount offer on Publishers Price. The **Technical Bid & Price Bid** must be sealed separately in individual cover and both the covers of bids are to be packed, sealed and submitted in a single cover. The cover of the bids must be marked as **Technical Bid** and **Financial Bid** and the containing Cover of both the bids should be superscribed as **TENDER FOR SUBSCRIPTION OF JOURNALS FOR 2023** on the top and submitted to the Dean & Principal, VIMSAR, Burla-768017, Odisha by Speed Post/Regd.Post/Courier only latest by **14.11.2022 at 5.00 PM**. All the attached documents should be having page number and signature of the bidder with seal.
2. The bidder must be a registered firm in India and in business for the last 10 Years or more as GOC member and member of FBPAI.
3. The bidder should be having valid Authorization from Reputed and premier Foreign Publishers for dealing with foreign publications. The authorization may be ensured from the Publishers website/mail by the authority if needed.
4. The DD of Rs.2000/- (Non-Refundable) towards the cost of Tender Paper and Rs.1,00,000/-towards E.M.D. drawn in favour of Dean & Principal, VIMSAR , Burla must be attached with the Technical Bid. The EMD of the non- qualifying firms will be refunded immediately after finalization of the Tender process. However, the EMD of the selected firm will be refunded only after receipt of remittance proof and Bank Guarantee. The sealed tender will be received by the undersigned on or before **14.11.2022 up to 5.00 PM**. The tenders will be opened at 12.30 pm on 15.11.2022 in presence of the tenderer or their authorized representatives. If the tenderer or their authorized representatives do not turn-up at the time of opening of the tenders, it will not be bar for the authority to open the tender.
5. The bidder must have an Annual Turnover of minimum Rs. 10.00 Crores or more during last 3 financial years (Balance Sheet to be enclosed).
6. The bidder must have executed minimum 2 order of Rs. 1 Crores or above and 10 orders of Rs.50.0 lakhs and above from One institution or multiple institutions under a single ownership/ management. Documentary proof to be submitted.
7. The bidder must be having technical capability for developing Webpage to ensure that all Free online journals are accessed using this Portal. The bidder should submit details/sample of minimum 5 such library portal / Web Page developed along with Tender reply.
8. The Firm/Company must not have been black listed or debarred by any Govt. or PSU organization or by any premier publisher. To that effect an affidavit in non-judicial stamp paper must be submitted by the bidder with the Technical Bid which may be ensured from the publisher end if required. If any of the bidders found to have been black listed/debarred then the tender documents will summarily be rejected.
9. The Company should have permission from the Reserve Bank of India to open foreign currency bank account to deal with foreign journal subscription. A valid Xerox copy of permission letter of RBI must be attached with the Technical Bid.
10. Xerox copy of the Membership Certificates of GOC and FPBAI must be attached.
11. The Price Bid of the technically qualified firms will only be opened.
12. Copy of PAN CARD to be attached.
13. Copy of GST Certificate to be attached
14. Income Tax Return copy for last 3 years to be attached.
15. Copies of Appreciation Letters from client organizations to be enclosed.
16. The Tender is valid for 3 (Three) years subject to satisfactory supply.
17. The terms and conditions laid down herein are firm and final. Any additional conditions for supply of journals imposed by the bidder will not be accepted at any cost.
18. Legal Dispute if any is subject to Sambalpur Jurisdiction.
19. The authority reserves the right to accept or reject full or partial of this tender at his discretion.

  
14.10.2022  
Dean & Principal  
VSS Medical College, Burla  
Sambalpur, Odisha - 768017

### General Conditions for supply of journals

1. **Prices** :The vendor is to give an undertaking that the price will be charged in INR according to the Publisher prices applicable for India or any other special reduced prices applicable for developing countries.
2. **Payment** – The supplier shall remit the cost of journals to the Publisher using their own funds and submit the Invoice along with the Remittance proof and Publisher price proof to claim the amount from **Veer Surendra Sai Institute of Medical Sciences and Research, Burla**. The conversion rate charged in the bills must be as per the Govt. of India or appropriate authority for foreign journals. (Proof to be attached) with bill/invoices.
3. **Bank Guarantee** – The supplier has to deposit 10% of the total value of bills in the form of Bank Guarantee valid for a period of 1½ year.
4. **Delivery commencement**: The supplier should inform the time required for commencement of delivery of journals from the date of order.
5. **Delivery Mode**: All the journals must be delivered by speed post/courier at Central Library, **Veer Surendra Sai Institute of Medical Sciences and Research, Burla**
6. **Agreement**: The Supplier has to sign an Agreement with **Veer Surendra Sai Institute of Medical Sciences and Research, Burla** against the Subscription order to abide with the terms and conditions and to refund the cost of missing issues or off print volumes.
7. **Claim Settlement Period / Pro rata Refund** : All the Supplies of the Journals must be completed by the end of June of succeeding years.
8. **Refund against missing issues of Journals** : The Supplier must provide pro-rata refund against the missing issues of journals “outstanding” as on 30<sup>th</sup> of June.
9. **Free Online Access** :The online weblink for journals having free online access given by the publishers against subscription of print version must be provided by the Supplier .
10. **Supplementary Bills along with Price Proof** : All Supplementary Bills must be raised within 90 days from the date of order along with Publisher Price Proof applicable for the Year.
11. **Existing Customer List** : The Supplier should enclose a List of colleges, Universities, Govt. Institutions or other customers of National repute served during last two years along with performance reports of the client organization
12. **Discount Offered**: The Supplier should quote Discount offered in INR on complete order. Discount on individual /selected Journals will not be entertained.
13. **Publisher Price Proof for the Year 2023** : The Supplier must submit 2023 Publisher Price Proof along with the Invoice .
14. **Government Taxes** : Any Government Taxes applicable including GST shall be applicable as per Government Guidelines with documentary proof..

*Dea*  
19.10.2022  
Dean & Principal  
VSVIMSAR, Burla  
Sambalpur, Odisha

## TECHNICAL BID CHECK LIST FOR JOURNALS

1. Tender Reference No. \_\_\_\_\_ & Date \_\_\_\_\_
2. Name of the Firm/Vendor/Company/Publisher:
3. Address with Tel. Ph., Mob, email and website etc:

Sl. No.	Requirements	Documents Enclosed		Page No.
		YES	NO	
1	Proof of GOC membership			
2	Proof of FPBAI Membership			
3	Authorization from the Foreign Publishers			
5	Service Experience Certificate for minimum 10 years			
6	Copy of Purchase Orders as desired in T&C			
7	Copy of Appreciation letters from client organization			
8	Data on Technical capacity for web based development and services as in T&C			
9	Copy of the Permission letter of the Reserve Bank of India to deal with the foreign journals subscription .			
10	Copy of Balance Sheet of last 3 years			
11	Income Tax Return Copy for last 3 years			
12	List of customers in last 2 years			
13	Copy of purchase orders during last 2 years			
14.	Copy of GST Registration Certificate			
15	Details of DD with signature on the reverse.			
	E.M.D (Rs.1,00,000/-).- Bank Name/DD No. & Date			
	Cost of Tender Paper(Rs.2000/-)- Bank Name/DD No. & Date			
16	Copy of Affidavit for not been blacklisted ever			

Place :

Signature with Seal of the Bidder

Date :

### DECLARATION/UNDERTAKING

1/We \_\_\_\_\_

M/s.(Name of the subscription agency//vendor//supplier) hereby Solemnly declare that the facts furnished by us and documents attached with the Tender are correct and authenticate. We do hereby agreed upon to abide all the terms and conditions mentioned above in the Tender. If any of the facts in the Tender found to be deceptive or counterfeited then our Tender may be rejected.

Signature of the Publisher/Supplier/Agency (with seal)

  
19.10.2024  
Principal  
VSS Medical College, Burla  
Sambalpur, Odisha - 768012

**PROFORMA FOR FINANCIAL BID**

1. Tender Reference No. \_\_\_\_\_ & Date \_\_\_\_\_
2. Name of the Firm/Vendor/Company/Publisher:
3. Address with Tel. Ph., Mob, Email and Website etc:

PROFORMA FOR FINANCIAL BID

Description of Journal	Flat % of discount Offered	Remarks
Print International and National Medical Journal published in 2023		

Signature and seal of the  
Bidder/Firm/Publisher/ Company

  
17.10.2022  
Dean & Principal  
VSS Medical College, Burla  
Sambalpur, Odisha - 768012